

**NOTICE  
GLENPOOL CITY COUNCIL  
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:00 p.m. on Tuesday, December 12, 2017 at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3<sup>rd</sup> Floor, Glenpool, Oklahoma.

*The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER*

**AGENDA**

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Jason Yarbrough, First Baptist Church**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) Community Development Director Report – Lynn Burrow, Community Development Director**
- F) City Manager Report – Susan White, Interim City Manager**
- G) Mayor Report – Timothy Lee Fox, Mayor**
- H) Council Comments**
- I) Public Comments**
- J) Proclamation – Timothy Lee Fox, Mayor**
- K) Scheduled Business**
  - 1) Discussion and possible action to approve minutes from November 6, and November 14, 2017 meetings.**
  - 2) Discussion and possible action to approve amended 2018 Meeting Calendar.  
(Susan White, City Clerk)**
  - 3) Discussion and possible action to enter into a sixty-month purchasing agreement for the acquisition of twenty-five tasers from Axon Enterprises, Inc., at a cost not to exceed \$36,938.00.  
(Dennis Waller, Chief of Police, and Matt Graves, Vice Pres., FOP Lodge 133)**
  - 4) Discussion and possible action to approve Resolution No. 17014, A Resolution Of The City Of Glenpool, Oklahoma (The “City”) Declaring The City's Intent To Consider Approval Of A Project**

Plan And Creation Of A Tax Increment District Pursuant To The Local Development Act; Directing Preparation Of A Project Plan; Appointing A Review Committee; Directing The Review Committee To Make Findings As To Eligibility Of Designated Project Area And Financial Impact, If Any, On Taxing Jurisdictions Within The Proposed District; Directing The Review Committee To Make A Recommendation With Respect To The Proposed Project Plan; Directing The Planning Commission To Make A Recommendation With Respect To The Proposed Project Plan; And Containing Other Provisions Relating Thereto.

(Lowell Peterson, City Attorney)

- 5) Discussion and possible action to appoint one Council member to serve as Chairperson of the TIF Review Committee, pursuant to Sec. 855 of the Local Development Act, Title 62 O.S. Secs. 850, *et seq.*, and as provided by Sec. 2 of Resolution No. 17014, and directing the Chairperson of the TIF Review Committee to submit a list of seven names to the City Council at its regular meeting on January 8, 2017, three of whom shall be selected by the City Council to serve as local representatives on the Review Committee, provided that at least one of the three persons selected shall be either a retailer or a representative of a retail organization.

(Lowell Peterson, City Attorney)

- 6) Discussion and possible action to approve retainer agreement engaging Hilborne & Weidman, PC, as bond counsel and Lowell Peterson as local counsel to provide legal services in support of creating the proposed Tax Increment Financing District and providing funds to promote investment, development and economic growth within the City of Glenpool, as authorized by Resolution No. 17014, adopted this date, for a fee of \$30,000.00, such funds to be reimbursed to the City as an eligible project cost.

(Lowell Peterson, City Attorney)

- 7) Discussion and possible action to approve and accept multiple General Utility Easements associated with the Glen Hills Development.

(Lynn Burrow, Community Development Director)

- 8) Discussion and possible action to adopt Ordinance No. 749, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From AG (Agriculture District) To RS-3 (Residential Single Family High Density District), As Recommended By The Planning Commission Under Application GZ-266; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.

(Rick Malone, City Planner)

- 9) Discussion and possible action to approve Final Plat of Glenpool Elementary School, Northeast Corner of 141<sup>st</sup> Street and Elwood Ave., Glenpool, Oklahoma.

(Rick Malone, City Planner)

- 10) Discussion and possible action to approve amended sublease agreement of TCC building located at US 75/141<sup>st</sup> Street with Glenpool Public Schools.

(Lowell Peterson, City Attorney)

- 11) Discussion and possible action to designate David Tillotson, City Manager as bank account signatory.

(Susan White, City Clerk)

**12)** Report from Mandy Vavrinak, Consultant to recap Glenpool related activities at ICSC, Dallas.  
(Mandy Vavrinak, Crossroads Communications, LLC)

**13)** Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, such that public disclosure of the matter would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 O.S. § 307.C.10.  
(Susan White, Interim City Manager, City Clerk)

**14)** Discussion and possible action to reconvene in Regular Session.  
(Timothy Fox, Mayor)

**L) Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Signed: \_\_\_\_\_  
City Clerk



## Community Development Director's Report

**Date:** December 12, 2017

**To:** Glenpool City Council

**Mayor and Councilors;**

The following report highlights and summarizes the various activities that are currently being addressed and process by the Community Development Department related to major public and private improvement and construction projects within the City of Glenpool.

### On-going Private Development and/or Building Projects

#### **St. Francis Health Center Southwest:** (151<sup>st</sup> Street & Broadway Ave.)

- The full Building Permit for the project was issued by the City on February 1<sup>st</sup>, 2017.
- Building structural steel installation is construction is 100% complete.
- Site improvement installation is approximately 90% complete.
- Public improvements associated with Broadway Avenue construction are approximately 95% complete.
- Improvements regarding existing paving modifications and additions on 151<sup>st</sup> Street are currently 100% complete.
- Full project completion and building turnover is predicted to be in the second quarter of 2018.

#### **Hotel Project: Phillips Corner Addition (123<sup>rd</sup> Street & Casper Avenue)**

- This project is located east of US Highway 75 and along the east side of Casper Avenue - immediately south of the existing Comfort Inn project.
- The Earth Change Permit was issued for the project on December 9, 2016.
- The actual Building Permit was issued on January 3, 2017.
- Full project completion is anticipated in January, 2018.

#### **Mark Allen Chevy Dealership: (168<sup>th</sup> Street & U.S. Highway 75)**

- The project earth change permit was issued May 1<sup>st</sup>, 2017
- The project building permit was issued July 10<sup>th</sup>, 2017.
- The official project groundbreaking ceremony was held July 11<sup>th</sup>, 2017

- Site grading and earthwork is approximately 90% complete. The foundation for the main dealership building is fully complete.
- The under-slab plumbing installation for the main dealership building is fully complete.
- The concrete slab for the main dealership building has been placed and is 100% complete.
- The structural steel framing for the main building is fully complete.
- Water and sewer construction to serve the project is approximately 50% complete
- The initial project schedule indicates full project completion in the second quarter of 2018.

**Financial Equipment Company: Building Expansion – 131<sup>st</sup> Street & Elwood Ave.**

- The project consists of the construction of a third building on the site including certain parking and drives.
- The building foundation and slab installation are fully complete.
- The structural steel installation for the building framework is 100% complete.
- Interior finishes are approximately 75% complete
- Full project completion is anticipated in January of 2018.

**Jiffy Lube & Car Wash: Southwest Crossroads Addition – 122<sup>nd</sup> Street & Waco Ave.**

- The project was fully permitted for building and site construction in July, 2017.
- Site grading and erosion control is 90% complete.
- The site utility service installation is 100% complete currently.
- Full completion of the project is anticipated on or before April 1, 2018.

**Elm Pointe Commercial Complex: Elm Pointe Addition – 141sr Street & Peoria Ave.**

- The Preliminary Subdivision Plat has been approved for the project.
- The Engineering design covering Public Utilities necessary to serve the project is complete. Full completion and permitting is anticipated in the month of December.
- The engineering design of grading and drainage, and erosion control improvements is 100% complete.
- The Earth Change Permit for the site clearing & grading has been issued.
- Site clearing and disposal is 90% complete.
- Site grading is underway and is approximately 30% complete
- Full project completion is anticipated summer of 2018.

**Current Planning Department and Planning Commission Activities:**

**FINAL SUBDIVISION PLAT APPLICATIONS AND APPROVALS:**

**Glenpool Lower Elementary School:**

Plat for one lot, one block on 15.89 acres located at the southeast corner of 138<sup>th</sup> Pl. and Elwood Ave.

- 12/1/17: Tac Review: “Approval subject to Tac and Staff recommendations”
- 12/11/17: Planning Commission Review:
- 12/12/17: City Council Review

## **SITE PLAN REVIEW APPLICATIONS AND APPROVALS:**

### **Glenpool Lower Elementary School**

Located at the southeast corner of 138<sup>th</sup> Pl. and Elwood Ave.

- 12/1/17: Tac Review: "Approval subject to Tac and Staff recommendations"
- 12/11/17: Planning Commission Review:

## **ZONING CHANGE APPLICATIONS AND APPROVALS:**

### **GZ-266 AG to RS-3**

#### **Cardinal Industries**

Located north side of 151<sup>st</sup> street - ¼ mile east of Elwood Ave.

- 12/11/17 Planning Commission Review
- 11/12/17 City Council Review

### **GZ-267 AG to RS-3**

#### **Greg Able**

Located north of the northeast corner of 151<sup>st</sup> Street and 26<sup>th</sup> W. Ave.

