

MINUTES

CITY COUNCIL MEETING

November 14, 2017

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee; Brandon Kearns; and Timothy Fox, Mayor. Jacqueline Triplett-Lund, Councilor and Momodou Ceesay, Vice Mayor were absent.

Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Lea Ann Reed, Conference Center Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present were: Major Glenn, Sapulpa Police Department, Team Commander of the SW Area Tactical Team; Sgt. Charles Smith, Glenpool Police Department; Sam Peyton, Tulsa Regional Chamber; and Alan Woodcock.

A) Mayor Fox called the meeting to order at 6:01 p.m.

B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.

C) Mayor Fox offered the Invocation.

D) Mayor Fox led the Pledge of Allegiance.

E) Community Development Report – Lynn Burrow, Community Development Director

- Mr. Burrow highlighted various public and private developments throughout the city. He also reported on activities and projects in Planning, Inspection, and Code Enforcement Departments during September.

F) City Manager Report – Susan White, Interim City Manager

- Ms. White announced the promotions in the Police Department and offered congratulatory comments for Dan Haney, Charles Graham, and Scott McClellan, each promoted to Corporal.
- Ms. White announced that December's Council Meeting will include an E-Session to discuss economic development interests resulting from Glenpool participation at ICSC, Dallas.
- Glenpool suffered two fatality accidents over the past weekend. Please remember the families of the deceased and the on-scene first responders in your thoughts and prayers.
- A reminder that city offices will be closed November 23 and 24 to observe the Thanksgiving holiday.
- The next regular Council meeting is scheduled for December 12, 2017.

G) Mayor Report – Timothy Fox, Mayor

- Mayor Fox reported a very good experience at ISCS, Dallas. He commented that he was very excited to see developers seeking out Glenpool representation to discuss their interest in our City.
- Mayor Fox will play a role in the Chamber of Commerce Leadership Class on November 21.

H) Council Comments

- None

I) Public Comments

- Debbie Crutchfield from Rolling Meadows Addition announced she was working to create an active neighborhood group to promote and improve their Addition. She further suggested Council consideration to contract a mural painting on the west retaining wall at the TCC building.

J) Proclamation

- Mayor Fox read a Proclamation recognizing Dr. Daniel C. Martin for his many years of dedicated service to the community.

K) Scheduled Business

1) Demonstration by Southwest Area Tactical Team.

Police Chief Waller introduced Major Glenn, Team Commander for the SWATT and Sgt. Chuck Smith, Glenpool PD. Each provided a description of the service available through the SWATT, for Glenpool's future consideration.

2) Discussion and possible action to approve minutes from October 16, 2017 meeting.

MOTION: Councilor Kearns moved, seconded by Councilor Agee to approve minutes as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

3) Discussion and possible action to adopt Resolution No. 17012, A Resolution Of The City Of Glenpool, Oklahoma, Signifying The City Council's Endorsement Of The Tulsa Regional Chamber's "2018 One Voice Legislative Agenda," And Establishing And Supporting State And Federal Legislative Priorities Concerning Items Of Mutual Municipal Interest That The Tulsa Regional Chamber Of Commerce Will Advocate To The Region's State And Federal Legislative Members.

Susan White, Interim City Manager introduced the Resolution and accompanying 2018 One Voice Legislative Agenda. She also introduced Sam Peyton, Director of Govt. Affairs, Tulsa Regional Chamber and advised he was available to answer any specific questions the Council may have regarding the Legislative Agenda.

MOTION: Councilor Kearns moved, seconded by Councilor Agee to approve Resolution No. 17012, A Resolution demonstrating Council's support of the Tulsa Regional Chamber's 2018 One Voice Legislative Agenda.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Councilor Lund, Vice-Mayor Ceesay

Motion carried.

4) Discussion and possible action to purchase 22 Self Contained Breathing Apparatuses (SCBAs) at a cost not to exceed \$227,647.40, and further approve Resolution No. 17010 Of The City Of Glenpool, A Resolution Authorizing The City Of Glenpool To Enter Into A Certain Equipment Lease-Purchase Agreement By And Between Oklahoma State Bank As The Lessor And The City Of Glenpool As The Lessee, For The Acquisition Of Certain Identified Equipment From Northern Safety & Industrial.

