

# **MINUTES**

## **CITY COUNCIL MEETING**

### **August 21, 2017**

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund; Patricia Agee; Brandon Kearns; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager/City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; and Dennis Waller, Police Chief. Julie Casteen, Finance Director was absent.

- A) Mayor Fox called the meeting to order at 6:01 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Father Sam Gordin, Anglican Church of the Resurrection offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) APWA Award Presentation – Brandon Huxford, P.E., APWA Chapter Secretary/ Awards Chairman; Paul D’Andrea, APWA Chapter Past-President**  
Brandon Huxford, and Paul D’Andrea, APWA recognized the Glenpool Water Tower Project as Public Works Project of the Year. Lynn Burrow, Glenpool Community Development Director received the award on behalf of the City of Glenpool. Jeff Cowan P.E., CEO Cowan Engineering Group, engineer for the Project and Jerry Goins, Vice President, Goins Enterprises, Inc., primary contractor on the Project also participated in the presentation.
- F) Community Development Report – Lynn Burrow, Community Development Director**
  - Mr. Burrow offered an update on the progress of numerous public and private construction projects throughout the city, including the AMR meter replacement project; South County Soccer Complex; St. Francis Medplex project; Phillips Corner Addition hotel, Mark Allen Chevrolet dealership, Pecan Estate sanitary sewer relocation, and Financial Equipment Company expansion project. He further reported on various applications received by the Planning Department and slated for review, as well as information concerning activities in the Building/Inspections, and Code Enforcement Departments.
- G) Treasurers Report – Susan White, Interim City Manager/City Clerk**
  - Ms. White reviewed the financial activities for June 2017.
- H) City Manager Report – Susan White, Interim City Manager**
  - The new lake fountains have been installed.
  - Code Enforcement is contacting developer in Southwest Crossroads Addition about tall grass.
  - The appraisal for the city owned building at 140 W. 141<sup>st</sup> Street is scheduled to be delivered by the end of the week.
  - Ms. White will be out of the office the first week of September.
- I) Mayor Report – Timothy Fox, Mayor**
  - Mayor Fox reminded the Councilors to check their mailboxes at City Hall.
  - Mayor Fox invited the audience to the Kid’s Fishing Derby at the Conference Center Lake, Saturday, August 26, 2017. Registration is from 9:00 to 10:00 am, and fishing from 10:00 to 12:00 am. Children to 12 years of age are welcome.

**J) Council Comments**

- Councilor Lund inquired from Ms. Lea Ann Reed about the rules for the Fishing Derby.

**K) Public Comments**

- Glenpool resident Joyce Calvert read a statement registering her support for David Tillotson for City Manager, and providing her basis for her opinion. She concluded, "I hope David Tillotson is one of the candidates who has applied for our open position of City Manager."

**L) Scheduled Business**

**1) Discussion and possible action to approve minutes from August 7, 2017 meeting.**

**MOTION:** Councilor Lund moved, second by Councilor Agee to approve minutes as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**Motion carried.**

**2) Discussion and possible action to approve and authorize the Mayor to execute Lease Agreement of the City of Glenpool with Benjamin Smart, Managing Member of Bounce Smart OK, LLC d/b/a Bahama Ben's, to lease Black Gold Park Concession Stand under the terms and conditions set forth therein and for the term stated therein.**

Lynn Burrow, Community Development Director presented the Agreement for approval. Mr. Burrow advised Council that the concession stand has been closed since June when the previous operator vacated the facility. Benjamin Smart was present and answered questions submitted by Council members. Susan White, Interim City Manager advised Council that the City Attorney had not had an opportunity to review the Agreement because he was on vacation when the agenda was prepared.

**MOTION:** Councilor Lund moved, second by Councilor Agee to approve as presented, contingent upon City Attorney review approval, and authorize the Mayor to execute the Agreement.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

**AGAINST:** None

**Motion carried.**

**3) Discussion and possible action to approve Change Order Request No. 2, from J.E. Dirt Wurx in an amount not to exceed \$4,250.00, on South County Soccer Complex Project.**

Lynn Burrow, Community Development Director described the nature of the change order, representing two issues. The first issue involved repairs to existing irrigation system which was damaged during the construction project, due to inaccurate or unavailable plans from Tulsa County. The cost for repairs is \$2,450. The second issue at a cost of \$1,800 is to extend and connect a drain line to facilitate swimming pool overspill during rain events. The change order also adds fourteen days to the contract.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns approve Change Order No. 2 at a cost not to exceed \$4,250.00 and to add fourteen calendar days to the contract completion deadline.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay; Councilor Lund

**AGAINST:** None

**Motion carried.**

Mayor Fox declared a recess at 6:58 pm to convene into the Special GIA Meeting.

Mayor Fox called the meeting back to order at 7:04 p.m.

**4) Discussion and possible action to enter into Executive Session to discuss the employment and hiring of a City Manager, including specific candidates for the position of City Manager and terms of employment for City Manager position, pursuant to Title 25, Section 307(B)(1) of the Oklahoma Statutes (Open Meeting Act).**

**MOTION:** Councilor Lund moved, second by Councilor Agee to enter into Executive Session for the purpose stated.

**FOR:** Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay; Councilor Lund; Mayor Fox  
**AGAINST:** None  
**Motion carried.**

City Council exited to Executive Session Chambers at 7:05 p.m.

**5) Discussion and possible action to reconvene in Regular Session.**

**MOTION:** Councilor Agee moved, second by Councilor Lund to reconvene in Regular Session at 8:31 p.m.

**FOR:** Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

**AGAINST:** None  
**Motion carried.**

**6) Discussion and possible action to authorize the Mayor and Vice Mayor to enter into contract negotiations with potential City Manager candidate(s), tabled from August 7, 2017 meeting.**

**MOTION:** Councilor Kearns moved, second by Councilor Lund to authorize the Mayor and Vice-Mayor to enter into contract negotiations with potential City Manager candidate.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** Councilor Agee  
**Motion carried.**

**L) Adjournment.**

- Meeting was adjourned at 8:32 p.m.

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Date

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Mayor

ATTEST:

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City Clerk