- 1/9/18 Planning Commission Review
- 1/15/18 City Council Review

## **Current Building & Inspection Department Activity: November, 2017**

### **Current On-Going Commercial and Residential Projects Permitted for Construction:**

- St. Francis Health System Hospital: Located on 151<sup>st</sup> Street - East of US Highway 75
- Hotel Project in Phillips Corner Addition: 123<sup>rd</sup> & Casper Avenue
- Mark Allen Chevy Dealership Project: 166<sup>th</sup> Street & U.S. Highway 75
- South County Soccer Complex: 138<sup>th</sup> Street & Peoria Avenue
- Jiffy Auto Lube. and Car Wash: Southwest Crossroads Addition
- Glen Hills Addition: 141<sup>st</sup> Street & Iroquois Avenue
- Financial Equipment Company: 131<sup>st</sup> Street & Elwood Ave.
- Elm Pointe Commercial Development: 141<sup>st</sup> Street & Peoria Ave.

### **Glenpool Residential and Commercial Building Permit Statistics:**

• New Residential Permits Issued in November, 2017:	3 Total
• New Commercial Permits Issued in November, 2017:	-0- Total
• Current Active Residential Permits:	60 Total
• Current Active Commercial Permits:	13 Total
• 2016 Residential Permits thru November:	92 Total
• 2017 Residential Permits issued thru November:	78 Total
• 2016 Commercial Permits Issued Thru November:	9 Total
• 2017 Commercial Permits Issued Thru November:	6 Total

## **Code Enforcement Department:** November, 2017

## Typical Issues Addressed by the Code Enforcement Department: Public Nuisance

- Inoperable or abandoned vehicles being stored on private property.
- Trash or debris on private property
- Excessively high grass on private property
- Special Assessment requests researched and issued to real estate lenders.
- Filing and releasing Mechanic Liens with the Tulsa County Recorder's Office.
- Illegal vehicle parking on private property yards.
- Visual impairments caused by trees, shrubs, vehicles, etc. interfering with traffic flow.
- Bidding and subcontracting involved with nuisance abatement.
- Enforcement of Health and Safety Code violations.

## **Department Activity for the Month of November:**

• Year-to-Date complaint calls received and investigated	1504
• Public nuisance cases remaining open thru November 30 <sup>th</sup>	-0-
• New Code Enforcement cases processed in November:	
1. Calls reporting high grass:	33
2. Structures damaged by fire:	-0-
3. Notices issued for vehicles illegally parked:	2
4. Nuisance abatements performed by contractors:	-0-
5. Notices issued for residences without water service:	6
6. Tulsa County Health Department Citations issued:	5
7. Notices issued for illegally placed signs:	4
8. Damage to public facilities citations:	-0-
9. Excessive trash & debris:	11
10. Dilapidated vacant structures and properties:	-0-
11. Trash can/receptacle placement:	13
12. Misc. cases:	30
Total New Cases Opened in November:	
	75

- Real Estate Special Assessment Determinations: November, 2017
  - 1. Special Assessment Letters Issued to Title Companies 31
  - 2. Assessment Letter Fee Collection Notices Issued 18

