

City Manager's Report

March 3, 2025



Table of Contents

Executive Summary	3
Human Resources	5
Finance	6
Development Services	13
Public Works	17
Engineering.....	23
Conference Center/Community Relations	28
Economic Development/Grants.....	32
Information Technology Department	35
Fire Department	36
Police Department.....	37

Executive Summary

Mayor and Council,

Although this winter was relatively mild overall, it ended with a bang as several winter storms rolled through in February. Fortunately, temperatures quickly rebounded from single digits to spring-like conditions within days, allowing city operations to return to normal. As you go through the upcoming departmental reports, you'll see a variety of projects that have been successfully completed, are actively in progress, or are approaching completion. I'd like to share some additional updates that I believe will be beneficial.

- Pictured on the cover this month are some shots from the Wastewater Treatment Facility groundbreaking on February 5th. This event generated news coverage on each tv station in Tulsa.
- A huge thank you to our Public Works team for their hard work plowing the streets and keeping our roads as clear as possible during last week's ice and snow. It was a unique event with the significant amount of ice that occurred before the snow, making road conditions especially challenging. We also appreciate the dedication of our public safety and other essential workers who braved the elements to serve our community.
- The filing period for the City Council election ended the first week in February, with Ward 2 being the only contested race between incumbent Councilor Chris Brobst and challenger Kim Hanson-Mercier. In Ward 1, Councilor Tim Fox ran unopposed, as did Councilor At-Large Shayne Buchanan. Congratulations to both Councilor Fox and Councilor Buchanan on their unopposed elections. The election for the Ward 2 council seat will take place on Tuesday, April 1st.
- The Highway 75 bridge project is steadily moving forward. From March 6-8, between the hours of 9 AM



and 4 PM, Sherwood will be closing the outer lanes of U.S. Highway 75 to install the beams for the overpass. During this process, the new beams will temporarily obstruct the existing permanent East-West traffic lights. To maintain traffic control, temporary lights will be installed on the beams in both directions, closely resembling the final design. Additionally, the stop bars for East-West traffic will be repositioned near their final placement. While not explicitly stated, it is likely that East-West traffic under the bridge will be restricted during this operation.

- On February 20th, the City of Glenpool had the privilege of hosting Cities United, bringing together representatives from various cities across the Tulsa metro area. During the event, attendees had the opportunity to hear important updates on regional initiatives, challenges, and successes from local leaders. Additionally, Congressman Kevin Hern joined us to provide valuable insights and updates on federal matters impacting our communities. This gathering served as a great platform for collaboration, fostering discussions on ways to strengthen our cities and enhance regional partnerships.



- After a strong sales tax report in December, followed by a slight decline in January, sales tax was back up in February, totaling 3.9% higher than February 2024. Overall, sales tax remains up for the fiscal year, but we are not experiencing the significant increases that we have seen over the past several years.
- Upcoming Community Events:
 - Glenpool Community Cleanup is March 29th from 9am-1pm at the GHS football field.

As this report highlights, our team is actively engaged across all departments, working diligently to serve our community. One of our core values is to “savor the journey,” encouraging employees to find fulfillment in the process, not just the outcome. By celebrating progress, embracing challenges as opportunities for growth, and fostering strong relationships, we create a workplace that values both productivity and purpose. This balance was reflected earlier this month when the City of Glenpool ladies gathered for a Galentine’s Bunco event, enjoying an afternoon of fun, food, and fellowship.

Lea Ann Reed
Chief Administrative Officer



Human Resources

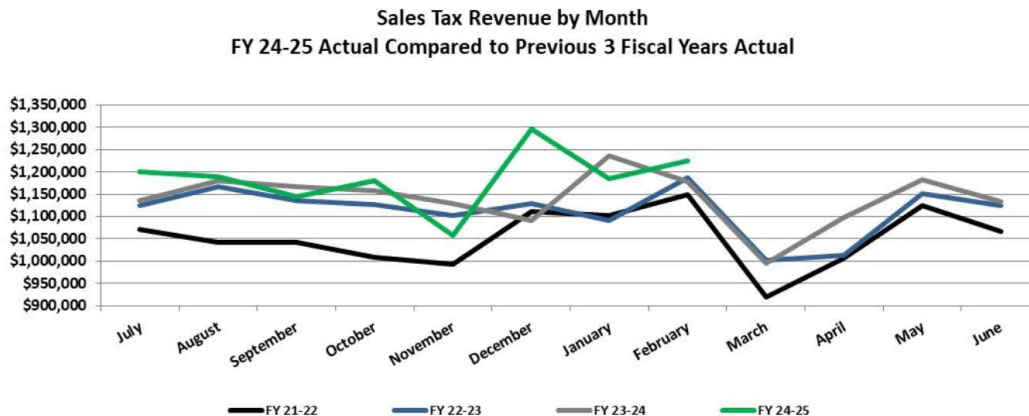
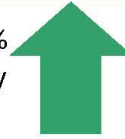
Open Positions

We currently have 12 open positions. These vacancies include those new positions approved in the FY2024-2025 budget.

- Development Services: 1 Position
 - Administrative Assistant – (Interview process)
- General Government: 1 Position
 - Deputy City Clerk/Administrative Assistant - External posting
- Police Department: 3 Positions
 - Police Officer (2)
 - Dispatch: (1)
 - Finalizing (1) with start date (2/27/25)
- Public Works: 6 Positions
 - Landscape Manager (1)
 - Water and Sewer Laborer (1) – (interview process)
 - Seasonal Streets and Parks Laborers (3)
 - Sewer Plant Operator (1) – Pending internal hire
- Conference Center: 1 Position
 - PT Event Coordinator – External posting

SALES TAX

FY 24-25 Combined Sales Tax for all funds in February totaled \$1,224,229, 3.94% higher than FY 23-24 revenues for the same period. Further details on February financial results will be reported next month after the accounting period is closed.



GENERAL FUND REVENUES

FY 24-25 General Fund revenues through January totaled \$9,797,713 which is \$205,527, or 2.1%, higher than FY 23-24 revenues for the same period. Year-to-date revenues are \$1,198,174 above budget.



GENERAL FUND EXPENDITURES

FY 24-25 General Fund expenditures through January totaled \$9,107,408, or \$312,232 (3.6%) higher than FY 23-24 expenditures through the same period. These expenditures were 8.4% under budget year-to-date.

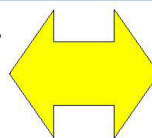


REPORT LEGEND

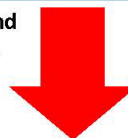
Better Than
Expected



Expected, or
Minor
Variance



Monitor and
Consider
Taking
Action



SALES TAX REVENUES—ALL FUNDS



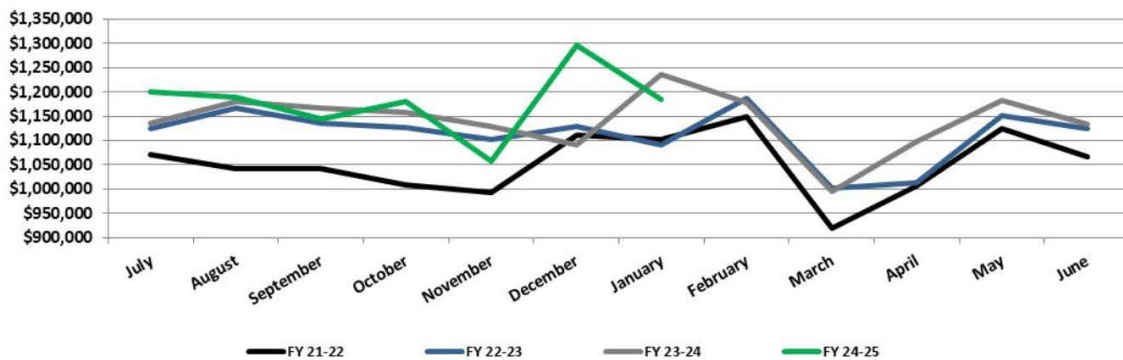
FY24-25 Sales Tax collections year-to-date through January were 0.9% above budget, and 1.9% higher than FY23-24 collections for the same period.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	BUDGET	FY 24-25 ACTUAL	AMT INC/(DEC)	FY 24-25 ACTUAL	FY 23-24 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,146,098	\$ 1,200,807	\$ 54,709	\$ 1,200,807	\$ 1,134,751	\$ 66,057	4.8%	5.8%
August	\$ 1,191,491	1,189,253	(2,238)	1,189,253	1,179,694	9,559	-0.2%	0.8%
September	\$ 1,179,101	1,145,631	(33,470)	1,145,631	1,167,426	(21,796)	-2.8%	-1.9%
October	\$ 1,168,926	1,181,483	12,557	1,181,483	1,157,352	24,130	1.1%	2.1%
November	\$ 1,140,169	1,056,590	(83,579)	1,056,590	1,128,880	(72,290)	-7.3%	-6.4%
December	\$ 1,102,348	1,295,899	193,551	1,295,899	1,091,433	204,466	17.6%	18.7%
January	\$ 1,248,631	1,183,889	(64,742)	1,183,889	1,236,268	(52,379)	-5.2%	-4.2%
February			-			-		
March			-			-		
April			-			-		
May			-			-		
June			-			-		
TOTAL	\$ 8,176,764	\$ 8,253,552	\$ 76,788	\$ 8,253,552	\$ 8,095,804	\$ 157,748	0.9%	1.9%

