

# **MINUTES**

## **CITY COUNCIL MEETING**

### **June 19, 2017**

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Brandon Kearns; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor. Jacqueline Triplett-Lund and Patricia Agee were absent.

Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager/City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; and Dennis Waller, Police Chief. Rick Malone, City Planner and Paul Newton, Fire Chief were absent.

Also present were members from FOP Lodge 133 including President Dan Haney and Vice-President Matt Graves.

- A) Mayor Fox called the meeting to order at 6:05 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Lowell Peterson offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
  - Mr. Burrow offered an update on the progress of numerous public and private construction projects throughout the city, including the AMR meter replacement project; South County Soccer Complex; St. Francis Health Center project; and the hotel at Phillips Corner Addition. He further reported on various applications received by the Planning Department and slated for review, as well as information concerning activities in the Building/Inspections, and Code Enforcement Departments.
- F) Treasurers Report – Julie Casteen, Finance Director**
  - Ms. Casteen reviewed the financial activities for April. The report included a summary of revenues and expenses for the first 10 months or 83.3% of the fiscal year.
- G) City Manager Report – Susan White, Interim City Manager**
  - The water meter conversion project resumed today. The project is estimated to be completed within ninety days.
  - Glenpool is the host city for the 2017 CMAO Summer Conference, July 12-14. Conference organizers expect approximately 110 city managers from across the state.
  - July 3 and 4 have been designated as the 2017 Fireworks season. Individuals may purchase permits for \$20 at the fireworks stands throughout the city. City code identifies permissible fireworks and designates 3 p.m. – 11 p.m. as approved times to discharge on the dates earlier specified.
  - The joint audit with Creek County Rural Water District II has been scheduled for July. Ann Elfrink, CPA has been engaged to conduct the audit.
  - Ms. White suggested changing the next regular Council meeting from Monday, July 3 to Thursday, July 6 since many have scheduled to be away for the long holiday weekend.

**H) Mayor Report – Timothy Fox, Mayor**

- Mayor Fox reported a steady crowd in attendance at Black Gold Days.
- He attended the 3<sup>rd</sup> Annual Community Father's Day church service at Black Gold Park. Four churches participated and approximately 125 attended.

**I) Council Comments**

- None.

**J) Public Comments**

- None.

**K) Scheduled Business**

**1) Discussion and possible action to approve minutes from June 1, June 5, and June 13, 2017 meetings.**

**MOTION:** Vice-Mayor Ceesay moved, second by Councilor Kearns to approve minutes as presented.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Lund; Councilor Agee

**Motion carried.**

**2) Discussion and possible action to approve replacement and purchase of network server at Public Safety Building, including related software, accessories and installation from SpringPoint Technologies, at a cost not to exceed \$25,761.06.**

Ms. Casteen advised Council that the network server located at the Public Safety Building has outlived its useful life. Further it is unable to support mobile computing needs. The quote presented by SpringPoint Technologies includes costs for hardware, software, accessories and installation. Funding is available in budget.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to approve purchase of network server, including software, accessories and installation at a cost not to exceed \$25,761.06.

**FOR:** Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay

**AGAINST:** None

**ABSENT:** Councilor Lund; Councilor Agee

**Motion carried.**

**3) Discussion and possible action to approve Worker's Comp, Property and General Liability insurance renewals from Oklahoma Municipal Assurance Group.**

Julie Casteen, Finance Director presented the insurance renewals and recommended approval.

**MOTION:** Councilor Kearns moved, second by Vice Mayor Ceesay to approve insurance renewals from Oklahoma Municipal Assurance Group (OMAG).

**FOR:** Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Lund; Councilor Agee

**Motion carried.**

**4) Discussion and possible action to approve and authorize the Mayor to authenticate the City's approval of the Construction Contract between South 75 Business Park, LLC, ("Owner") and Ira M. Green Construction Company ("Contractor"), in accordance with the terms of the Tax Reimbursement Agreement between the City and Ford Development Corporation, dated as of March 25, 2017.**

Mr. Peterson, City Attorney advised the Council the TIF Agreement requires the Council to approve construction contracts related to the projects which will be reimbursed with public funds.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to authorize the Mayor to authenticate the City's approval of the Construction Contract between South 75 Business Park, LLC and Ira M. Green Construction Company.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Lund; Councilor Agee

**Motion carried.**

**5) Discussion and possible action to approve revision of FY17 Administrative Operations Agreement between City of Glenpool and Glenpool Area Emergency Medical Service District (GEMS).**

Mr. Peterson outlined the amendments in the Agreement.