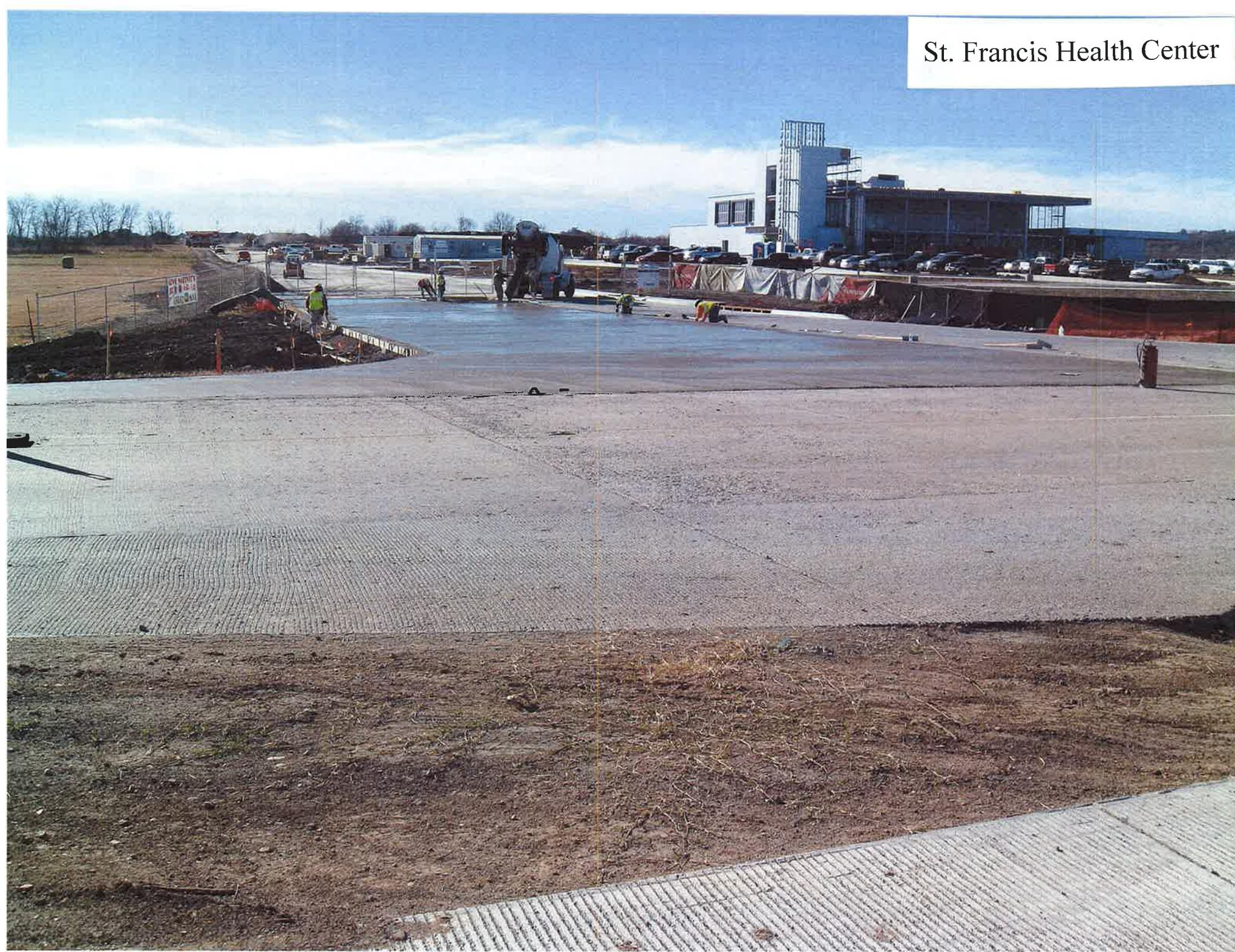
# St. Francis Health Center



## St. Francis Health Center



# St. Francis Health Center



Phillips Corner Hotel



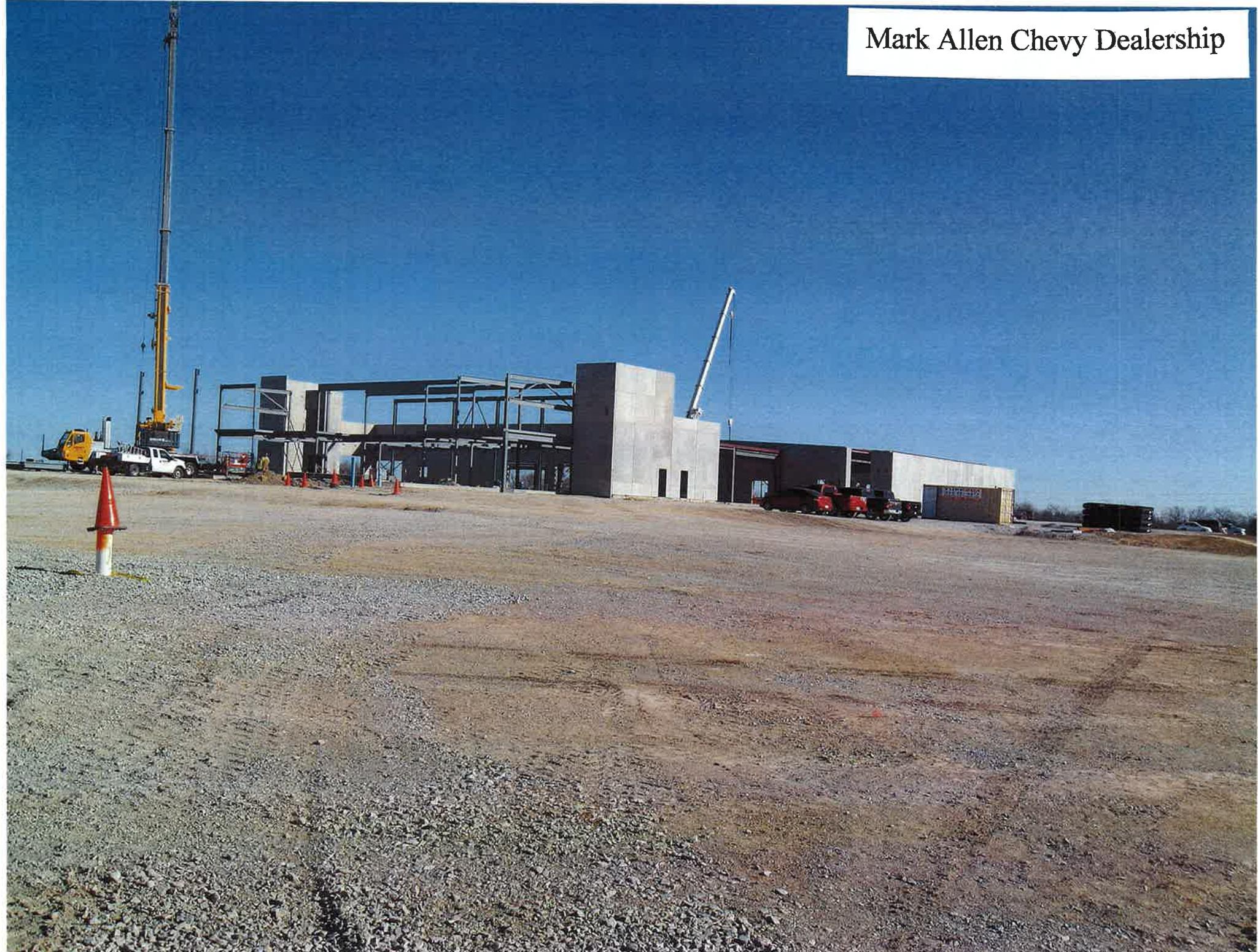
Phillips Corner Hotel



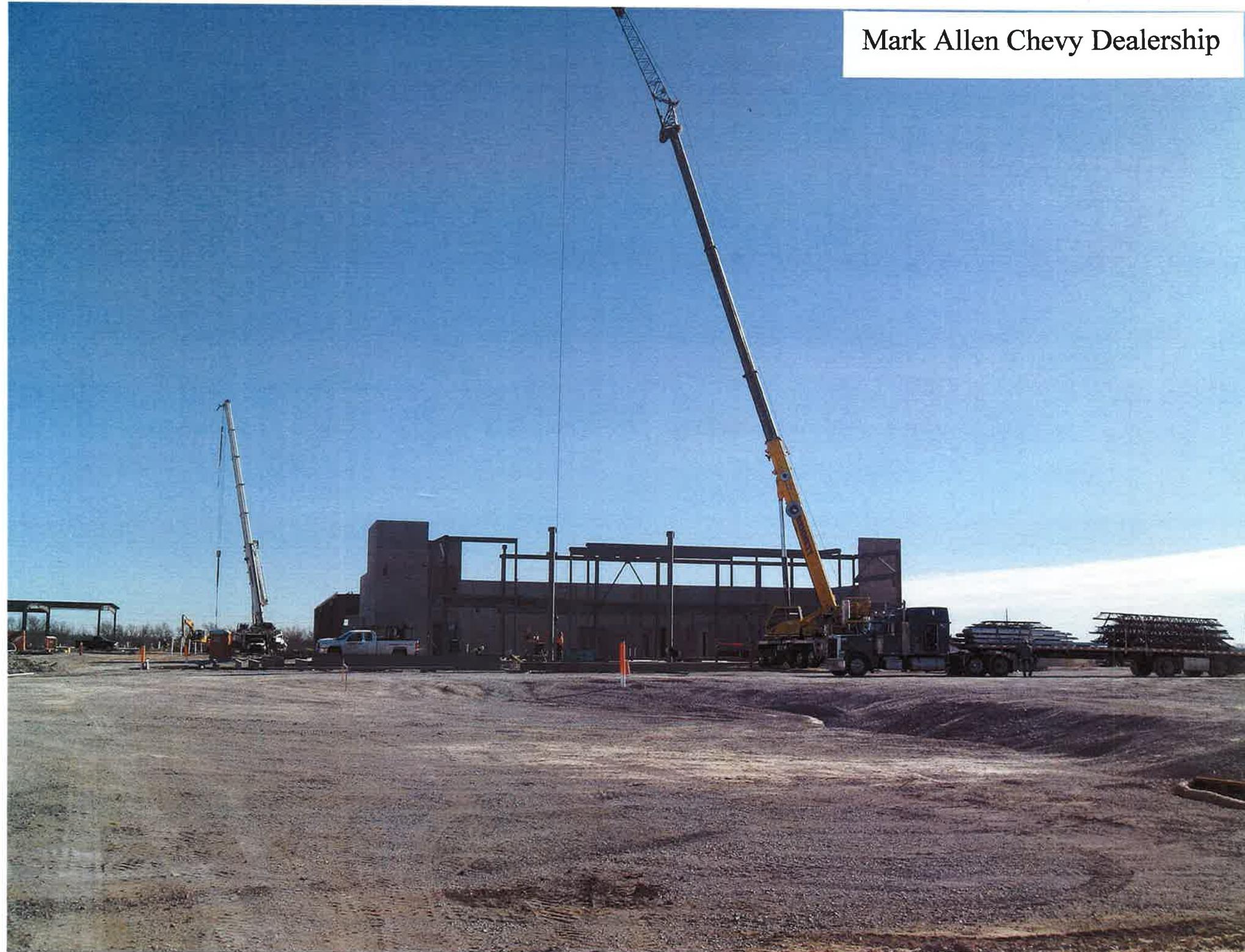
Phillips Corner Hotel



# Mark Allen Chevy Dealership



Mark Allen Chevy Dealership



Mark Allen Chevy Dealership



Financial Equipment Company



Financial Equipment Company



Financial Equipment Company



## Elm Pointe Commercial Project



## Elm Pointe Commercial Project



## Elm Pointe Commercial Project



# PROCLAMATION

of the Glenpool City Council

IN POSTHUMOUS RECOGNITION OF

*Ron Baker*

**WHEREAS**, Pastor Ron Baker served residents of all ages during his inspiring career in Glenpool; and

**WHEREAS**, Pastor Ron's calling began in Glenpool at First Baptist Church in 2002, and continued for fifteen years including his service at Faith Church in 2010 where he remained until his untimely death November 14, 2017; and

**WHEREAS**, the City of Glenpool owes a debt of gratitude to Pastor Ron and his family for their selfless dedication as he lovingly ministered as a Youth Pastor and Worship Pastor; and

**WHEREAS**, his passionate example of volunteerism was demonstrated through activities such as, an after-school children's choir, launching a Back to School backpack drive, and supporting the children by attending countless school events. This same passion was extended to serving Glenpool seniors by volunteering to drive their bus, serving meals to the home bound, or simply spending time visiting. Pastor Ron volunteered for numerous local organizations, each one indicative of meeting the needs of the community; and

**WHEREAS**, we recognize Pastor Ron for his unwavering commitment to the citizens of Glenpool over nearly two decades of dedicated service; and

**NOW, THEREFORE**, the Mayor and City Council of Glenpool Oklahoma do hereby proclaim Thursday, December 14, 2017, as:

***Pastor Ron Baker Day***

in the City of Glenpool.

Signed this 12th day of December 2017.

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Timothy L. Fox, Mayor

**MINUTES  
CITY COUNCIL  
SPECIAL MEETING**

**November 6, 2017**

The Special Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Susan White, Interim City Manager/City Clerk; and Lowell Peterson, City Attorney. Guests present were: Alan Woodcock, 13389 146<sup>th</sup> Pl. Glenpool; John Lindsay, 14500 S. Peoria Glenpool; Mary Huckabee, 4000 One Williams Ctr. Tulsa, Oklahoma.

- A) Mayor Fox called the meeting to order at 5:32 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Scheduled Business**
  - 1) Discussion and possible action to enter into Executive Session for the purpose of confidential communications between the City Council and its attorney concerning a pending investigation, claim, or action because the City Council, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25, Sec. 307(B)(4); *to wit*, consideration of a settlement proposal and related pleadings in the matter of *Summit Properties, Inc., vs. City of Glenpool*, Case No. CJ-2016-2222, pending in the Tulsa County District Court.**  
Lowell Peterson, City Attorney recommended Council enter into Executive Session to discuss the details of the settlement proposal confidentially.

Mayor Fox recognized Mr. Alan Woodcock, Glenpool resident who had submitted a written request to address the Council on the item. Mr. Woodcock stated he objected to Council convening in Executive Session. He stated that the subject zone change if approved could adversely affect the value of his property.

**MOTION:** Councilor Agee moved, second by Vice-Mayor Ceesay to convene into Executive Session for the purpose stated above.

**FOR:** Councilor Lund; Vice Mayor Ceesay; Mayor Fox; Councilor Agee

**ABSTAIN:** Councilor Kearns

**Motion carried.**

Councilmembers and City Attorney exited to executive session chambers at 5:36 p.m.