Y-T-D Budget \$ 8,176,764
Y-T-D Actual 8,253,552
Y-T-D Variance 76,788
Y-T-D % Var 0.9%

Prior Year \$ 8,095,804
Y-T-D Actual 8,253,552
Y-T-D Variance 157,748
Y-T-D % Var 1.9%

Sales Tax Revenue by Month
FY 24-25 Actual Compared to Previous 3 Fiscal Years Actual

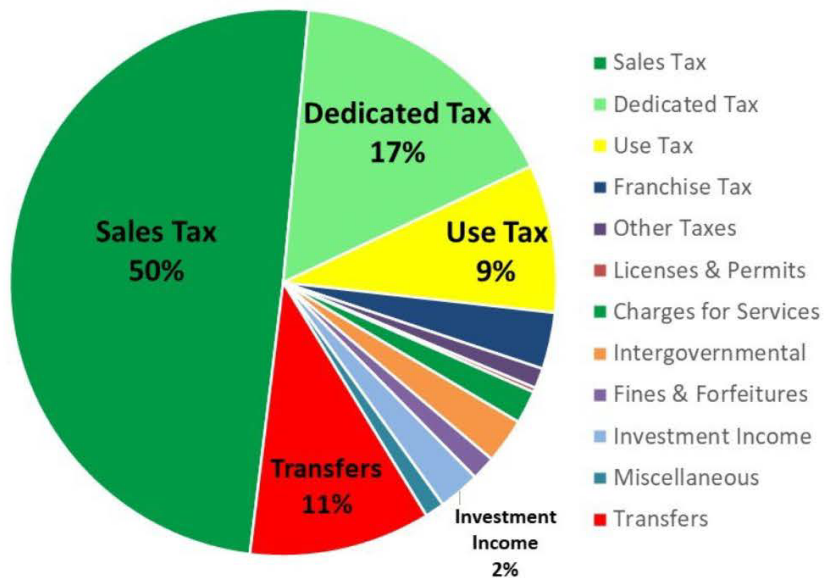


GENERAL FUND REVENUES

	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Sales Tax	\$ 4,809,776	\$ 4,854,739	\$ 44,963	\$ 4,762,154
Dedicated Tax	1,603,259	\$ 1,618,522	15,263	1,587,385
Use Tax	584,302	\$ 857,911	273,609	805,107
Franchise Tax	264,583	\$ 327,042	62,459	357,327
Other Taxes	57,083	\$ 117,011	59,928	82,666
Licenses & Permits	32,750	\$ 25,728	(7,022)	30,535
Charges for Services	140,737	\$ 191,033	50,295	123,097
Intergovernmental	133,933	\$ 261,854	127,921	217,894
Fines & Forfeitures	83,542	\$ 139,463	55,922	107,833
Investment Income	120,999	\$ 241,574	120,575	368,264
Miscellaneous	18,575	\$ 112,837	94,262	99,921
Transfers	750,000	1,050,000	300,000	1,050,000
Totals	\$ 8,599,539	\$ 9,797,713	\$ 1,198,174	\$ 9,592,186

Over (Under) Budget year to date: **13.9%**

Increase (Decrease) over prior year: **2.1%**



GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Under/(Over)	YTD FY23-24 Actual
General Government	\$ 1,040,427	\$ 921,049	\$ 119,378	\$ 874,420
Animal Control	100,617	95,280	5,337	86,628
Police Dept.	1,622,107	1,609,305	12,802	1,431,164
Dispatch	415,779	367,491	48,288	322,887
Fire Dept.	1,678,001	1,521,412	156,589	1,328,043
Emergency Mgt.	66,208	17,203	49,005	50,539
Community Dev.	349,978	316,204	33,774	424,543
Administration	596,340	520,000	76,339	330,003
Engineering	228,029	139,967	88,062	11,025
Streets & Parks	1,101,150	821,471	279,678	1,298,337
Transfers	2,747,863	2,778,024	(30,160)	2,637,587
Totals	\$ 9,946,500	\$ 9,107,408	\$ 839,092	\$ 8,795,176

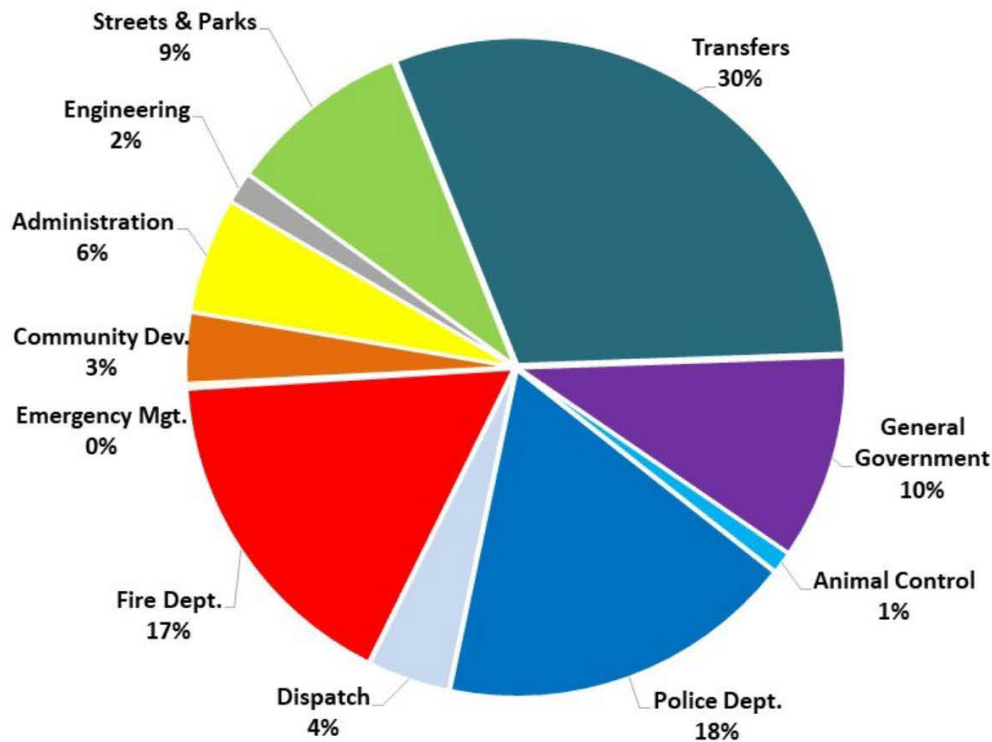
Under (Over) Budget year to date:

8.4%

Increase over prior year:

3.6%

General Fund YTD Percent Expenditures by Department



GLENPOOL UTILITY SERVICES AUTHORITY REVENUES YEAR-TO-DATE

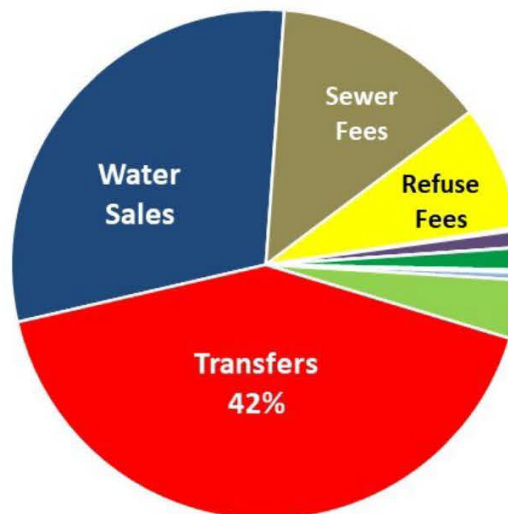
	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget Over/(Under)	YTD FY23-24 Actual
Water Sales	\$ 1,802,700	\$ 1,903,797	\$ 101,098	\$ 1,800,312
Sewer Fees	848,077	871,618	23,541	836,313
Refuse Fees	502,858	503,488	630	492,948
Solid Waste Mgt Fee	12,833	11,885	(949)	11,715
Storm Water Mgt Fee	68,833	68,092	(741)	67,134
Water/Wastewater Fee	2,917	1,952	(965)	3,600
Misc Fees/Other	86,917	89,321	2,404	96,800
Taps	33,250	10,800	(22,450)	30,000
CCRWD 2	19,542	29,444	9,903	20,229
Investment Income	52,626	237,593	184,967	231,967
Transfers	2,631,197	2,668,522	37,325	2,637,587
Totals	\$ 6,061,750	\$ 6,396,512	\$ 334,762	\$ 6,228,604

