

**MINUTES
CITY COUNCIL
MEETING
June 5, 2017**

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor. Brandon Kearns, Councilor was absent.

Staff present: Lowell Peterson, City Attorney; Susan White, Acting City Manager and City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief and Debbie Pengelly, Human Resources Director.

Also present were Rev. Heather Scherer, Living Water United Methodist Church; Sydney Bland, Glenpool Chamber of Commerce; and Paul Ross, American Waste Control, Inc.

- A) Mayor Fox called the meeting to order at 6:05 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rev. Heather Scherer from Living Water United Methodist Church offered the invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Susan White, Acting City Manager**
 - Ms. White reminded Council and audience members that Black Gold Days is quickly approaching, kickoff is June 15 and continues through June 18. Anyone interested in volunteering to help with the event may contact Sydney Bland, Glenpool Chamber of Commerce.
 - Staff have scheduled a project kick-off meeting with CivicPlus for June 13. CivicPlus was awarded the contract to update the City's website.
 - Reported on the progress of the radio-read water meter installation project.
 - The parking lot re-seal project began June 5 at City Hall/Conference Center. Estimated project completion is two weeks or less depending on weather.
- F) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox reported that the four-day ICSC trip was very good. Developers expressed a great deal of interest in Glenpool this year.
 - Mayor Fox encouraged the audience to attend Black Gold Days and urged them not to miss the opening ceremony.
- G) Council Comments**
 - Vice Mayor Ceesay offered favorable remarks about ICSC. He stated that they had experienced very fruitful meetings, and he believes the time is right for significant development and progress in Glenpool.

H) Public Comments

- None.

I) Scheduled Business

1) Discussion and possible action to approve minutes from May 15, and May 18, 2017.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to approve minutes as presented.

FOR: Councilor Lund; Vice Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

2) Discussion with one or more representatives of American Waste Control, Inc., public comments, if any, and possible action to approve, and authorize the Mayor to execute an amended version of the April 8, 2004, Agreement Between Glenpool Utility Service Authority and Controlled Waste, Inc., for the purposes of (i) designating American Waste Control, Inc., as the successor carrier for the pick-up and disposal of solid waste within the City limits of Glenpool; and (ii) implementing provisions of Ordinance No. 736 to add recycling of recyclable solid waste to the services provided by American Waste Control, Inc.

Susan White, Acting City Manager, reminded Councilors that during the last Regular Meeting, Council had adopted an ordinance to require recycling in Glenpool, but did not approve the Agreement with the carrier to facilitate the recycling services. Paul Ross, American Waste Control, Inc. was present and offered comments and answered questions from the Council.

MOTION: Councilor Lund moved, second by Councilor Agee, to amend Sections 9, 11, and 12 of the proposed Agreement, those amendments include: Sec. 9 Term and Renewal, 10-year term, automatic 5-year renewal, add non-appropriation clause, Sec. 11 Rate Increase, limit to 5% annually, Sec. 12 Insurance and Indemnification, increase liability insurance coverage to \$2,000,000.00, approve as amended; and authorize Mayor to execute the amended agreement.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Lund

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

3) Discussion and possible action to approve, and authorize the Mayor to execute, a City of Glenpool Park and Recreation Facility User Agreement [Including Alcoholic Beverage Service] between the City of Glenpool and the Glenpool Chamber of Commerce for the purpose of facilitating the annual Black Gold Days event and permitting the limited service of alcohol as set forth therein.

Sydney Bland, Glenpool Chamber of Commerce Executive Director, provided detailed information both verbal and written concerning the Chamber's desire to

feature a Beer Garden during Black Gold Days. Some of the concerns discussed included:

- Location;
- Security;
- Hours;
- Licensing and credentials of bartender; and
- Type of alcoholic beverage to be served.

Ms. Bland submitted the Park and Recreation Facility User Agreement for approval. **MOTION:** Vice Mayor Ceesay moved, second by Councilor Lund, to approve and authorize the Mayor to execute a City of Glenpool Park and Recreation Facility User Agreement (Including Alcoholic Beverage Service) between the City of Glenpool and the Glenpool Chamber of Commerce for the purpose of facilitating the annual Black Gold Days event and permitting the service of alcohol limited to low-point beer and only in a restricted area.

FOR: Mayor Fox; Councilor Agee; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

4) Discussion and possible action to approve and accept Overland Drainage Easement from South 75 Business Park, LLC and located adjacent to the South 75 Business Park Phase II.

Lynn Burrow, Community Development Director presented the Easement to Council and recommend approval based on staff review.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve and accept Overland Drainage Easement as presented.

FOR: Councilor Agee; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

5) Discussion and possible action to approve and accept Storm Sewer Easement from South 75 Business Park, LLC and located adjacent to the South 75 Business Park Phase II.

Lynn Burrow, Community Development Director, presented the Easement to Council and recommended approval based on staff review.

MOTION: Councilor Lund moved, second by Vice Mayor Ceesay, to approve and accept the Storm Sewer Easement as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

6) Discussion and possible action to approve and accept Storm Water Detention Easement from South 75 Business Park, LLC and located adjacent to the South 75 Business Park Phase II.

Lynn Burrow, Community Development Director, presented the Easement to Council and recommend approval based on staff review.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund, to approve and accept Storm Water Detention Easement as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Lund

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

7) Discussion and possible action to approve sublease agreement of TCC building located at US 75/141st Street to Glenpool Public Schools.