- 2) Discussion and possible action to reconvene in Special Session.**

**MOTION:** Councilor Agee moved, second by Vice Mayor Ceesay to reconvene in Special Session at 6:18 p.m.

**FOR:** Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

**AGAINST:** None

**Motion carried.**

3) **Discussion and possible action to authorize the City Attorney to submit to the court, jointly with legal counsel for Summit Properties, Inc., a Journal Entry of Judgment ordering that all pending claims in the matter of *Summit Properties, Inc., vs. City of Glenpool*, Case No. CJ-2016-2222, and Plaintiff's Motion For Sanctions, be discharged or withdrawn, as applicable, upon the City's Council's adoption of Ordinance No. 746 granting zone change application case no. GZ-255, as presented to the City Council on May 16, 2016.**

Mayor Fox recognized a written request from Larry and Cindy Wheeler, 14160 S. Peoria, Glenpool to enter into the record their opposition to Item 3. Their submitted reasons were: population density; streets; and loss of opportunity to increase tax base further. John Lindsey, property owner abutting the subject property spoke in opposition to the proposed Journal of Entry, as well as Mr. Lindsey's legal counsel Mary Huckabee. Ms. Huckabee offered a number of reasons intended to support Mr. Lindsey's opposition to the proposed action. Alan Woodcock also presented opposition to the proposed submittal to the court. He further argued that the meeting had not been properly noticed.

Mayor Fox called for a motion, none was offered. Mayor Fox declared item dies for lack of motion.

**D) Adjournment.**

- Meeting was adjourned at 6:49 p.m.

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Date

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Mayor

ATTEST:

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City Clerk

# MINUTES

## CITY COUNCIL MEETING

### November 14, 2017

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee; Brandon Kearns; and Timothy Fox, Mayor. Jacqueline Triplett-Lund, Councilor and Momodou Ceesay, Vice Mayor were absent.

Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Lea Ann Reed, Conference Center Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present were: Major Glenn, Sapulpa Police Department, Team Commander of the SW Area Tactical Team; Sgt. Charles Smith, Glenpool Police Department; Sam Peyton, Tulsa Regional Chamber; and Alan Woodcock.

- A) Mayor Fox called the meeting to order at 6:01 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Mayor Fox offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
  - Mr. Burrow highlighted various public and private developments throughout the city. He also reported on activities and projects in Planning, Inspection, and Code Enforcement Departments during September.
- F) City Manager Report – Susan White, Interim City Manager**
  - Ms. White announced the promotions in the Police Department and offered congratulatory comments for Dan Haney, Charles Graham, and Scott McClellan, each promoted to Corporal.
  - Ms. White announced that December's Council Meeting will include an E-Session to discuss economic development interests resulting from Glenpool participation at ICSC, Dallas.
  - Glenpool suffered two fatality accidents over the past weekend. Please remember the families of the deceased and the on-scene first responders in your thoughts and prayers.
  - A reminder that city offices will be closed November 23 and 24 to observe the Thanksgiving holiday.
  - The next regular Council meeting is scheduled for December 12, 2017.
- G) Mayor Report – Timothy Fox, Mayor**
  - Mayor Fox reported a very good experience at ISCS, Dallas. He commented that he was very excited to see developers seeking out Glenpool representation to discuss their interest in our City.
  - Mayor Fox will play a role in the Chamber of Commerce Leadership Class on November 21.
- H) Council Comments**
  - None
- I) Public Comments**
  - Debbie Crutchfield from Rolling Meadows Addition announced she was working to create an active neighborhood group to promote and improve their Addition. She further suggested Council consideration to contract a mural painting on the west retaining wall at the TCC building.

**J) Proclamation**

- Mayor Fox read a Proclamation recognizing Dr. Daniel C. Martin for his many years of dedicated service to the community.

**K) Scheduled Business**

**1) Demonstration by Southwest Area Tactical Team.**

Police Chief Waller introduced Major Glenn, Team Commander for the SWATT and Sgt. Chuck Smith, Glenpool PD. Each provided a description of the service available through the SWATT, for Glenpool's future consideration.

**2) Discussion and possible action to approve minutes from October 16, 2017 meeting.**

**MOTION:** Councilor Kearns moved, seconded by Councilor Agee to approve minutes as presented.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

**3) Discussion and possible action to adopt Resolution No. 17012, A Resolution Of The City Of Glenpool, Oklahoma, Signifying The City Council's Endorsement Of The Tulsa Regional Chamber's "2018 One Voice Legislative Agenda," And Establishing And Supporting State And Federal Legislative Priorities Concerning Items Of Mutual Municipal Interest That The Tulsa Regional Chamber Of Commerce Will Advocate To The Region's State And Federal Legislative Members.**

Susan White, Interim City Manager introduced the Resolution and accompanying 2018 One Voice Legislative Agenda. She also introduced Sam Peyton, Director of Govt. Affairs, Tulsa Regional Chamber and advised he was available to answer any specific questions the Council may have regarding the Legislative Agenda.

**MOTION:** Councilor Kearns moved, seconded by Councilor Agee to approve Resolution No. 17012, A Resolution demonstrating Council's support of the Tulsa Regional Chamber's 2018 One Voice Legislative Agenda.

**FOR:** Councilor Agee; Councilor Kearns; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Lund, Vice-Mayor Ceesay

**Motion carried.**

**4) Discussion and possible action to purchase 22 Self Contained Breathing Apparatuses (SCBAs) at a cost not to exceed \$227,647.40, and further approve Resolution No. 17010 Of The City Of Glenpool, A Resolution Authorizing The City Of Glenpool To Enter Into A Certain Equipment Lease-Purchase Agreement By And Between Oklahoma State Bank As The Lessor And The City Of Glenpool As The Lessee, For The Acquisition Of Certain Identified Equipment From Northern Safety & Industrial.**

Julie Casteen, Finance Director presented a lease-purchase Agreement from Oklahoma State Bank for the acquisition of 22 self-contained breathing apparatuses for the Glenpool Fire Dept. She advised the purchase was budgeted in the Public Safety Capital Fund, resulting from the 2016 Move Glenpool Forward tax initiative.

**MOTION:** Councilor Agee moved, second by Councilor Kearns to authorize the Mayor or his designee to finalize and execute the lease agreement with Oklahoma State Bank and any other documents necessary, including Resolution No. 17010, to facilitate the lease-purchase of 22 SCBAs at a cost not to exceed \$227,647.40, plus \$200 loan documentation fee.

**FOR:** Councilor Kearns; Mayor Fox; Councilor Agee

**AGAINST:** None

**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

5) **Discussion and possible action to purchase two 2018 Police Vehicles at a cost not to exceed \$84,796, and further approve Resolution No. 17011 Of The City Of Glenpool, A Resolution Authorizing The City Of Glenpool To Enter Into A Certain Equipment Lease-Purchase Agreement By And Between Oklahoma State Bank As The Lessor And The City Of Glenpool As The Lessee, For The Acquisition Of Two Police Vehicles From Bob Hurley Ford.**

Julie Casteen, Finance Director presented a lease-purchase Agreement from Oklahoma State Bank for the acquisition of two 2018 Police vehicles. She advised the purchase was budgeted in the Public Safety Capital Fund, resulting from the 2016 Move Glenpool Forward tax initiative.

**MOTION:** Councilor Kearns moved, second by Councilor Agee to authorize the Mayor or his designee to finalize and execute the lease agreement with Oklahoma State Bank and any other documents necessary, including Resolution No. 17011 to facilitate the lease-purchase of two 2018 Police vehicles at a cost not to exceed \$84,796.00, including \$200 loan documentation fee, with 48 monthly debt service payments of \$ 1,854.10.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

6) **Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2017-2018, tabled from October 16, 2017 City Council agenda.**

**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve Agreement as presented.

**FOR:** Councilor Agee; Councilor Kearns; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

7) **Discussion and possible action to adopt Ordinance No. 745, An Ordinance Partially Closing General Utility Easement Within The Proposed Glenn Hills Estates, An Addition To The City Of Glenpool; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.**

Lynn Burrow, Community Development Director presented the authorizing Ordinance for approval. He advised that all private franchise utility companies were noticed, with none responding. Staff recommended approval of Ordinance No. 745, including approval of Emergency Clause by separate action.

**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve Ordinance No. 745 as presented.

**FOR:** Councilor Kearns; Mayor Fox; Councilor Agee

**AGAINST:** None

**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

8) **Discussion and possible action to approve Emergency Clause for Ordinance No. 745, Whereas, the immediate operation of the provisions of this ordinance is necessary for the preservation of the peace, health, welfare and best interests of the City of Glenpool and the citizens thereof, to wit specifically that the benefits of residential housing development in the City of Glenpool will be encouraged and expedited, an emergency is hereby declared to exist and Ordinance No. 745 shall therefore take effect and be in full force from and after its passage as provided by law.**

Lowell Peterson, City Attorney advised an Emergency for this ordinance was well justified under the law and recommended approval.