Over (Under) Budget year to date: **5.5%**

Increase over prior year: **2.7%**

GUSA YTD Revenues by Type

- Water Sales
- Sewer Fees
- Refuse Fees
- Solid Waste Mgt Fee
- Storm Water Mgt Fee
- Water/Wastewater Fee
- Misc Fees/Other
- Taps
- CCRWD 2
- Investment Income
- Transfers

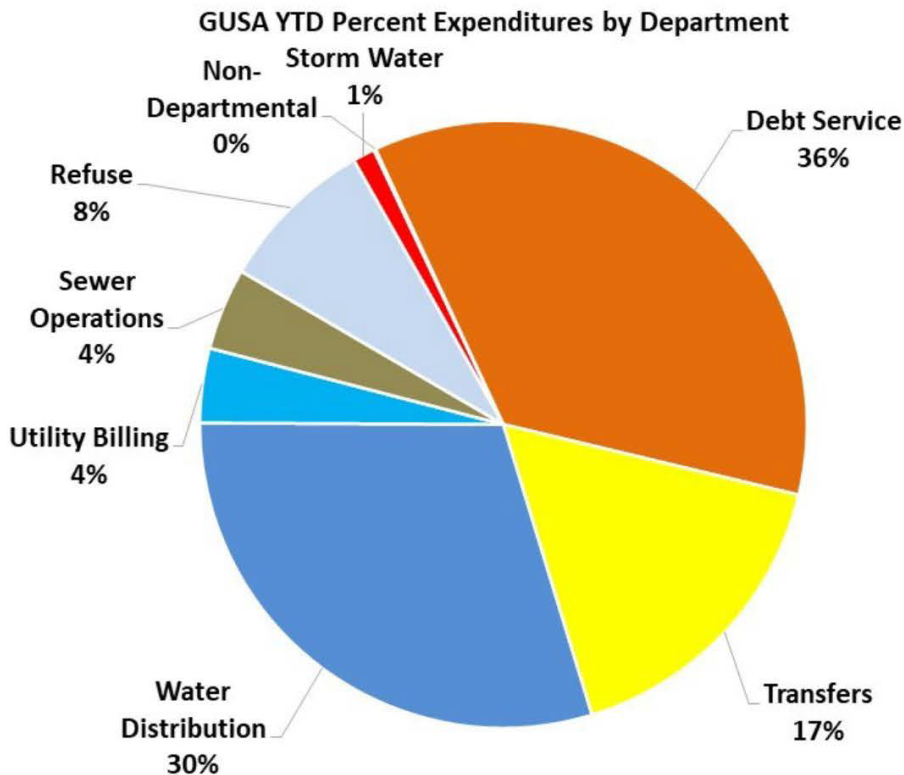


GLENPOOL UTILITY SERVICES AUTHORITY EXPENSES YEAR-TO-DATE

DEPARTMENT	YTD FY24-25 Budget	YTD FY24-25 Actual	Budget (Over)/Under	YTD FY23-24 Actual
Water Distribution	\$ 2,239,996	\$ 1,890,849	\$ 349,147	\$ 2,034,215
Utility Billing	249,338	251,532	(2,194)	226,194
Sewer Operations	426,676	277,283	149,393	402,130
Refuse	484,925	532,625	(47,700)	480,461
Storm Water	109,083	74,615	34,469	-
Non-Departmental	5,401	6,088	(687)	5,243
Debt Service	2,262,488	2,262,488	0	2,244,147
Transfers	1,050,000	1,050,000	-	1,050,000
Totals	\$ 6,827,907	\$ 6,345,479	\$ 482,428	\$ 6,442,389

Under (Over) Budget year to date: 7.1%

Increase over prior year: -1.5%



FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	CHANGE IN FUND BALANCE
GENERAL FUND	\$9,797,713	\$9,107,408	\$690,305
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$6,396,512	\$6,345,479	\$51,033
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$669,594	\$496,244	\$173,350
STREETS & INFRASTRUCTURE FUND	\$600,886	\$357,311	\$243,575
PUBLIC SAFETY CAPITAL FUND	\$491,369	\$482,649	\$8,720
PUBLIC SAFETY PERSONNEL FUND	\$1,037,868	\$1,005,598	\$32,270
CAPITAL FUND	\$78,008	\$364,902	<\$286,894>
ARPA FUND	\$1,607,663	\$1,340,727	\$266,936
PARKS AND RECREATION FUND	\$13,140	\$3,555	\$9,585
HOTEL FUND	\$168,572	\$150,890	\$17,682

Development Services

Listed below are current development related activities within the City of Glenpool **through the month of February 2025**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, and Code Enforcement Activity. The most recent activities are highlighted in **red**.

Commercial/Industrial Projects Under Construction:

1. **C & C Office Complex** – A proposed 2,672 sf office building located 459 E 151st S. The existing single-family residence will be converted into an office building.
2. **Brown Veterinary Clinic – S75 Business Park** – A proposed Veterinary Clinic located at the southeast corner of W 161st St. S and S Broadway St.

Commercial/Industrial Occupancy Permits Issued in January 2025:

None

Earth Change Permits Issued:

1. **Eagle I Investments (The Lakes at Twin Mounds Commercial)** – Southwest corner of W. 161st Street and US 75. The owner is clearing, grading and preparing the 11-acre site for future commercial uses.
2. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166th Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **146th and Vancouver Commercial:** An earth change permit for future commercial uses.
5. **146th and Vancouver:** ODT staging and storage area for the US75 improvement project.

Residential Projects Under Construction:

Subdivision Name		Lots Approved	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	82	1

2	Glen Hills II (Phase 7-11)	78	0	73	5
3	Scissortail	88	7	64	17
4	Redbud Glen	74	7	31	36
5	Twin Ponds	25	1	2	22
	Totals	349	16	252	81

Planning Applications Under Review:

1. **Annexation(s):** **The Lakes at Twin Ponds: A proposed Comprehensive Plan Amendment (CPA-01-25) to change the Land Use Designation for 94.09-acre site from Suburban Residential and US 75 Corridor to General Residential. The site is generally located on the south side of West 161st Street South approximately a quarter mile west of US Highway 75.**
2. **Comprehensive Plan Amendment(s):** **No New Applications**
3. **Zone Amendment(s):** **No New Applications**
4. **Planned Unit Development (PUD):** **No New Applications**
5. **Subdivision Plat(s):**
 1. **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161st S and west of US75.
 2. **Scissortail 2** – A Preliminary Plat to subdivide an approximately 38.33-acre site into one-hundred twelve (112) residential lots and three (3) reserve areas. The subject site is located east of E. 148th St. S and north of S. Poplar St.
6. **Lot Split Application(s):** **No New Applications**
7. **Site Plan Application(s):**
 1. **State Farm Office – Marvin Manns** – A Site Plan review of a proposed office building located at 201 E 141st St.
 2. **Align Sport & Spine** - A Site Plan review of a proposed 4,234 sf chiropractic office building. The site subject site is 1.17 acres in size and is situated 12155 S. Yukon Ave.
8. **Specific Use Permits:** **No New Applications**
9. **Variance(s):** **No New Applications**

Approved Projects Not Under Construction

1. **McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.
2. **Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181st Street and South Union Avenue directly adjacent to Eden South

neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82 residential lots and four (4) reserve areas.

3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149th Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes to subdivide the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75.

