

**MINUTES  
CITY COUNCIL  
SPECIAL MEETING**

**June 13, 2017**

The Special Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Susan White, Interim City Manager/City Clerk; Lowell Peterson, City Attorney; Julie Casteen, Finance Director, Rick Malone, City Planner and Debbie Pengelly, Human Resources Director.

- A) Mayor Fox called the meeting to order at 6:36 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Scheduled Business**
  - 1) Discussion and possible action to amend Comprehensive Plan, Zoning and Subdivision Regulations amendment and adoption schedule.**  
Rick Malone, City Planner presented and recommended a revised adoption schedule based on the warranted modification to the detailed proposed changes to the Plan and Regulations. Mr. Malone advised that both KKC and the Planning Commission were agreeable to the revised schedule.  
**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to approve the revised schedule as presented.  
**FOR:** Councilor Lund; Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns  
**AGAINST:** None  
**Motion carried.**
  - 2) Presentation and discussion on best practices for hiring a City Manager.**  
Mayor Fox introduced Mike Nunneley, Mannford Town Administrator. Mr. Nunneley shared comments and insight from his experience, stressing points to consider during the city manager search process. His recommendations have been tested in over fifty cities throughout Oklahoma. When applied, the potential for a favorable outcome is shared by the perspective manager and the city.
  - 3) Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, disciplining, resignation or retention of a salaried public employee pursuant to Title 25, Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), to wit, a process and procedure to search for and retain a new permanent Glenpool City Manager.**  
**MOTION:** Councilor Lund moved, second by Vice Mayor Ceesay to convene in Executive Session at 7:48 p.m.

**FOR:** Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

**AGAINST:** None

**Motion carried.**

**4) Discussion and possible action to reconvene in Special Session.**

**MOTION:** Councilor Lund moved, second by Councilor Agee to reconvene in Special Session at 8:50 p.m.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice Mayor Ceesay

**AGAINST:** None

**Motion carried.**

**5) Discussion and possible action to adopt and establish policies and procedures for City Manager hiring process.**

**MOTION:** Councilor Kearns moved, second by Councilor Lund that Mayor Fox and Vice Mayor Ceesay represent the City Council and commence a blended hiring process for advertising and recruitment of a city manager until the position is filled; and authorize the Interim City Manager to develop and post an advertisement with OML, CMAO, ICMA, and SGR, or any other government associations that the Interim City Manager deems appropriate.

**FOR:** Councilor Agee; Councilor Kearns; Councilor Lund; Vice Mayor Ceesay; Mayor Fox

**AGAINST:** None

**Motion carried.**

**D) Adjournment.**

- Meeting was adjourned at 8:52 p.m.

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Date

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Mayor

ATTEST:

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City Clerk