**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve the Emergency Clause as presented.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**9) Discussion and possible action to adopt Resolution No. 17013, A Resolution Of The City Council Of The City Of Glenpool Adopting The Glenpool, Oklahoma 2030 Plan Text And Map, As The Glenpool, Oklahoma 2030 Plan Text And Map As Adopted By Resolution No. 10-07-01, Adopted By The City Of Glenpool Planning Commission On June 28, 2010; And Approved By The City Council Of The City Of Glenpool On July 6, 2010.**

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Comprehensive Plan, Zoning Code and Subdivision Regulations on November 14, 2017. Staff recommended approval. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Plan. He delineated his concerns, including the City's method of citizen notification; urged City to follow updated plan; concern that RS4 zoning is replaced by a PUD plan. Councilor Kearns expressed his appreciation to everyone involved in the process to update the Plan.

**MOTION:** Councilor Kearns moved, second by Councilor Agee to adopt Resolution No. 17103 to adopt the 2030 Plan Text and Map Update subject only to incidental format, mapping and organizational changes that will facilitate implementation without altering the substance or intent of the Plan.

**FOR:** Councilor Agee; Councilor Kearns; Mayor Fox  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**10) Discussion and possible action to adopt Ordinance No. 746, An Ordinance Adopting And Enacting The Zoning Code Of The City Of Glenpool, Oklahoma, As Amended Hereby, Updating, Amending And Superseding The Zoning Code Of The City Of Glenpool, Oklahoma, Adopted By Ordinance No. 665 On September 17, 2012, And Codified As Title 11, Zoning Regulations, In The 2013 City Code Of Glenpool, Oklahoma.**

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Zoning Code on November 14, 2017. Staff recommended approval. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Code and identified specific areas of concern in Chapter 11.

**MOTION:** Mayor Fox moved, second by Councilor Kearns to adopt Ordinance No. 746 to adopt the amended and update Zoning Code for the City of Glenpool, subject only to the correction of scrivener's errors and such incidental textual changes as may be necessary to facilitate codification.

**FOR:** Councilor Kearns; Mayor Fox; Councilor Agee  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**11) Discussion and possible action to adopt Ordinance No. 747, An Ordinance Adopting And Enacting The Subdivision Regulations Of The City Of Glenpool, Oklahoma, As Amended Hereby, Updating, Amending And Superseding The Subdivision Regulations Of The City Of Glenpool, Oklahoma, Adopted By Ordinance No. 664 On September 17, 2012, And Codified As Title 12, Subdivision Regulations, In The 2013 City Code Of Glenpool, Oklahoma.**

Rick Malone, City Planner advised Council the Planning Commission had voted 4-0 to approve the Subdivision Regulations on November 14, 2017. Mr. Alan Woodcock, Glenpool resident spoke in opposition to the adoption of updated Regulations and identified specific areas of concern in Chapter 11.

**MOTION:** Mayor Fox moved, second by Councilor Kearns to adopt Ordinance No. 746 to adopt the amended and update Subdivision Regulations for the City of Glenpool, subject only to the correction of scrivener's errors and such incidental textual changes as may be necessary to facilitate codification.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**12) Discussion and possible action to adopt Ordinance No. 748, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein From AG (Agriculture District) To RS-3 (Residential Single Family High Density District) And Certain Other Property Described Herein From AG (Agriculture District) To CS (Commercial Shopping Center District), As Recommended By The Planning Commission Under Application GZ-266; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith.**  
**MOTION:** Councilor Kearns moved, second by Mayor Fox to strike item from agenda.  
**FOR:** Councilor Agee; Councilor Kearns; Mayor Fox  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**13) Discussion and possible action to approve the Conditional Final Plat for Elm Pointe subject to the conditions of staff and Technical Advisory Committee.**  
**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve the Conditional Final Plat as presented.  
**FOR:** Councilor Kearns; Mayor Fox; Councilor Agee  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**14) Discussion and possible action to authorize the Mayor to execute a certain Custodial Services Contract with Elite Cleaning Company of Tulsa for the cleaning of spaces designated, and for the consideration stated and other terms and conditions stated therein, to commence December 1, 2017, and terminate June 30, 2018, subject to renewal terms stated therein.**  
Ms. Lea Ann Reed, Conference Center Director presented the Custodial Services Contract for Council consideration.  
**MOTION:** Councilor Agee moved, second by Councilor Kearns to approve the Custodial Services Contract with Elite Cleaning Company of Tulsa as presented.  
**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**15) Discussion and possible action to approve a proposal from Dunham Asphalt Services at a cost not to exceed \$16,880 for a street repair project in Rolling Meadows Addition.**  
**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve the proposal from Dunham Asphalt Services at a cost not to exceed \$16,800.00.  
**FOR:** Councilor Agee; Councilor Kearns; Mayor Fox  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay  
**Motion carried.**

**16) Discussion and possible action to approve 2018 Meeting Calendar.**  
Susan White, City Clerk recommended an amendment to the presented 2018 Calendar. The proposed change would move the January meeting dates from 2<sup>nd</sup> and 16<sup>th</sup> to the 8<sup>th</sup> and 22<sup>nd</sup>.  
**MOTION:** Councilor Kearns moved, second by Councilor Agee to amend the proposed Calendar as suggested by staff and approve as amended.  
**FOR:** Councilor Kearns; Mayor Fox; Councilor Agee  
**AGAINST:** None  
**ABSENT:** Councilor Lund; Vice-Mayor Ceesay

**Motion carried.**

**L) Adjournment.**

- Meeting was adjourned at 8:11 p.m.

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Date

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Mayor

ATTEST:

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City Clerk

**2018 CALENDAR YEAR**  
**SCHEDULE OF REGULAR MEETINGS**  
**GLENPOOL CITY COUNCIL**  
**GLENPOOL, OKLAHOMA**

<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>
JANUARY 8, 2018	6:00 P.M.	GLENPOOL CITY HALL
JANUARY 22, 2018	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 5, 2018	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY <del>19</del> <u>20</u> , 2018 *	6:00 P.M.	GLENPOOL CITY HALL
MARCH 5, 2018	6:00 P.M.	GLENPOOL CITY HALL
MARCH 19, 2018	6:00 P.M.	GLENPOOL CITY HALL
APRIL 2, 2018	6:00 P.M.	GLENPOOL CITY HALL
APRIL 16, 2018	6:00 P.M.	GLENPOOL CITY HALL
MAY 7, 2018	6:00 P.M.	GLENPOOL CITY HALL
MAY 21, 2018	6:00 P.M.	GLENPOOL CITY HALL
JUNE 4, 2018	6:00 P.M.	GLENPOOL CITY HALL
JUNE 18, 2018	6:00 P.M.	GLENPOOL CITY HALL
JULY 2, 2018	6:00 P.M.	GLENPOOL CITY HALL
JULY 16, 2018	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 6, 2018	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 20, 2018	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 4, 2018 *	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 17, 2018	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 1, 2018	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 15, 2018	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 13, 2018*	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 11, 2018*	6:00 P.M.	GLENPOOL CITY HALL

\* Denotes Tuesday Meeting

Meetings held at GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

**APPROVED BY:**

GLENPOOL CITY COUNCIL  
12205 S. YUKON  
GLENPOOL, OK 74033  
918-322-5409

Filed in the office of the City Clerk on the 14<sup>th</sup> day of November 2017

Signed: \_\_\_\_\_

**City Of**  
**Glenpool**  
*Creating Opportunity*

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To: Mayor and City Council  
From: Chief Dennis Waller  
Re: Taser Purchase  
Date: 12/12/2017

Mayor and Council,

In the Collective Bargaining Agreement between the City and the Fraternal Order of Police Lodge #133 it provides for Taser's for all the Officer's. Most of the taser's we have are in excess of 5 years old. We have several that are out of service causing some of the Officer's to be without a taser. Officer Matt Graves has come up with a solution that I think will provide all Officer's with a new taser and be cost effective in the process. The money for this is in our DEA funds and will not affect the Police Departments budget.

Detective Matt Graves will present his findings.

Thanks for your support of the Police Department.

Respectfully,  
Chief Dennis Waller



# GLENPOOL POLICE DEPARTMENT

P.O. BOX 70 / 14536 S. ELWOOD AVENUE  
GLENPOOL, OK 74033  
**(918) 322- 8110 MAIN**  
(918) 322- 3011 FAX



DENNIS WALLER  
*Chief of Police*

BART HARRIS  
*Assistant Chief of Police*

To: Chief Dennis Waller  
From: Det. Matthew Graves  
Ref: Taser Replacement

Sir,

As you are aware we have just completed our annual Taser Recertification. While completing this recertification we had to replace two of the X26 Taser's. This is becoming a common occurrence due to the age of the weapon system. The X26 Taser that we currently have on the street are at least 10 years old and are rapidly malfunctioning. As of 2015 we started replacing the X26 with the X26P Taser. Taser brought the X26P weapon system out to replace the antiquated X26 weapon system. They are a good replacement but are still lacking in several areas.