Items Scheduled for BOA Meeting – March 10, 2025

None

Items Scheduled for Planning Commission Meeting – March 10, 2025

1. **The Lakes at Twin Ponds: A proposed Comprehensive Plan Amendment (CPA-01-25) to change the Land Use Designation for 94.09-acre site from Suburban Residential and US 75 Corridor to General Residential. The site is generally located on the south side of West 161st Street South approximately a quarter mile west of US Highway 75.**

Current Residential and Commercial Building Permit Statistics

New Residential Permits Issued February 2025	7
New Commercial Permits Issued February 2025	0
Current Active Residential Permits	16
Current Active Commercial Permits	3
Residential Permits thru February 2024	10
Residential Permits thru February 2025	8
Commercial Permits thru February 2024	0
Commercial Permits thru February 2025	0
Assessment Letters Issued in February 2025	1
Total Assessment Letters Issued in 2025	1

Code Enforcement Activity for **February 2025**

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	118			
Open public nuisance cases through January 2025	13			
CODE ENFORCEMENT CASES	Nov 2024	Dec 2024	Jan 2025	Feb 2025
	82	82	49	54
High grass:	2	-0-	-0-	-0-
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	3	2	1	2
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	64	46	30	37
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	7	3	1	10
Dilapidated structures/property notices:	-0-	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	2	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	3	3	-0-	5
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	2	-0-	-0-	-0-
Stagnant water causing mosquito issues:	-0-	-0-	-0-	-0-
Pest issue:	1	-0-	-0-	-0-
Dilapidated fencing:	-0-	-0-	-0-	-0-
Noxious odor:	-0-	-0-	-0-	-0-

Public Works

The following details of all work completed between January 25, 2025 – February 20, 2025

Admin

- Assisted with volunteers at the Disc Golf Course.
- Facilitated the kickoff of a surplus auction for public works equipment.
- Attended the Wastewater Facility Groundbreaking ceremony
- Created flyer for Arbor Week Celebration with GPS students
- Attended Keep Oklahoma Beautiful workshop in Kingfisher, OK

Streets

- Crack sealed – NA
- Filled potholes - Misc around town
- Fixed downed streets signs – notified ODOT of a few down along 151
- Cleaned storm drains – NA
- Picked up trash around town.
- Weeded – NA
- Removed small trees/shrubs/growth just west of 148th & Yukon
- Contractor fell tree just west of 148th & Yukon (tree was a hazard)
- Salted, sanded, and plowed during snowstorms. (5 days total between 2 storms)
- Removed salt/sand from Public Safety, Utility Billing, City Hall & Senior Center
- Cleared ditches along 126th west of US-75
- Assisted disc golf course volunteers by supplying water tank for concrete
- Parts for 126th are ordered and ready to ship pending payment.

Parks

- Black Gold
 - Contractor un-installed Holiday lights
 - Installed new flag
- Kendalwood North
 - Cleaned and mulched the 19 trees we planted previously
- Kendalwood South
- Lambert
- Morris
 - Delivered concrete and water for course build
 - Chipped trees left by disc golf volunteers
 - Burned brush piles on course
- Rolling Meadows
- South County Soccer
 - Opened concession/bathroom for the season
- Picked up trash and emptied trash cans daily at all city parks.

Facilities Maintenance

- Installed digital keypad at 1122 for easier access to building
- Investigating a variety of leaks in different buildings.
- Researched man lifts for upcoming purchase for director
- Installed camera in Council chambers
- Installed dry erase board in CM office
- Installed protective devices for city hall loading dock door sensors
- Light Check at City Hall
- General Maintenance at City Hall.
- Cleaned and tested 1122A pool weekly

Wastewater Treatment Plant:

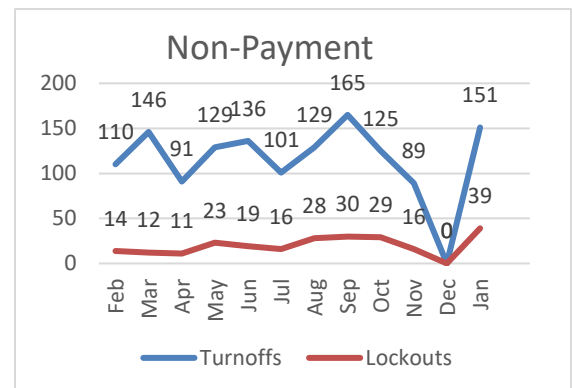
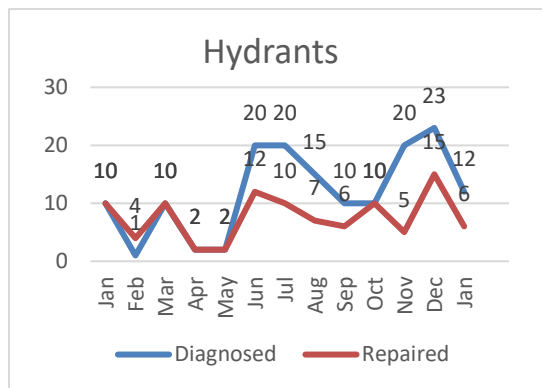
- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed.
- Daily flow monitoring performed.
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co. Testing
- Mowed, weeded, and sprayed (where needed)
- Vehicle and equipment maintenance performed.
- Using Hydrogen Peroxide at 10 gpd to reduce odor and raise DO
- Running two 4" Venturi pumps as needed to raise DO in lagoon
 - Ordering two more pumps to offset the lose of a lateral line.
- Effluent meter is non-operational, parts arrived, waiting on tech to install
- Blower status:
 - Blower 1: non-operational... needs motor & blower and will remain offline
 - Blower 2: Blower has been taken in for repairs
 - Blower 3,4: functional, 4 will be serviced soon for alignment issues.
- One lateral line blew out over the weekend of Feb 2/22.
- OG&E has been working on replacing the lines on the new poles over the last few weeks

Lift Stations:

- Inspected all lift stations
 - Cleaned floats
 - Repaired fencing and prepped for latch replacement on many stations.
 - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks
- Hickory pump #2 has been rewired to 220VAC 3P and VFD programmed appropriately.
 - A spare pump is still on order and will arrive in the coming months.
- Bypass pump has an issue and needs to be taken in for repair.

Distribution:

- 306 Utility locates
- 104 service orders completed for the utility office
- 151 turn offs for non-payment – (1/28)
- 39 lock outs for non-payment – (1/30)
- Performed monthly meter reads with 0 bad registers
- 3 leaks repaired (0 major, 3 minor, 2 pending)
- 0 meter(s) set (0 residential, 0 commercial)
- 2 pending meter sets (0 residential, 2 commercial)
- Bi-weekly water samples taken and PASSED
- Mowed, weeded, and sprayed (where needed) at water towers and booster stations
- Cleaned and serviced vehicles and equipment
- Jetrodded 0 possible sewer backup(s) (0 on city side, 0 on customer side)
- Diagnosed 12 hydrants, put 6 back in service and ordered parts for all others.
- Repaired 0 Sewer Manholes
- Booster Pump station on US75 at 131st has had its pin hole leak temporarily repaired. The station is now mostly isolated from distribution. Awaiting further instruction from city engineer on path forward.
- Meter pilot program began Sept 20th. After testing out two viable systems, the Mach10 system from Neptune won out and we will be using them to supplement our current meter setup.
- NEW SCADA system is being installed at the time of this report



Community:

- Setup scene for groundbreaking at Wastewater Treatment Facility



Disc Golf Course - UPDATE

More progress has been made by the team of volunteers at Morris Park. Tee pad #2 is by far the most difficult install of the 18 tee pads. The team of volunteers assembled and installed tee box #2 on the morning of February 8th. The rest of the pads will take shape as the ground dries out from our recent snow storm. Baskets will be placed by staff in the next few weeks.



Longhorn Storm Sewer Repair - UPDATE

LAM, LLC completed repairing the storm water culvert under Longhorn Ct in the Longhorn subdivision. Both headwalls are shown as in stalled and the road repair has been completed.



Waste Water Facility Build - UPDATE

A new temporary road has been built across the temporary construction access to the south of the plant to allow equipment to access the site.



Excavation of the old chlorine contact basin has begun. This includes removing the built up sludge in said basin.

A storm water pipe was one of the first items to be installed. Of course, this pipe needed to go directly beneath one of the animal control sheds. Staff move the shed and the pipe was installed.



Engineering

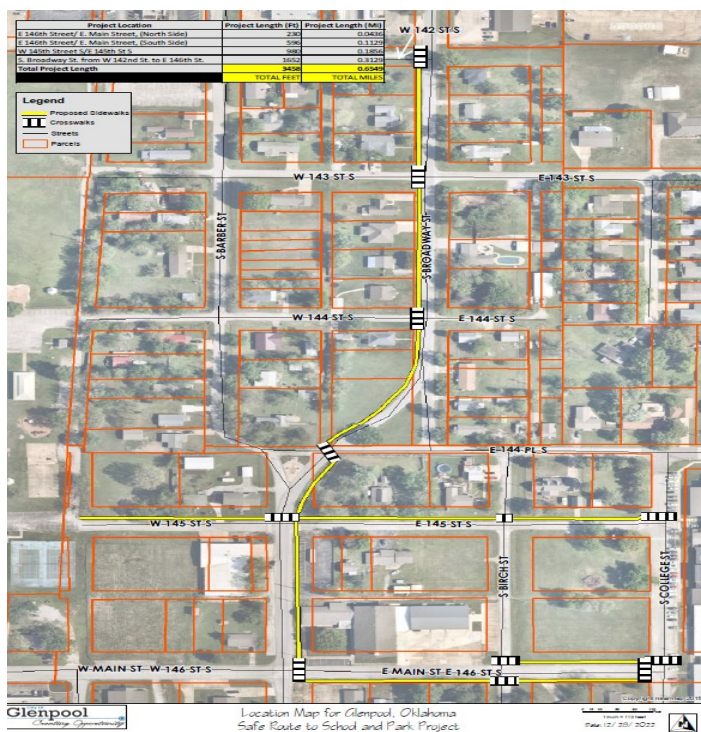
Introduction

This report summarizes the activities of the engineering department and infrastructure projects in the City of Glenpool during the stated period.