**MOTION:** Councilor Kearns moved, second by Vice Mayor Ceesay to approve the revision to the FY17 Administrative Operations Agreement as presented.

**FOR:** Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**6) Discussion and possible action to approve FY 18 Administrative Operations Agreement between City of Glenpool and Glenpool Area Emergency Medical Service District (GEMS).**

Lowell Peterson, City Attorney reviewed updates reflected in the FY 18 Agreement.

**MOTION:** Vice-Mayor Ceesay moved, second by Councilor Kearns to approve FY 18 Administrative Operations Agreement between the City of Glenpool and Glenpool Are Emergency Medical Service District.

**FOR:** Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**7) Discussion and possible action to adopt Resolution No. 17009, A Resolution Stating The City Council's Concurrence With, And Endorsement Of, The Restated Code Of Ethics And Policy Statement For Elected And Appointed Officials Of The City Of Glenpool, As Adopted By Resolution No. 13-05-01, Dated May 13, 2013, (The "Code Of Ethics") And Directing That All Boards And Commissions Of The City Of Glenpool Shall Review And Endorse The Code Of Ethics, Provided That Such Boards And Commission May Offer Recommendations For Update Of The Code Of Ethics Which The City Council Shall Consider, All As Required By Section 20 Thereof.**

**MOTION:** Councilor Kearns moved, second by Vice Mayor Ceesay to table item until a full Council is present.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund  
**Motion carried.**

**8) Discussion and possible action to assign the Lease Agreement between the City and Mercy Regional of Oklahoma (EMS Ambulance Service Provider) of the EMS Facility at 14522 S. Broadway, Glenpool, from the City to the Glenpool Industrial Authority, to reflect the change in ownership of the EMS Facility from the City to the GIA effected by the Quit Claim Deed approved and executed by the Council on March 6, 2017.**

Mr. Peterson explained that the action is a follow-up to the change in ownership and to reflect the correct parties to the Agreement.

**MOTION:** Mayor Fox moved, second by Vice Mayor Ceesay to assign the Lease Agreement from the City of Glenpool to the Glenpool Industrial Authority which reflects the change in ownership of the Facility executed on March 6, 2017.

**FOR:** Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**9) Discussion and possible action to enter into a Judicial Services Agreement between the City of Glenpool and George M. Miles, PC, for professional services as judge of the Glenpool Municipal Court for FY 2017-2018.**

Mr. Peterson presented the Judicial Services Agreement for approval, noting Judge Miles meets the criteria required in Title 11, Oklahoma Statutes, and is willing to maintain his position as Glenpool Municipal Judge if approved.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to enter into the Judicial Services Agreement with George M. Miles, PC, as presented.

**FOR:** Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**10) Discussion and possible action on renewal of E-911 Service Fee Agreement with Cox Oklahoma Telcom, L.L.C., d/b/a Cox Communications.**

Susan White, Interim City Manager presented the Agreement for approval. She advised the Council that federal law requires the Agreement should be renewed annually. The terms of the Agreement did not change.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to approve and renew the Agreement as presented.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**11) Discussion and possible action to enter into Executive Session for the purpose of discussing negotiation of a collective bargaining agreement with employees of the Glenpool Police Department and representatives of their bargaining unit, pursuant to Title 25, § 307(B)(3) of the Oklahoma Statutes (Open Meeting Act).**

Ms. White suggested entering into Executive Session to discuss the terms of the collective bargaining agreement.

**MOTION:** Councilor Kearns moved, second by Vice Mayor Ceesay to enter into Executive Session at 6:46 p.m.

**FOR:** Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

Mayor Fox, Vice Mayor Ceesay, Councilor Kearns, City Attorney Lowell Peterson, and Interim City Manager Susan White entered the Executive Session Chambers.

**12) Discussion and possible action to reconvene in Regular Session.**

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to reconvene in Regular Session at 7:02 p.m.

**FOR:** Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**13) Discussion and possible action to approve an Agreement Between The City Of Glenpool, Oklahoma, A Municipal Corporation And The Fraternal Order Of Police, Lodge 133, Fiscal Year 2018.**

Ms. White recommended Council approval of the FY 2018 Agreement with the Fraternal Order of Police, Lodge 133.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to approve the Agreement between the City of Glenpool, Oklahoma, a Municipal Corporation and the Fraternal Order of Police, Lodge 133, Fiscal Year 2018.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Agee; Councilor Lund

**Motion carried.**

**L) Adjournment.**

- Meeting was adjourned at 7:05 p.m.

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Date

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Mayor

ATTEST:

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City Clerk