Taser Instructor Robert Glasby and myself just attended the Taser Instructor recertification class and had a second opportunity to use the Taser X2. This weapon system is by far the better option for any police department. The X2 solves the problems the X26P has. For example the X2 system has the two cartridges integration. This gives the operator two possibilities' to get a solid deployment or handle multiple subjects without having to locate an extra cartridge or reload to deploy another shot. The X2 also has a function that prevents the user from continuously taseing the subject causing prolonged exposure. The Taser X2 also provides the user with two laser showing point of impact of both deployed darts decreasing the Dart to Heart application. As you are aware that has been determined to be the biggest issue with the Taser system.

With these facts in mind and the rapidly increasing malfunction rate of the X26, it is our recommendation that we replace all of the current issued Taser with the Taser X2. For a more affordable option, I contacted Taser and spoke with the sales representative. He was able to provide us with a cost efficient way to implement this. Taser has a program called Taser-60 which makes it feasible to fully outfit our department with the most functional Tasers on the market. This option also includes all the accessories needed at an affordable price. This option takes the total cost and divides it up over 5 years of 5 equal payments. There are neither additional fees nor interest which is cheaper than making an outright purchase. This is NOT a leasing program we own this equipment outright.

With this program we receive the Taser, a battery, a holster, 2 cartridges, and a 5 year extended warranty. The only requirement on the Taser-60 program is you have to order a minimum of 10 units. You are also able to receive a \$100 credit for each Taser we replace. Taser does not require us to send in the old Taser. We can keep those Taser's for training and possibly reserve use.



# GLENPOOL POLICE DEPARTMENT

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The major benefit to this program is as follows. Budget certainty (we are able to know the exact cost we will spend on Taser's and supplies for the next 5 year). We are also able to provide all the weapons needed at a much more affordable cost. The Taser-60 program also allows us to receive the 2016 pricing. Taser prices generally increase 3.5% each year. All of the purchased weapons are covered under a full fledge warranty covering us for 5 years. If a weapon is dropped, ran over, rained on, any of the electrical components stop working, we send it back to Taser and they will send us a brand new one. We are also able to pay off the entire amount on the program at any point, we are only invoiced once a year on the anniversary of the purchase but can pay it in full at any time!

The other major benefit of this program is that we are putting quality and reliable less lethal weapon systems in officer's hands. This will help the officers feel confident in knowing they have the best tool offered to help contain that violent or suicidal suspect. This is also lowering the chances of possible injuries to the officers or the suspects. This year alone we have had three officer injured and put on light duty due to having to go hands on with a suspect. Now please do not misunderstand these injuries may have happened no matter what but with another less lethal option available it should reduce the chances. These less lethal options are also less invasive than say pepper spray or a baton.

Sir, in closing this appears to be the way to go to keep our department moving forward and having safe and functional equipment. I have attached a quote with pricing for the units. There is also a current list of all the Taser users attached to this packet. Along with this quote I was able to get Taser to thrown in a Taser Sim Suit that cost approximately \$619.81 and an extra 50 cartridges that cost \$1687.00 for free. Once again this is a smart and forward thinking proposal and will help the department for the next five years. Please contact me with any questions or concerns that you might have.

Sincerely,  
Det. Matthew Graves

# Glenpool Police Department

## Current Taser's

Name	Rank /Badge #	Taser
Dennis Waller	Chief – L1	X26
Bart Harris	Deputy Chief- L2	X26P
Tracey Powell	Sgt/Det- S3	X26P
Chris Sheldon	Corporal-S5	X26P
Robert Glasby	Corporal –S6	X26P
Randy Rains	MPO/SRO- A7	X26
Charles Graham	MPO-B8	X26
Jeremy Plane	Sergeant – S9	X26
Scott Ward	Sergeant – S10	X26
Charles Smith	Sergeant- S13	X26P
Scott McLellan	MPO- B14	X26
Daniel Haney	MPO-C15	X26
Shelton Fair	Corporal –S16	X26
Steve Winders	MPO- A17	X26
Larry Smith	Officer-A18	X26P
JW Mobley	MPO-C19	X26
Matthew Graves	MPO/Det- D20	X26
Anthony Wind	Officer-A21	X26P
Tyson Fuqua	Officer-C22	X26P
Daniel Pollet	Officer-B24	X26P
Jordan Weygand	Officer-C25	X26P
Wesley Johnson	Officer- B26	X26P

# Axon Enterprise, Inc.

Protect Life.

17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737  
Fax: (480) 378-6152



**Matthew Graves**  
(918) 760-9004  
mgraves@cityofglenpool.com

## Quotation

**Quote:** Q-127818-2

**Date:** 8/2/2017 8:53 AM

**Quote Expiration:** 8/31/2017

**Contract Start Date\*:** 7/31/2017

**Contract Term:** 5 years

## AX Account Number:

198644

**Bill To:**  
Glenpool Police Dept. - OK  
City of Glenpool  
Attn: Accounts Payable  
12205 S Yukon Ave  
Glenpool, OK 74033  
US

**Ship To:**  
Matthew Graves  
Glenpool Police Dept. - OK  
14536 S Elwood Ave  
Glenpool, OK 74033  
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jason Maxwell	(480) 502-6201	jmaxwell@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Initial Payment - Taser 60 Year 1

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
25	85176	TASER 60 YEAR 1 PAYMENT: X2 BASIC	USD 312.00	USD 7,800.00	USD 2,500.00	USD 5,300.00
25	22002	HANDLE, BLACK, CLASS III, X2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
25	22012	TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
25	22501	HOLSTER, BLACKHAWK, RIGHT, X2, 44HT01BK-R-B	USD 0.00	USD 0.00	USD 0.00	USD 0.00
50	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	USD 0.00	USD 0.00	USD 0.00	USD 0.00
50	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	USD 33.74	USD 1,687.00	USD 1,687.00	USD 0.00
1	22013	KIT, DATAPORT DOWNLOAD, USB, X2/X26P	USD 176.49	USD 176.49	USD 176.49	USD 0.00
1	44550	SUIT, SIM, MODEL II	USD 606.85	USD 606.85	USD 606.85	USD 0.00

Initial Payment - Taser 60 Year 1 Total Before Discounts:	USD 10,270.34
Initial Payment - Taser 60 Year 1 Discount:	USD 4,970.34
Initial Payment - Taser 60 Year 1 Net Amount Due:	USD 5,300.00

Taser 60 Year 2 - 2018

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
25	85177	TASER 60 YEAR 2 PAYMENT: X2 BASIC	USD 312.00	USD 7,800.00	USD 0.00	USD 7,800.00
<b>Taser 60 Year 2 - 2018 Total Before Discounts:</b>						USD 7,800.00
<b>Taser 60 Year 2 - 2018 Net Amount Due:</b>						USD 7,800.00

Taser 60 Year 3 - 2019

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
25	85178	TASER 60 YEAR 3 PAYMENT: X2 BASIC	USD 312.00	USD 7,800.00	USD 0.00	USD 7,800.00
<b>Taser 60 Year 3 - 2019 Total Before Discounts:</b>						USD 7,800.00
<b>Taser 60 Year 3 - 2019 Net Amount Due:</b>						USD 7,800.00

Taser 60 Year 4 - 2020

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
25	85179	TASER 60 YEAR 4 PAYMENT: X2 BASIC	USD 312.00	USD 7,800.00	USD 0.00	USD 7,800.00
<b>Taser 60 Year 4 - 2020 Total Before Discounts:</b>						USD 7,800.00
<b>Taser 60 Year 4 - 2020 Net Amount Due:</b>						USD 7,800.00

Taser 60 Year 5 - 2021

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
25	85180	TASER 60 YEAR 5 PAYMENT: X2 BASIC	USD 312.00	USD 7,800.00	USD 0.00	USD 7,800.00
<b>Taser 60 Year 5 - 2021 Total Before Discounts:</b>						USD 7,800.00
<b>Taser 60 Year 5 - 2021 Net Amount Due:</b>						USD 7,800.00

<b>Subtotal</b>	USD 36,500.00
<b>Estimated Shipping &amp; Handling Cost</b>	USD 438.00
<b>Grand Total</b>	USD 36,938.00

### Hardware Shipping Estimate

Typically, hardware shipment occurs between 4 – 6 weeks after purchase date. Product availability for new or high demand products may impact delivery time.

### TASER 60 Sales Terms and Conditions

This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: <http://www.axon.com/legal>, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

## **Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_ **Title:** \_\_\_\_\_

**PO# (if needed):** \_\_\_\_\_

Quote: Q-127818-2

Please sign and email to Jason Maxwell at [jmaxwell@taser.com](mailto:jmaxwell@taser.com) or fax to (480) 378-6152

**THANK YOU FOR YOUR BUSINESS!**

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## Certificate of Destruction

Agency Name: \_\_\_\_\_

Quote/PO Number: \_\_\_\_\_

Product/ Quantity to be destroyed:  M26:  X26:  Other: \_\_\_\_\_

Customer certifies that all products for which Customer receives a trade-up discount will be removed from service to be destroyed and rendered permanently nonfunctional. Destruction of units should be performed according to Customer's policy. Products traded-in may not be resold or redistributed. TASER is not responsible for Product warranty or liability related to traded-in products, reserves the right to invoice Customer for the discounted amount for any device not destroyed, and reserves the right to require verification that destruction has been performed.