Glenpool Safe Route To School Project JP#3810404

The project establishes an ADA-compliant sidewalk network linking Glenpool Public School to Black Gold Park.

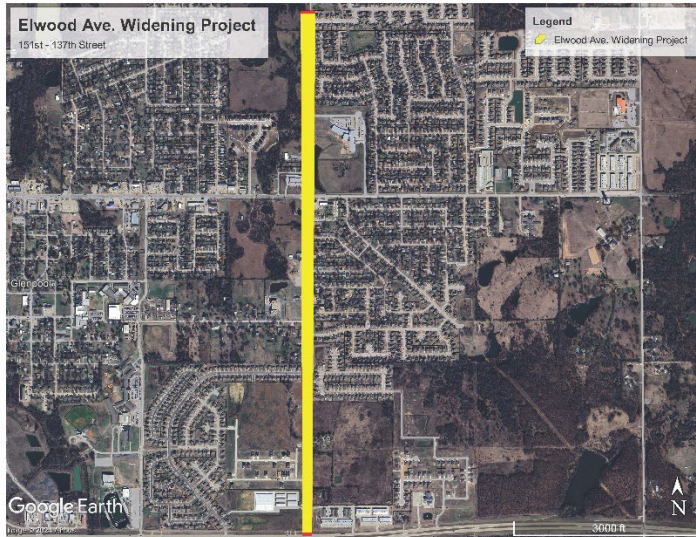
- Total cost: \$1,202,760 (City match: \$240,552 – paid)
- Kimley Horn was selected as the consultant.
- Contract signed by Kimley-Horn
- Awaiting Notice to Proceed.



Elwood Ave. Widening from 151st – 137th Street, State JP#36939(05)

Expands 1.42 miles from two to four lanes, improving pavement, traffic flow, safety, and aesthetics.

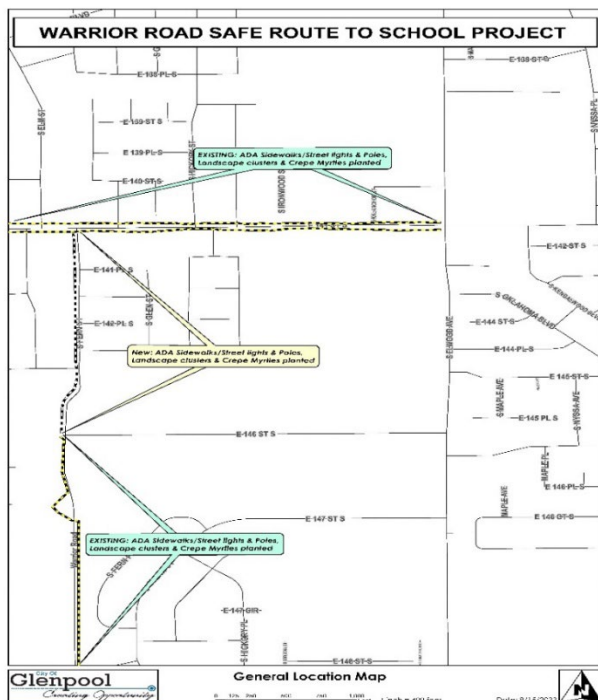
- STP grant: \$902,880 (City match: \$225,720 - paid).
- RFQ issued November 19, 2024; responses received from 10 firms by December 17, 2024.
- Qualification-based selection is in progress.



TAP Grant Sidewalk Improvement Project on Warrior Road. JP#3802804

The Warrior Road Project aims to construct a sidewalk from 146th to 141st Street, covering survey, environmental, geotechnical, and engineering studies, culminating in final design and project plans.

- Urban Funding Agreement received from ODOT.
- Kimley Horn was selected as consultant.
- City match: \$119,920 - paid.
- Contract signed by Kimley-Horn
- Awaiting Notice to Proceed.



Sidewalk & Beautification Phase II Project JP#28845(05)

Construction of 2 miles of sidewalks linking Glenpool School to the Glenpool Community Center along 146th street, Elwood Avenue, 141st street and Peoria Ave. Project includes installing decorative lighting along 141st street.

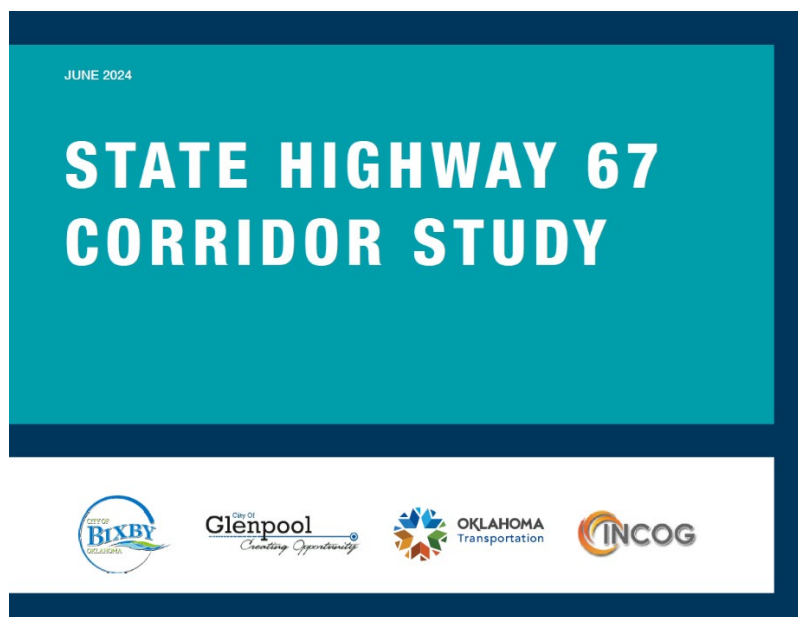
- Final plans and estimates received; under final review with ODOT.
- Transportation grant: \$550,800 (City match: \$137,700).
- Additional funding needed; applied for 2024 INCOG TAP grant.

The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 st Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 st St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 st Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 th Pl	\$108,849.24
Add Alternate 3	E 146 th St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 th St & E. 141 st St	\$998,925.36

SH67/151st Corridor Study

- Final report adopted by City Council (September 2023).