Mr. Peterson explained the current plans for the identified premises, formerly occupied as Glenpool City Hall and recommended that the Council acknowledge the compliance of the Sublease of former City Hall Property at 141st Street and Hwy US75, by current tenant (Tulsa Community College) to Glenpool Public Schools, Independent District No. 13, with the underlying Base Lease by the City of Glenpool to TCC.

MOTION: Councilor Lund moved, second by Councilor Agee to approve and acknowledge compliance of Sublease Agreement.

FOR: Mayor Fox; Councilor Agee; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

8) Discussion and possible action to approve, and authorize the Mayor to execute the renewal for five years of AT&T Oklahoma's Agreement to pay the City a 5% IP-enabled Video Services Provider Fee in exchange for the opportunity to upgrade and install transmission facilities in the City.

Lowell Peterson, City Attorney presented the Agreement for Council consideration to renew, and recommended approval.

MOTION: Councilor Lund moved, second by Councilor Agee, to approve and authorize the Mayor to execute, the renewal for five years of AT&T Oklahoma's Agreement to pay the City a 5% IP-enabled Video Services Provider Fee.

FOR: Councilor Agee; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

9) Discussion and possible action on Resolution No. 17005 of the City of Glenpool, "Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue

Bonds, Tax Exempt Refunding Series 2010 A And Taxable Refunding Series 2010 B, Dated As Of December 1, 2010.”

Ms. Casteen presented the Resolution for approval and reminded Council that Oklahoma law requires annual renewal of the agreement to authorize encumbrance of annual revenues.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee, to adopt Resolution No. 17005 as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

10) Discussion and possible action on Resolution No. 17006 of the City of Glenpool, “Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue Bonds, Tax Exempt Refunding Series 2011, Dated As Of January 1, 2011.”

Ms. Casteen advised the Council that Resolution No. 17006 was the counterpart of Resolution No. 17005 for the 2011 GUSA bond issue and recommended the Resolution for approval.

MOTION: Councilor Lund moved, second by Councilor Agee, to adopt Resolution No. 17006 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Lund;

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

11) Discussion and possible action to renew Agreement with SpringPoint Technologies, LLC and approve three percent increase for FY 2017-2018.

Julie Casteen, Finance Director, advised Council that FY 17-18 represents the second year of a three-year Agreement. The Agreement provides for a three percent increase. The proposed fees total \$43,488 which have been budgeted. Ms. Casteen recommended approval of the Agreement as presented.

MOTION: Councilor Agee moved, second by Councilor Lund, to approve renewal of Agreement including proposed fee increase.

FOR: Mayor Fox; Councilor Agee; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

Mayor Fox declared a recess to convene into the scheduled Authority meetings at 7:11 p.m.

Mayor Fox called the Regular City Council meeting back in session at 7:54 p.m.

12) Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, such that public disclosure of the matter would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 O.S. § 307.C.10.

Ms. White recommended Council gather in Executive Session with economic development consultants to discuss recent activities.

MOTION: Councilor Agee moved, second by Councilor Lund, to convene in Executive Session for the purpose stated at 7:56 p.m.

FOR: Councilor Agee; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

13) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Councilor Lund, to reconvene in Regular Session at 8:38 p.m.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee;

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

14) Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, disciplining, resignation or retention of a salaried public employee pursuant to Title 25, Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), to wit, appointment of Interim City Manager until such time as that vacant office is filled; and a process and procedure to search for and retain a new permanent Glenpool City Manager.

MOTION: Mayor Fox moved to strike Items 14-17 from agenda.

Motion failed for lack of second.

Mr. Peterson recommended Council gather in Executive Session to discuss information of a confidential nature regarding the search and appointment procedures for a new city manager.

MOTION: Councilor Lund moved, second by Councilor Agee, to convene into Executive Session for the purpose stated at 8:49 p.m.

FOR: Vice-Mayor Ceesay; Councilor Agee; Councilor Lund

AGAINST: Mayor Fox

ABSENT: Councilor Kearns

Motion carried.

15) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Lund moved, second by Councilor Agee, to reconvene in Regular Session at 9:40 p.m.

FOR: Mayor Fox; Councilor Agee; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

16) Discussion and possible action to adopt Resolution No. 17007, A Resolution Of The City Council Of The City Of Glenpool, Oklahoma, Concerning The Hiring Process For A City Manager For The City Of Glenpool, And Establishing Policies And Procedures For Such Hiring Process.

MOTION: Mayor Fox moved, second by Vice Mayor Ceesay to strike Item 16.

FOR: Councilor Agee; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

17) Discussion and possible action to adopt Resolution No. 17008, A Resolution Of The City Council Of The City Of Glenpool, Oklahoma, Appointing An Interim City Manager For The City Of Glenpool To Fill That Vacant Position From The Date Of This Resolution Until Such Date As A New Permanent City Manager Has Been Appointed.

MOTION: Councilor Lund moved, seconded by Vice Mayor Ceesay, that the Council adopt Resolution No. 17008, subject to these additional items:

- That Susan White be named Interim City Manager to serve at the pleasure of the Council until such time as a permanent City Manager is appointed;
- That she be compensated as follows:
 - Current salary as City Clerk; and
 - Additional \$1,500.00 per pay period stipend, retroactive to May 15, 2017.
- That the City Attorney make such amendments as conform to this motion without calling for another vote.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

J) Adjournment.

- Meeting was adjourned at 9:43 p.m.

Date

Mayor

ATTEST:

City Clerk