Form completed by: \_\_\_\_\_

*Signature (Digital is acceptable or scan)*

\_\_\_\_\_  
*Printed name, title*

\_\_\_\_\_  
*Date*

**Return the signed form to your sales representative along with your purchase order/quote.**

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To: HONORABLE MAYOR AND CITY COUNCIL  
CHAIRMAN AND TRUSTEES OF GLENPOOL INDUSTRIAL AUTHORITY

From: Lowell Peterson, City Attorney/Trust Counsel

Date: December 12, 2017

Subject: Resolution No. 17014, Authorizing: the Appointment of a TIF Project Plan Review Committee; Creation and Implementation of a TIF Project Plan; and Creation of a Tax Increment District for Purposes Pertaining to Economic Development

---

Background of "TIF" District Proposal:

The City has become aware of a substantial opportunity for economic development that will require assistance and support from the City and the Industrial Authority in the form of tax increment financing in order for the project to be viable.

Tax increment financing ("TIF") is authorized by Article 10 § 6C of the Oklahoma Constitution and implemented by the Local Development Act, at Title 62 §§ 850 - 869 of the Oklahoma Statutes. At the risk of oversimplification, the financing arrangements consist of designating a defined Tax Increment District as the site for a proposed economic development Project; establishing its currently assessed full market value for purposes of ad valorem taxation as the "base assessed value;" projecting what ad valorem and/or sales tax increases [increments] are likely to occur over a defined term that are attributable to improvements made on the District site for the Project; and allocating all or a portion of those increments to the payment of qualified project costs incurred in the process of implementing the Project. (As noted in the developer's proposal to the Council, there will also be sales tax reimbursements that contribute to the maximum reimbursement allowed under the TIF Project Plan.)

The TIF process works substantially as follows:

- The owner/developer of property that is proposed for the creation of a TIF District presents her/his proposal for financing a defined Project and setting out how the allocation of projected tax increments will be sufficient for the payment of eligible Project Costs;
- The City Council adopts a resolution such as that proposed for the purposes of creating a Project Review Committee that will consist of:
  - One member from the Council, who will serve as chairperson of the Review Committee;
  - One member from the Planning Commission;

- One member from each of the affected tax levying jurisdictions (such as the school district; County agencies; GEMS; TCC; et al);and
- Three representatives of the public at large, who are to be selected by the foregoing members of the Review Committee from a list of seven names submitted by the chairperson and who must include a retailer or a representative of a retail organization.
- In conjunction with the developer, City staff, bond counsel and designated local counsel, the Review Committee prepares a Project Plan to be recommended (or not) by the Planning Commission and adopted by the City Council.

The Project Plan must:

- Be in conformance to the Comprehensive Plan;
- Include a detailed plan for the payment of qualified Project Costs through apportionment of the tax increment; and
- Define the impact of the TIF on other taxing jurisdictions.
- Approval of the Project Plan by ordinance adopted by the City Council; and
- Implementation of the Project Plan.

The proposal of the developer of the proposed project is attached, along with Resolution No. 17014 and an engagement letter for the purposes of engaging John Weidman, of Hilborne & Weidman, P.C., bond counsel and myself as local counsel.

#### Retainer Agreement

The law firm of Hilborne & Weidman, PC, has served as bond counsel on numerous transactions for the City for many years and has offered its services to the City and the Industrial Authority for the purpose of ensuring the completeness and compliance with the Local Development Act of all actions taken in accomplishing the steps and tasks outlined above. This will include assistance in establishment of the Review Committee; communications with the other tax levying jurisdictions; preparation of the Project Plan; preparation and execution of all documents and legal opinions necessary to secure approval of the Project Plan by all reviewing parties; and adoption of the ordinance creating the TIF District. In addition, designated local counsel will be expected to oversee implementation of the adopted Project Plan.

John Weidman, as Vice President of Hilborne & Weidman, will be the member of the law firm with primary responsibility to function as bond counsel. Attorney Weidman has included me as the designated local counsel for the purpose of drafting the documentation, forming the Review Committee and undertaking all related tasks at the local level for the City and the Trust. I forward to working with John and assuming those duties as supplemental and in addition to my ongoing services as City Attorney.

Staff Recommendation:

I recommend that the City Council approve, and the Industrial Authority concur, in adopting Resolution No. 07014 and authorize the Mayor to execute the retainer agreement engaging Hilborne & Weidman as bond counsel and myself as designated local counsel.

Attachments:

- Request and proposal for a TIF District from MOAB Development 1, LLC. [Discussion only.]
- Resolution No. 07014. [Discussion and possible action item.]
- Engagement Letter for bond counsel and designated local counsel. [Discussion and possible action item.]



November 30, 2017

Timothy Lee Fox, Mayor  
Lowell Peterson, City Attorney  
City Council, City of Glenpool  
12205 S. Yukon Avenue  
Glenpool, OK 74033

Timothy Lee Fox, Chairman  
Board of Trustees,  
Glenpool Industrial Authority  
12205 S. Yukon Avenue  
Glenpool, OK 74033

Dear Mayor/Chairman/Counselor and Council Members/Trustees:

Please find attached Moab Holdings Glenpool's request and proposal for a Tax Increment Financing ("TIF") District for the proposed Brookover Corner development in Glenpool, Oklahoma.

Attached you will find included:

- Moab's request and proposal
- The legal description for the proposed District
- Our statement of qualified costs including a detailed breakdown
- The anticipated development schedule
- Preliminary designs for our proposed development
- The projected incremental sales and ad valorem taxes generated by the District
- "But For" letters from our lender, First National Bank of Broken Arrow

We understand this to be the needed information for the City to take the first step toward consideration of our proposal which is the adoption of an Authorizing Resolution to form a TIF Review Committee. Should you need anything additional, please do not hesitate to contact me at 918-760-3509.

Sincerely,

Eric Waller  
Managing Partner  
Moab Development



November 30, 2017

City of Glenpool  
12205 S. Yukon Avenue  
Glenpool, OK 74033

Glenpool Industrial Authority  
12205 S. Yukon Avenue  
Glenpool, OK 74033

Re: Request and Proposal for a Tax Increment Financing ("TIF") District for the proposed Brookover Corner development in Glenpool, Oklahoma

Dear Mayor/Chairman and Council Members/Trustees:

Moab Development (the "Developer"), on behalf of Moab Development Glenpool LLC (the "Owner"), hereby requests that the Governing Body (herein so called) of the City of Glenpool (the "City") consider the establishment of a TIF district (the "District") pursuant to the Oklahoma Local Development Act (the "Act") for the reimbursement of eligible project costs for the proposed Brookover Corner development (the "Project"). The Project consists of commercially developing approximately 25 acres of land of the total 50-acre tract owned on the northeast corner of US Route 75 and State Highway 67 (151st Street South).

Creation of the District will provide funding assistance necessary to pave streets, extend utilities and install other infrastructure for the Project. In turn, this will serve as a catalyst for retaining and expanding employment and attracting major investment to the Project area (and surrounding areas of the City), thus enhancing the tax base of the District. The proposed District includes a single contiguous tract of land which comprises the approximately 50 acres (see the attached Exhibit "A" for a legal description of the land).

We understand that, if this request is accepted, the Governing Body will establish a review committee and then direct said committee to prepare a proposed plan for the Project (the "Project Plan"). We also understand that the Act requires a representation that development would not occur for the Project but for the establishment of the District. Please note that, in order to get development financing for the Project, we will have to obtain additional debt from the current lender in the Project. By separate cover, you will receive a letter from the lender that no additional debt without approval of the District.

As set forth in the attached Exhibit "B", the total development costs for the Project are projected to be approximately \$3,000,000. Included therewith is a cost estimate from AAB Engineering LLC which supports the estimated amount for grading, paving, storm sewer, sanitary sewer, water and erosion control. The other amounts set forth on the summary schedule are our best estimates at this time. The improvements proposed for the District would be funded with a combination of investor equity and bank financing. The Owner intends to use land within the District as collateral along with the anticipated reimbursements from the District.

If the TIF is approved, it is proposed that a combination of the following sources will be utilized to reimburse the Owner for its qualified project costs up to a maximum of \$3,000,000:

- 50% of the additional ad valorem taxes generated by the District, and
- a 50% share of the City's unrestricted sales taxes generated by businesses within the Project area.

The attached Exhibits "C" and "D" reflect a projected 12-year build-out of the Project.

- It is projected that the District will generate total additional ad valorem taxes for said 12-year period in the amount of \$4,166,864 of which 50% (\$2,083,432) would be available for potential reimbursement to the Owner.
- It is projected that the District will generate total incremental unrestricted sales taxes during the 12-year period in the amount of \$22,374,156 of which 50% (up to the TIF cap of \$3,000,000) would be available for potential reimbursement to the Owner.

The total reimbursement from the District to the Owner shall be limited to the aggregate of ad valorem tax allocations and sales tax allocations up to a maximum amount of \$3,000,000.