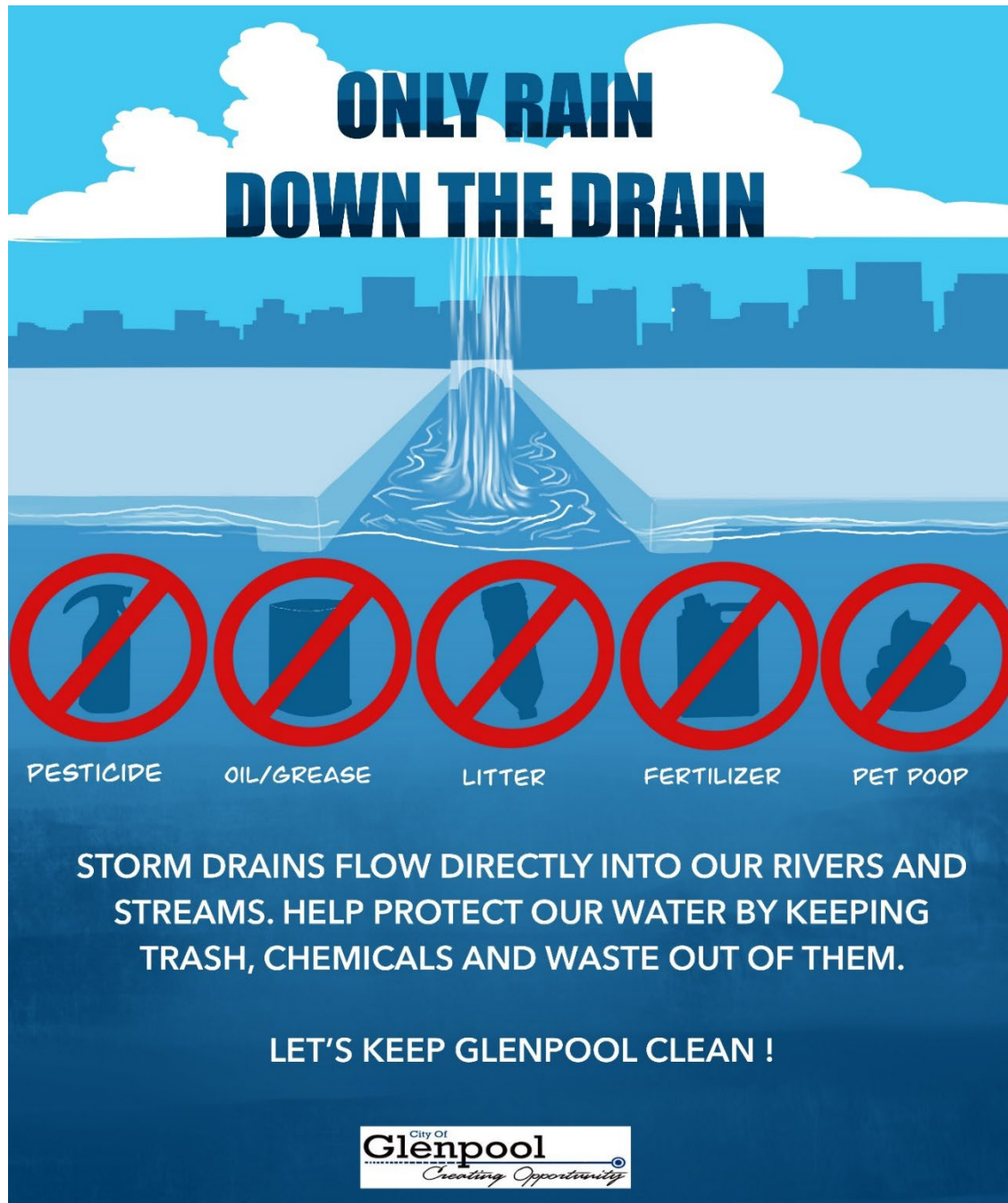
US 75/141st Bridge Project

This project constructs a bridge on US-75 over 141st Street, providing frontage roads and signalization.

- Estimated duration: 315 days.
- Project cost: \$27.5M; lowest bid: \$31.4M (Sherwood Construction Co.).
- Currently under construction.

Stormwater Management

Stormwater Campaign for the Month of March. Below is the stormwater campaign for the month of March.



Rolling Meadows Stormwater

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near Taylor's Pond Subdivision.

- Crafton, Tull & Associates selected for design (30% design plans received).

Community Development Block Grant

- FY2024 grant: \$120,143 for Glen Village Addition II improvements (stormwater, sinkhole, and street repairs).
- Next step: Develop design and specifications.



Bicycle/ Pedestrian Masterplan Update

This is an update to the City of Glenpool's Bicycle and Pedestrian plan, which would become part of the INCOG Regional Go Masterplan. The City entered into an agreement with INCOG on February 21st, 2024, to update the City bicycle/pedestrian plan. The selected consultant is RDG-Garver LLC.

- Project is underway.

GIS Management

- Garver selected GIS data collection services, as (Work Order #2).
- Interactive utility map complete; updates in progress.
- Completed Council Districts and Ward Maps.
<https://experience.arcgis.com/experience/9be7b9925e6444119c9456886f519362/>
- Completed Interactive Map of all City Parks.
<https://experience.arcgis.com/experience/d008363fbc344537ba860b081ed2f9cf/>






Conference Center/Community Relations

This report highlights the activities of the Community Relations Department and the Conference Center for February.

Social Media Monthly Stats:

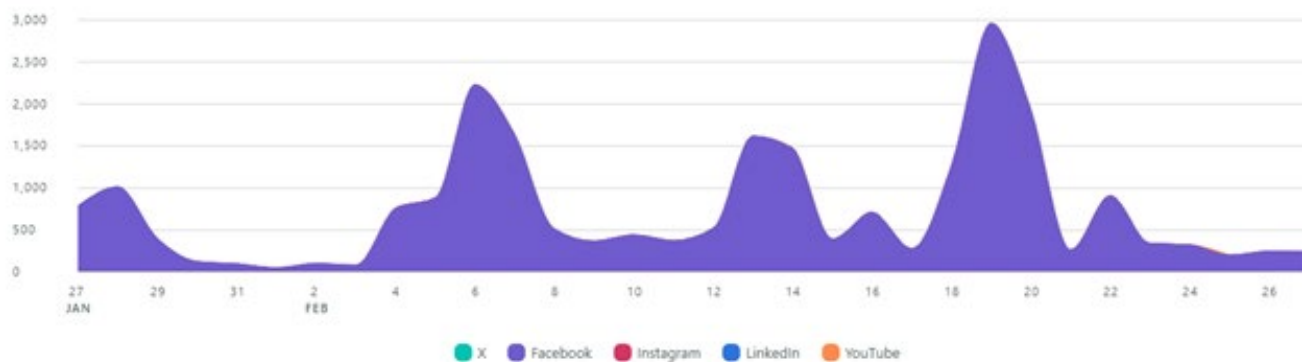
Account	Audience	New Audience	Published Posts	Impressions	Engagements
City	8,365	8	27	130,306	13,950
Conference Center	2,274	12	13	40,631	144
Police Department	2,073	56	5	18,604	2,589
Animal Control	9,863	14	34	66,313	6,767

Top Social Media Posts for December:

<p>City of Glenpool, Oklahoma Wed 2/13/2025 12:42 am CST</p> <p>🚧 Road Conditions Update 🚧 Frigid temperatures have kept ice and snow on the roads, making travel hazardous. Road...</p>  <p>WARRIOR ROAD</p> <p>Total Engagements 3,576</p> <p>Reactions 158</p> <p>Comments 41</p> <p>Shares 26</p> <p>Post Link Clicks 1</p> <p>Other Post Clicks 3,350</p>	<p>City of Glenpool, Oklahoma Thu 2/13/2025 11:04 am CST</p> <p>🗑️ Trash Polykart Reminder! 🗑️ Glenpool city ordinance requires that trash polykarts be stored at the side or rear of your home,...</p> <p>Trash Polykart Away</p>  <p>Total Engagements 2,898</p> <p>Reactions 92</p> <p>Comments 137</p> <p>Shares 10</p> <p>Post Link Clicks 1</p> <p>Other Post Clicks 2,658</p>	<p>City of Glenpool, Oklahoma Thu 2/13/2025 11:24 am CST</p> <p>Yesterday, a groundbreaking ceremony was held for the City's new small-batch reaction wastewater treatment facility. This \$59...</p>  <p>Total Engagements 2,518</p> <p>Reactions 375</p> <p>Comments 57</p> <p>Shares 36</p> <p>Post Link Clicks 2</p> <p>Other Post Clicks 2,048</p>	<p>Glenpool Police Department Wed 2/13/2025 12:38 am CST</p> <p>The Glenpool Police Department is proud to announce the promotion of three outstanding officers to the rank of Sergeant...</p>  <p>Total Engagements 1,900</p> <p>Reactions 444</p> <p>Comments 88</p> <p>Shares 31</p> <p>Post Link Clicks 1</p> <p>Other Post Clicks 1,336</p>	<p>City of Glenpool, Oklahoma Mon 1/27/2025 12:00 am CST</p> <p>🌟 Community Spotlight 🌟 Over the weekend, members of the Glenpool track team volunteered their time to help clean ...</p>  <p>Total Engagements 1,770</p> <p>Reactions 332</p> <p>Comments 28</p> <p>Shares 22</p> <p>Post Link Clicks —</p> <p>Other Post Clicks 1,388</p>
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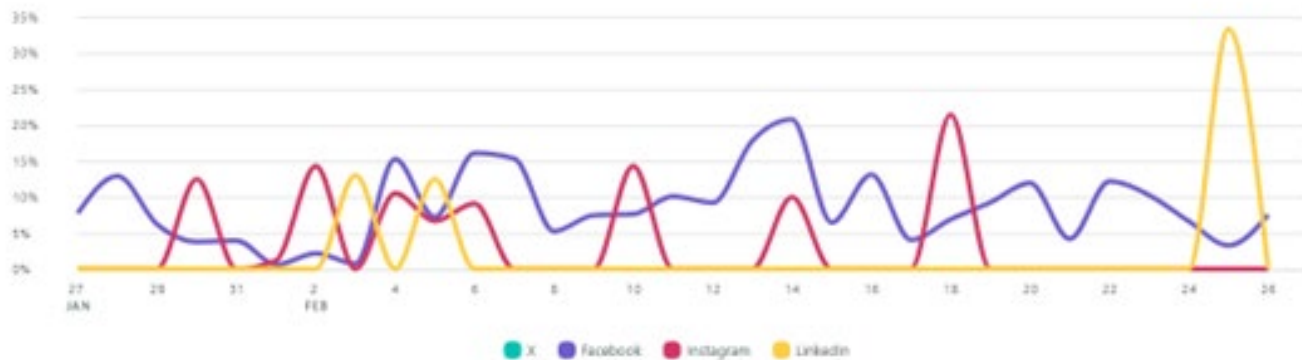
Engagements

See how people are engaging with your posts during the selected time period.