Julie Casteen, Finance Director presented a lease-purchase Agreement from Oklahoma State Bank for the acquisition of 22 self-contained breathing apparatuses for the Glenpool Fire Dept. She advised the purchase was budgeted in the Public Safety Capital Fund, resulting from the 2016 Move Glenpool Forward tax initiative.

MOTION: Councilor Agee moved, second by Councilor Kearns to authorize the Mayor or his designee to finalize and execute the lease agreement with Oklahoma State Bank and any other documents necessary, including Resolution No. 17010, to facilitate the lease-purchase of 22 SCBAs at a cost not to exceed \$227,647.40, plus \$200 loan documentation fee.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 5) **Discussion and possible action to purchase two 2018 Police Vehicles at a cost not to exceed \$84,796, and further approve Resolution No. 17011 Of The City Of Glenpool, A Resolution Authorizing The City Of Glenpool To Enter Into A Certain Equipment Lease-Purchase Agreement By And Between Oklahoma State Bank As The Lessor And The City Of Glenpool As The Lessee, For The Acquisition Of Two Police Vehicles From Bob Hurley Ford.**

Julie Casteen, Finance Director presented a lease-purchase Agreement from Oklahoma State Bank for the acquisition of two 2018 Police vehicles. She advised the purchase was budgeted in the Public Safety Capital Fund, resulting from the 2016 Move Glenpool Forward tax initiative.

MOTION: Councilor Kearns moved, second by Councilor Agee to authorize the Mayor or his designee to finalize and execute the lease agreement with Oklahoma State Bank and any other documents necessary, including Resolution No. 17011 to facilitate the lease-purchase of two 2018 Police vehicles at a cost not to exceed \$84,796.00, including \$200 loan documentation fee, with 48 monthly debt service payments of \$ 1,854.10.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 6) **Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2017-2018, tabled from October 16, 2017 City Council agenda.**

MOTION: Councilor Kearns moved, second by Councilor Agee to approve Agreement as presented.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 7) **Discussion and possible action to adopt Ordinance No. 745, An Ordinance Partially Closing General Utility Easement Within The Proposed Glenn Hills Estates, An Addition To The City Of Glenpool; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.**

Lynn Burrow, Community Development Director presented the authorizing Ordinance for approval. He advised that all private franchise utility companies were noticed, with none responding. Staff recommended approval of Ordinance No. 745, including approval of Emergency Clause by separate action.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve Ordinance No. 745 as presented.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 8) **Discussion and possible action to approve Emergency Clause for Ordinance No. 745, Whereas, the immediate operation of the provisions of this ordinance is necessary for the preservation of the peace, health, welfare and best interests of the City of Glenpool and the citizens thereof, to wit specifically that the benefits of residential housing development in the City of Glenpool will be encouraged and expedited, an emergency is hereby declared to exist and Ordinance No. 745 shall therefore take effect and be in full force from and after its passage as provided by law.**

Lowell Peterson, City Attorney advised an Emergency for this ordinance was well justified under the law and recommended approval.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the Emergency Clause as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns
AGAINST: None
ABSENT: Councilor Lund; Vice-Mayor Ceesay
Motion carried.

9) Discussion and possible action to adopt Resolution No. 17013, A Resolution Of The City Council Of The City Of Glenpool Adopting The Glenpool, Oklahoma 2030 Plan Text And Map, As The Glenpool, Oklahoma 2030 Plan Text And Map As Adopted By Resolution No. 10-07-01, Adopted By The City Of Glenpool Planning Commission On June 28, 2010; And Approved By The City Council Of The City Of Glenpool On July 6, 2010.

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Comprehensive Plan, Zoning Code and Subdivision Regulations on November 14, 2017. Staff recommended approval. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Plan. He delineated his concerns, including the City's method of citizen notification; urged City to follow updated plan; concern that RS4 zoning is replaced by a PUD plan. Councilor Kearns expressed his appreciation to everyone involved in the process to update the Plan.

