

**MINUTES**  
**CITY COUNCIL MEETING**  
**July 17, 2017**

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund; Patricia Agee; Brandon Kearns; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager/City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; and Dennis Waller, Police Chief. Paul Newton, Fire Chief was absent.

- A) Mayor Fox called the meeting to order at 6:00 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Matt Bills, Extreme Worship offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
  - Mr. Burrow offered an update on the progress of numerous public and private construction projects throughout the city, including the AMR meter replacement project; South County Soccer Complex; St. Francis Medplex project; Phillips Corner Addition hotel, and Mark Allen Chevrolet dealership. He further reported on various applications received by the Planning Department and slated for review, as well as information concerning activities in the Building/Inspections, and Code Enforcement Departments.
- F) Treasurers Report – Julie Casteen, Finance Director**
  - Ms. Casteen reviewed the financial activities for May 2017. Ms. Casteen reported that eleven months of the fiscal year records tax revenue is slightly below budget, while utility revenue is slightly over budget projections.
- G) City Manager Report – Susan White, Interim City Manager**
  - The water meter conversion project is ahead of schedule.
  - Two new employees have been hired in Public Works.
  - Last week 113 city managers gathered at the Conference Center for the CMAO Summer Conference.
  - 2017 Fireworks permit revenues collected were \$6,950.
- H) Mayor Report – Timothy Fox, Mayor**
  - Mayor Fox reported a successful groundbreaking event for Mark Allen Chevrolet.
  - Mayor Fox commended Ms. White and Fox 23 on the positive segment on Glenpool growth which aired July 14.
- I) Council Comments**
  - None.
- J) Public Comments**

- None.

**K) Recognize Storm Drain Labeling Project Volunteers – Lynn Burrow, Community Development Director**

Lynn Burrow recognized several members of a local Boy Scout troop for their assistance and organization to affix labels on over one hundred storm drains throughout the city.

**L) Scheduled Business**

**1) Discussion and possible action to approve minutes from July 6, 2017 meeting.**

**MOTION:** Councilor Agee moved, second by Councilor Kearns to approve minutes as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**Motion carried.**

**2) Discussion and possible action to approve and authorize the Mayor to execute Contract for Sale of Former City Hall Property at 141<sup>st</sup> Street South and Hwy US75, to Glenpool Public Schools, Independent District No. 13, for the purchase price of \$750,000.00.**

Lowell Peterson, City Attorney presented the sales contract and recommended Council approval and authorize the Mayor to execute the contract. Council inquired from staff if an appraisal was obtained, to which staff replied none had been obtained. Council further inquired how staff had determined the sales price. Ms. White responded that she had contacted former City Manager Roger Kolman to find out how he had determined the value of the property. He stated the price represented the book value recorded in the City assets. Council members expressed concern that the \$750,000 may not accurately reflect the market value.

**MOTION:** Councilor Lund moved, second by Councilor Agee to authorize Interim City Manager Susan White to seek an appraisal and table approval of the Sales Contract until after the appraisal has been obtained for Council review.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

**AGAINST:** None

**Motion carried.**

**3) Discussion and possible action to approve a Memorandum of Understanding between the Indian Nations Council of Governments and the City of Glenpool pertaining to the maintenance of the 9-1-1 electronic map street layer and the master street and address guide.**

Susan White informed Council that the MOU from INCOG for maintenance of the 911 electronic map street layer and the master street and address guide is identical in content and cost to FY 2017. Staff recommended approval.

**MOTION:** Councilor Lund moved, second by Vice Mayor Ceesay to approve the MOU as presented.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay; Councilor Lund

**AGAINST:** None

**Motion carried.**

**4) Discussion and possible action to approve 2017-2018 Oklahoma Municipal League annual renewal and authorize payment of service fees at a cost of \$9,202.45.**

Ms. White presented the membership renewal for approval. She briefly described the benefits OML promises to members and explained the \$627.71 increase for renewal is based on Glenpool's recent sales tax collections.

**MOTION:** Councilor Kearns moved, second by Vice Mayor Ceesay to approve 2017-2018 membership to OML.

**FOR:** Councilor Agee; Councilor Kearns; Vice-Mayor Ceesay; Councilor Lund

**AGAINST:** Mayor Fox

**Motion carried.**

- 5) **Discussion and possible action to enter into Executive Session to discuss the employment and hiring of a City Manager, including specific candidates for the position of City Manager and terms of employment for City Manager position, pursuant to Title 25, Section 307(B)(1) of the Oklahoma Statutes (Open Meeting Act).**

**MOTION:** Councilor Lund moved, second by Councilor Agee to convene in Executive Session at 7:16 p.m.

**FOR:** Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

**AGAINST:** None

**Motion carried.**

- 6) **Discussion and possible action to reconvene in Regular Session.**

**MOTION:** Councilor Agee moved, second by Councilor Lund to reconvene in Regular Session at 9:31 p.m.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**Motion carried.**

L) **Adjournment.**

- Meeting was adjourned at 9:31 p.m.

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Date

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Mayor

ATTEST:

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City Clerk