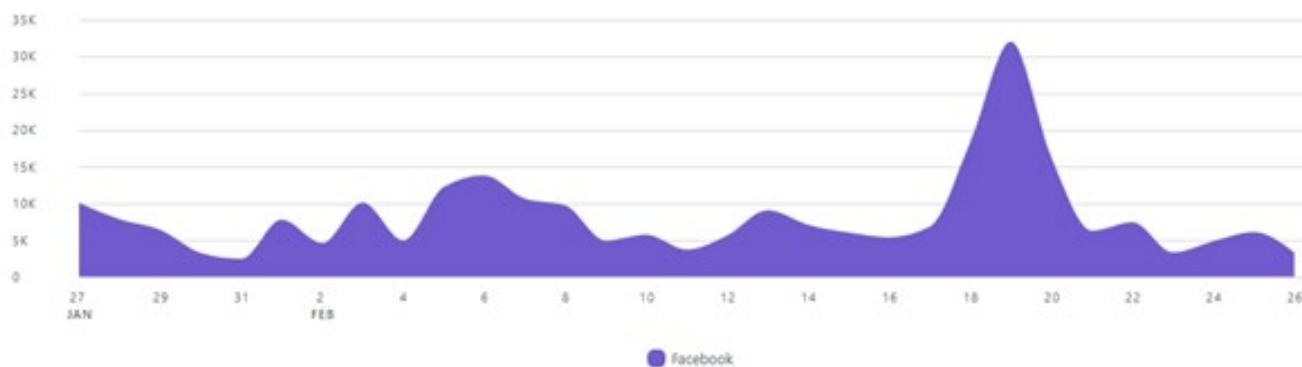
Engagement Rate

See how engaged people are with your posts during the selected time period.



Impressions

Review how your content was seen across networks during the selected time period.



Conference Center

February was a surprisingly busy month for the Glenpool Conference Center, considering it is typically a slower time of year. We hosted a total of 20 events, ranging from community gatherings to private celebrations and corporate trainings.

EVENTS TO HIGHLIGHT

- Jenks SE Trivia Night** – This lively and interactive event brought together families and businesses from Jenks and the surrounding areas for an exciting evening of trivia and games, all in support of Jenks SE Elementary School. This was their 7th year hosting the event at our facility. Attendees participated in friendly competition, enjoyed delicious food, and experienced a fun and engaging atmosphere while helping to raise funds for the school's teams.
- MCN Sweetheart Dance** – The Muscogee (Creek) Nation's annual Sweetheart Dance brings together elders from their community for a memorable evening filled with dancing, great food, and fun. The event was a great success, drawing over 500 attendees.
- House Divided Card Show** – This event drew sports card collectors and enthusiasts from across the region for their 6th show at our facility. Vendors showcased rare and collectible trading cards, and attendees had the chance to buy, sell, and trade, making it a must-visit for collectors.
- 4-Day Scrapbooking Event** – A group of scrapbookers gathered for four days to work on projects, share ideas, and connect. This type of event is becoming increasingly popular at our facility. Native American artists and small businesses.

In addition to these standout events, we continued to host a variety of baby showers, birthday parties, weddings, and training sessions, maintaining a steady flow of activity at the center. Overall, February 2025 was a successful month, demonstrating strong event turnout even during a typically slower season.





Economic Development/Grants

Economic Development

Business, Retention, & Expansion (BR&E)

- **Morning BREW:** The Glenpool Chamber of Commerce, in partnership with the Economic Development Department and Keller Williams, hosts monthly gatherings for local businesses, providing coffee and resources. The February 20th meeting was postponed due to weather and is now rescheduled for February 27th.
- On February 6th, we had a virtual meeting with the owner/managers of Elm Pointe Shopping Center to discuss the types of businesses they would like to attract to the center. During the meeting, I also connected them with the Chamber Director to facilitate their Chamber membership.
- On February 26th, a workforce representative from TCC/Tulsa Tech and I will meet with a local manufacturer to discuss training opportunities and apprenticeships. This will be the first of several similar meetings with our local businesses.

Oklahoma Innovation Expansion & Other Commerce Incentives

- I have been meeting with qualifying Glenpool businesses to share information about the Oklahoma Innovation Expansion Program (OIEP), with the application window opening on March 31st and closing on April 11th. These visits are aimed at helping businesses prepare for the upcoming application period and increasing the number of businesses awarded this year. I am also in the process of conducting follow-up visits with some businesses to provide additional support.
- On February 28, I will be meeting with a consultant who works for one of our qualifying manufacturers to discuss OIEP and explore other ways we can support the business, such as through training opportunities.

New Business/Sites

- Met with a landowner to gauge interest and received permission to continue discussions regarding a potential manufacturing site.
- Scheduled internal meetings with planning and engineering teams to address potential obstacles and explore opportunities for development on this site.

Business Inquiries:

- We are currently working with the broker of a potential buyer for the Blue Compass site, with an announcement about the deal expected soon. In preparation, we are finalizing all necessary information, addressing zoning questions, and completing other final steps to ensure everything is in order.
- On February 13th, we met with a potential developer who is pitching recreational use ideas for a property.
- A Request for Proposal (RFP) has been submitted to Tulsa's Future on behalf of a company looking for a site to build a studio. The team submitted options at the South 75 Business Park.

Travel/Training/Misc:

- On February 6th, I attended in person the "All in for Oklahoma" quarterly event hosted by Commerce in Wagoner. During the event, Commerce leadership shared valuable resources and programs with local community and economic development leaders. The topics covered included incentives, business development

updates, news from the film and music office, and other upcoming opportunities. The event also featured a question-and-answer portion.

- On February 11th, I participated in the virtual OU-Economic Development Institute (EDI) Ethics Course, which serves as a precursor to the full institute program I will begin on April 27th in Kansas City.
- On February 11th, I participated virtually in the second half of the monthly Select Oklahoma meeting, where the panel discussion focused on Data Center Development, Trends, and Insights. Industry leaders shared valuable insights on the evolving data center landscape, its impact on economic development, and key lessons learned from a recent project. The discussion covered topics such as site selection, infrastructure challenges, and the collaboration needed to drive successful investments in this rapidly growing sector.
- On February 11th, the COO and I toured Gradient (formerly known as 36 Degrees North) in Tulsa. Our host, Zach Burrows, Co-owner and managing member of Miller-Tippens Construction in Glenpool, guided us through the building. Miller-Tippens was responsible for transforming the 100+ year-old Otasco Headquarters into a stunning incubator space. Gradient is Tulsa's leading innovation hub for entrepreneurs, startups, and remote workers. The tour was part of our exploration into developing an incubator space in Glenpool.
- On February 21st, I met with the Okmulgee Economic Developer to learn more about the Okmulgee Area Development Corporation (OADC), the lead economic development entity for the city of Okmulgee. OADC is responsible for the oversight and development of available commercial and industrial properties in the area.
- On February 27, I will be participating in the Tulsa's Future Partner Small Roundtable.

Grants: February 2025, Beth Miller (Grants – Special Projects Coordinator)

This report provides an overview of the various grants currently being managed. It includes details on the grant amounts, timelines, and progress.