MOTION: Councilor Kearns moved, second by Councilor Agee to adopt Resolution No. 17103 to adopt the 2030 Plan Text and Map Update subject only to incidental format, mapping and organizational changes that will facilitate implementation without altering the substance or intent of the Plan.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox
AGAINST: None
ABSENT: Councilor Lund; Vice-Mayor Ceesay
Motion carried.

10) Discussion and possible action to adopt Ordinance No. 746, An Ordinance Adopting And Enacting The Zoning Code Of The City Of Glenpool, Oklahoma, As Amended Hereby, Updating, Amending And Superseding The Zoning Code Of The City Of Glenpool, Oklahoma, Adopted By Ordinance No. 665 On September 17, 2012, And Codified As Title 11, Zoning Regulations, In The 2013 City Code Of Glenpool, Oklahoma.

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Zoning Code on November 14, 2017. Staff recommended approval. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Code and identified specific areas of concern in Chapter 11.

MOTION: Mayor Fox moved, second by Councilor Kearns to adopt Ordinance No. 746 to adopt the amended and update Zoning Code for the City of Glenpool, subject only to the correction of scrivener's errors and such incidental textual changes as may be necessary to facilitate codification.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee
AGAINST: None
ABSENT: Councilor Lund; Vice-Mayor Ceesay
Motion carried.

11) Discussion and possible action to adopt Ordinance No. 747, An Ordinance Adopting And Enacting The Subdivision Regulations Of The City Of Glenpool, Oklahoma, As Amended Hereby, Updating, Amending And Superseding The Subdivision Regulations Of The City Of Glenpool, Oklahoma, Adopted By Ordinance No. 664 On September 17, 2012, And Codified As Title 12, Subdivision Regulations, In The 2013 City Code Of Glenpool, Oklahoma.

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Subdivision Regulations on November 14, 2017. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Regulations and identified specific areas of concern in Chapter 11.

MOTION: Mayor Fox moved, second by Councilor Kearns to adopt Ordinance No. 746 to adopt the amended and update Subdivision Regulations for the City of Glenpool, subject only to the correction of scrivener's errors and such incidental textual changes as may be necessary to facilitate codification.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns
AGAINST: None
ABSENT: Councilor Lund; Vice-Mayor Ceesay
Motion carried.

- 12) **Discussion and possible action to adopt Ordinance No. 748, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From AG (Agriculture District) To RS-3 (Residential Single Family High Density District) And Certain Other Property Described Herein From AG (Agriculture District) To CS (Commercial Shopping Center District), As Recommended By The Planning Commission Under Application GZ-266; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.**

MOTION: Councilor Kearns moved, second by Mayor Fox to strike item from agenda.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 13) **Discussion and possible action to approve the Conditional Final Plat for Elm Pointe subject to the conditions of staff and Technical Advisory Committee.**

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the Conditional Final Plat as presented.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 14) **Discussion and possible action to authorize the Mayor to execute a certain Custodial Services Contract with Elite Cleaning Company of Tulsa for the cleaning of spaces designated, and for the consideration stated and other terms and conditions stated therein, to commence December 1, 2017, and terminate June 30, 2018, subject to renewal terms stated therein.**

Ms. Lea Ann Reed, Conference Center Director presented the Custodial Services Contract for Council consideration.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the Custodial Services Contract with Elite Cleaning Company of Tulsa as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 15) **Discussion and possible action to approve a proposal from Dunham Asphalt Services at a cost not to exceed \$16,880 for a street repair project in Rolling Meadows Addition.**

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the proposal from Dunham Asphalt Services at a cost not to exceed \$16,800.00.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

- 16) **Discussion and possible action to approve 2018 Meeting Calendar.**

Susan White, City Clerk recommended an amendment to the presented 2018 Calendar. The proposed change would move the January meeting dates from 2nd and 16th to the 8th and 22nd.

MOTION: Councilor Kearns moved, second by Councilor Agee to amend the proposed Calendar as suggested by staff and approve as amended.

FOR: Councilor Kearns; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

L) Adjournment.

- Meeting was adjourned at 8:11 p.m.

Date

Mayor

ATTEST:

City Clerk