Summary of Grants

- STBG street widening grant (for Elwood) awarded last year from ODOT. The signed contract was received on 1/7/2025 and on 1/13/25, David A. met with developers. Ready to bid February 2025.
- INCOG CDBG Grant approved on 12/2/2024 to repair sinkhole at 145th and Kendalwood BLVD. Signatures were received from City and from County. This is ready for bid process.
- OK Homeland Security State and Local Cybersecurity Program grant was approved 12/20/24. Able to replace the server at the PD by March or April 2025.
- OK Homeland Security State and Local Cybersecurity Grant Program – next cycle due 2/28/25. On council agenda and ready to submit week of 2/24.
- FFY 2025-2026 Transportation Alternatives & FFY 2022-2026 CRP. up to \$1,600,000 (20% matching), Application in collaboration with David A. was submitted on 1/13/25, for completing sidewalk projects on Elwood and 141st, and Peoria Streets. Awaiting approval.
- Recreational Trails Program Grant 2025: 80% reimbursed up to \$300,000, with a total amount of \$375,000. This is for trails/parking lot/bridges at the new Morris Park Disc Golf and Nature Trails Park. Awaiting approval
- Opioid Grant 2025: Amount not specified. A meeting is being set up for February to include members of DHS. Applications open in March 2025, and projects are currently under discussion.
- DEQ - Collection Event Grant FY26: Application deadline is February 28, 2025. This is on the agenda and ready to submit this week (2/24).
- SAFE Oklahoma Grant: Amount not specified. We are working with GPD for equipment. Applications open in March 2025, and we are identifying the equipment needed.
- Keep Oklahoma Beautiful Roadside and Environmental Beautification grants were submitted on 1/27/25 in the amounts of \$3391.98 (for Welcome sign beautification) and \$962.45 (for seeds at Lambert Park). Awaiting approval.

- AARP Community Challenge Grant due March 5th. Will be on the 3/3 council agenda to apply. 10-20k for a crosswalk with lights on 141st.
- INCOG STBG FFY 26 & 27 due March 14th: up to \$4,000,000 80/20 match up to three projects. Working with David A. on the projects to submit at the next council meeting March 3rd.
- FEMA Flood Mitigation Program Grant due March 14th. 75/25 match up to 2 million. Notice of Intent (to apply) was submitted through the FEMA.GO portal on Jan. 31st for \$1,597,362. This will be submitted at the next council meeting on March 3rd.
- OCEA grant submitted February 20th (was due 2/21) for \$808.98 Welcome Sign Beautification on HWY75/S Waco.

Special Projects:

- Next Events Committee Meeting 2/26/25. Events Calendar for the City is being executed by next meeting
- Farmers Market
- Attended Local AG Summit January 29-31
- Rules/regulations and vendor applications for the 2025 season have been updated and are awaiting upload to social media and Website
- SNAP acceptance in review, machine selected through vendor
- Setting up the **very first** vendor meeting for Sunday, April 6th from 3-5. Met Micaela with OK Department of Agriculture at the AG Summit and have requested to order produce bags/t-shirt bags/OK AG stickers and more for handouts at the event. We will be providing lunch as well.



Information Technology

Windows 11 Update

- This project aims to enhance the security of our end users' devices and ensure they can receive essential security updates from Microsoft. Some PCs are unable to install the updated Windows 11 operating system. To resolve this issue, 13 new PCs were purchased to replace those that lack the necessary resources for the upgrade.

Mass Notification System

- The team has reviewed five companies that can provide us with a mass text/email notification system. This will help us keep Glenpool citizens informed about outages, upcoming traffic changes, and allow for sending text notifications on behalf of the Utility Billing Department. A vendor has been chosen, and we expect setup and training to begin in the next couple weeks.

Website Refresh

- The IT department has begun reviewing our current website and is working to fix all broken links. We anticipate that the refresh will start in the next few weeks and will take approximately 30 days to complete. The primary focus will be on identifying and correcting any items that are not ADA compliant.

Request for Proposals

- The IT department has completed a Request for Proposals (RFP) for updating access control and security camera systems. The current system was installed during the construction of City Hall and Public Safety facilities and operates on different platforms. This project will allow for a unified system managed on the same platform.

Phone System Update

- The City will be upgrading our outdated phone system to a fully digital solution and replacing the phones. This enhancement will allow us to manage phone calls more efficiently, including the ability to forward calls to our cell phones, which will improve our service for citizens. We have scheduled demonstrations from both BTC and 3CX to determine the best solution for the City of Glenpool and hope to have a decision made soon.

DMARC/DKIM

- IT has configured DMARC/DKIM to run on our email service. Together they help prevent email spammers, Phishers and other unauthorized parties from sending emails.

Live Streaming for Council Meetings

- Cameras have been installed and are now in the testing phase to enable live streaming via YouTube of our council meetings.

Cyber-Security

- IT has been collaborating closely with Hummingbird and Administration to implement cybersecurity training that aims to increase awareness of potential threats.

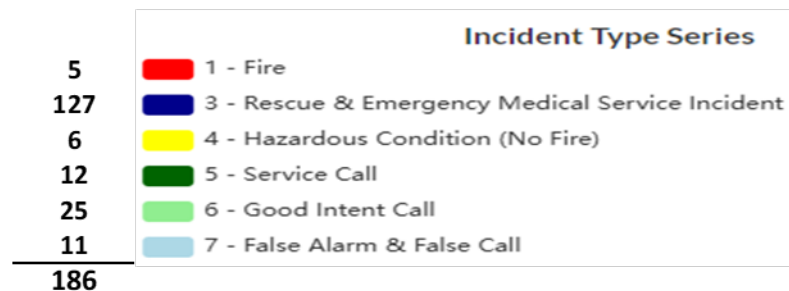
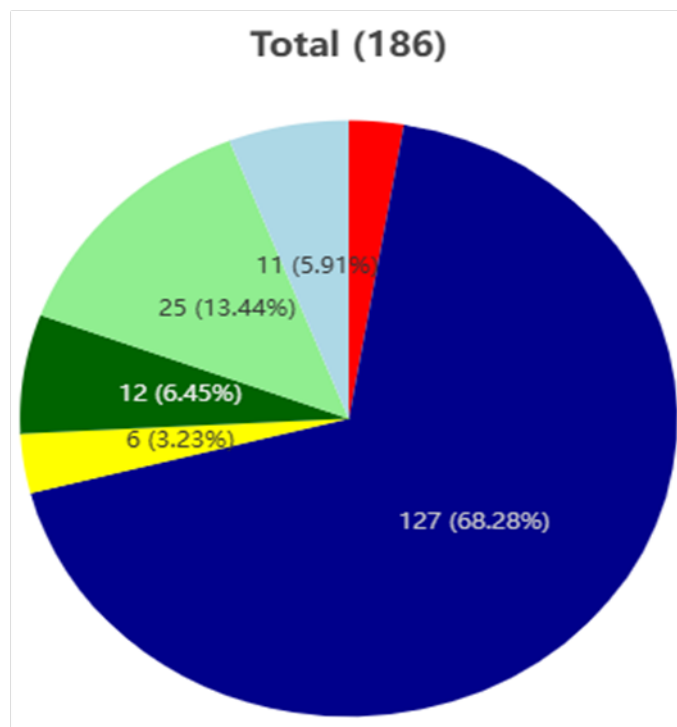
Fire Department

Glenpool Fire Department Operations February 2025

CM Report

1/24/25-2/20/25

Run Type	# of Calls	Totals Calls
EMS Runs	127	186
Fire Runs	59	
Overlapping	58	



Police Department

STAFFING

Currently the department has filled 27 of 29 officer positions. We have two open positions and will post once Debbie returns to work. Two officers are in FTO and attend CLEET in June, all the other officers have completed the required training.

The communications division has offered positions to all three open slots and all have accepted. One has already started and is currently in training, the other two will be starting soon.

We will begin testing for the open corporal positions on March 3rd. This will give us four corporals and will need to fill the remaining two later in the year.

TRAINING

The department held their bi-annual firearms qualifications and every officer is qualified. In addition to qualifications, two recently promoted sergeants finished their supervisor training and are now assigned to a shift.

The state has implemented a new online reporting system for collisions. The department has completed the required training, and we are now using this tool when completing collision reports.

EQUIPMENT

Three of the five new patrol cars have been completed and have been issued. The remaining two are awaiting some back-ordered parts and should be issued in March.

HEADLINES

Corporal Mitchell and Corporal Crow have been selected for the two vacant detective positions. They will move to their new assignments in March once we complete the corporal testing.

On February 22nd, the department administration along with Detective Duque, worked the day shift. This allowed for the entire shift to be off at the same time and conduct a team building day as a unit. This was an opportunity for the day shift officers to do something fun as a group and build morale as well as teamwork. We will continue this with the two remaining shifts in hopes that we continue to progress as individuals and as a department.





Promoted to Corporal Detective

Corey Crow



Promoted to Corporal Detective

Taylor Mitchell



Day shift team building at the Escape Room

Always be **truthful** & **transparent**.

OUR CORE VALUES

Savor
the journey.

Show that you **care**.

Create **WOW** moments.

Make learning a **habit**.

**OUR MISSION: DEVELOPING A CULTURE OF TRUST
TO BETTER SERVE OUR COMMUNITY**