It is anticipated that Phase I of the proposed improvements will begin in the spring 2018 and the first business will open by the spring of 2019. It is further anticipated that Phase 2 of the proposed improvements will begin in mid-2018 and be completed by the end of 2019. The 10-year proposed life for the District will begin with the calendar year 2019 and end with the calendar year 2028. If the build-out of the Project occurs as anticipated, the full reimbursement of Owner's development costs should occur much sooner than 10 years. *In fact, our projections show reimbursement of expenses occurring by 2022.* However, due to unforeseen circumstances, should the build-out of the Project take longer than anticipated, there exists the possibility that the Owner may not be fully reimbursed by the end of 2028. In any case, the life of the District will not exceed the sooner of the end of 2028 or the time period required to fully reimburse the Owner for its TIP-eligible development costs.

The attached Exhibits "E" and "F" reflect the Owner's current proposed development plan for the Project. Approximately 26 acres of the total 50 acres of land on the northeast corner of US Route 75 and State Highway 67 are feasible for commercial development in order to comply with FEMA floodplain requirements. The approximate 26 acres have been divided into 4 blocks of land (Blocks 1-4). The Developer currently estimates that Phase I of the Project will include Blocks 1 and 2 and Phase 2 of the Project will include Blocks 3 and 4. However, market conditions could cause the Developer and/or Owner to adjust said phasing plan. Exhibit "G" provides the preliminary, high level development timeline thorough 2018.

The undersigned, as members and managers of the Developer, will be responsible for the development of the Project and coordinating with the District. Our contact information is provided along with the other pertinent advisors to the project in Exhibit "H". Our email addresses are: [ewaller@moabdevelopment.com](mailto:ewaller@moabdevelopment.com) and [whundley@moabdevelopment.com](mailto:whundley@moabdevelopment.com) and our cell phone numbers are: 918-760-3509 (Eric Waller) and 972-213-8461 (Wade Hundley).

Upon your review of this information, please let us know if you have any questions. Thank you for the opportunity to present this proposal. We look forward to the opportunity to work with you.

Very truly yours,

MOAB DEVELOPMENT 1, LLC



By: Eric Waller  
Its: Managing Partner



By: Wade Hundley  
Its: Managing Partner

## Exhibit A - Brookover Corner - Legal Description of Property

### Tract 1 (approximately 50 acres)

A TRACT OF LAND IN THE SOUTHWEST QUARTER (SW/4) OF SECTION FOURTEEN (14), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER (SW/4); THENCE NORTH 88°48'14" EAST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 1294.12 FEET; THENCE NORTH 01°11'46" WEST A DISTANCE OF 126.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88°48'14" WEST ALONG THE NORTHERLY RIGHT OF WAY LINE FOR STATE HWY 67 A DISTANCE OF 490.83 FEET TO A POINT ON A NON-TANGENT CURVE TO THE RIGHT; THENCE ALONG SAID CURVE TO THE RIGHT BEING THE EASTERLY RIGHT OF WAY FOR HIGHWAY 75 HAVING A RADIUS OF 502.96 FEET, A CENTRAL ANGLE OF 79°42'08", A CHORD BEARING AND DISTANCE OF NORTH 51°22'17" WEST FOR 644.59 FEET, FOR AN ARC LENGTH OF 699.65 FEET; THENCE CONTINUING ALONG SAID EASTERLY RIGHT OF WAY NORTH 11°29'35" WEST A DISTANCE OF 606.69 FEET TO A POINT ON A CURVE TO THE RIGHT; THENCE CONTINUING ALONG SAID EASTERLY RIGHT OF WAY AND SAID CURVE TO THE RIGHT HAVING A RADIUS OF 3749.72 FEET, A CENTRAL ANGLE OF 04°13'30", A CHORD BEARING AND DISTANCE OF NORTH 09°22'49" WEST FOR 276.44 FEET, FOR AN ARC LENGTH OF 276.50 FEET; THENCE NORTH 05°46'04" WEST CONTINUING ALONG SAID RIGHT OF WAY A DISTANCE OF 196.31 FEET TO A POINT ON A NON TANGENT CURVE TO THE RIGHT; THENCE CONTINUING ALONG SAID EASTERLY RIGHT OF WAY AND SAID CURVE TO THE RIGHT HAVING A RADIUS OF 3749.72 FEET, A CENTRAL ANGLE OF 03°17'31", A CHORD BEARING AND DISTANCE OF NORTH 02°37'19" WEST FOR 215.41 FEET, FOR AN ARC LENGTH OF 215.44 FEET; THENCE NORTH 00°59'11" WEST A DISTANCE OF 161.46 FEET; THENCE NORTH 88°47'33" EAST A DISTANCE OF 521.25 FEET BEING A POINT ON THE WEST LINE OF LOT 2 BLOCK 1 MAPLE LEAF ADDITION, RECORDED PLAT NO. 4518, AN ADDITION TO THE CITY OF GLENPOOL; THENCE SOUTH 01°02'47" EAST ALONG SAID WEST LINE OF LOT 2 BLOCK 1 MAPLE LEAF A DISTANCE OF 99.52 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2; THENCE NORTH 88°47'20" EAST ALONG THE SOUTH LINE OF SAID MAPLE LEAF ADDITION A DISTANCE OF 230.00 FEET TO A POINT ON A CURVE TO THE RIGHT; THENCE ALONG SAID CURVE TO THE RIGHT AND CONTINUING ALONG SAID SOUTH LINE HAVING A RADIUS OF 200.00 FEET, A CENTRAL ANGLE OF 60°00'00", A CHORD BEARING AND DISTANCE OF SOUTH 61°12'40" EAST FOR 200.00 FEET, AN ARC LENGTH OF 209.44 FEET; THENCE CONTINUING ALONG SAID SOUTH LINE OF MAPLE LEAF ADDITION SOUTH 31°12'40" EAST A DISTANCE OF 153.08 FEET TO THE SOUTHEAST CORNER OF LOT 1 BLOCK 1 OF SAID MAPLE LEAF ADDITION; THENCE SOUTH 43°16'06" EAST A DISTANCE OF 319.52 FEET; THENCE SOUTH 61°25'57" EAST A DISTANCE OF 416.86 FEET; THENCE SOUTH 01°08'03" EAST A DISTANCE OF 604.43 FEET; THENCE SOUTH 64°14'37" WEST A DISTANCE OF 26.70 FEET; THENCE SOUTH 88°52'22" WEST A DISTANCE OF 417.73 FEET; THENCE SOUTH 01°11'46" EAST A DISTANCE OF 171.11 FEET; THENCE NORTH 88°48'14" EAST A DISTANCE OF 20.00 FEET; THENCE SOUTH 01°11'46" EAST A DISTANCE OF 293.74 FEET TO THE POINT OF BEGINNING.

## **Exhibit B - Engineering Cost Estimates (1 of 2)**

### **Summary**

#### **Brookover Corner Projected Development Costs re: Proposed TIF**

##### **1. AAB Engineering Cost Estimates:**

Grading	\$ 659,800
Paving	\$ 261,735
Storm Sewer	\$ 497,177
Sanitary Sewer	\$ 100,567
Water	\$ 86,947
Contingency	\$ 240,934

**\$1,847,160**

**2. Permitting** \$ 40,000

**3. Engineering/Surveying Fees** \$ 250,000

**4. Landscaping/Signage** \$ 150,000

**5. Legal fees re: establishment of the TIF District** \$ 40,000

**6. Administrative fees - Glenpool Industrial Authority  
(10,000/year x 10 years)** \$ 100,000

**7. Financing costs/interest expense** \$ 572,840

**Total** **\$3,000,000**

# EXHIBIT B - 2 OF 2

## Brookover Corner Preliminary Estimate Roadway, Utilities, and Detention Facility November 28, 2017

Grading						
Item Number	Item Description	Units	Quantity	Unit Cost	Cost	
1	Stabilized Construction Entrance	EA	1	\$ 3,800.00	\$ 3,800.00	
2	Clearing, Grubbing, Tree Brush and trash Removal and/or disposal by burning, including all permits and/or dump fees	LS	1	\$ 120,000.00	\$ 120,000.00	
3	Stripping & Stockpiling Topsoil	LS	1	\$ 35,000.00	\$ 35,000.00	
4	Erosion Control	AC	45	\$ 500.00	\$ 22,500.00	
5	Temporary Seeding	AC	45	\$ 950.00	\$ 42,750.00	
6	Permanent Seeding	AC	45	\$ 1,350.00	\$ 60,750.00	
7	On-site Excavation and Backfill (64,113 (cut) CY, 59,830 (fill) CY)	LS	1	\$ 275,000.00	\$ 275,000.00	
8	Detention Facility	EA	2	\$ 50,000.00	\$ 100,000.00	
						GRADING BID SUBTOTAL: \$ 659,800.00
Paving						
Item Number	Item Description	Units	Quantity	Unit Cost	Cost	
9	Fine Grading	SY	7000	\$ 1.50	\$ 10,500.00	
10	Bermuda Sod	SY	1405	\$ 3.50	\$ 4,917.50	
11	8' Subgrade Method B	SY	7000	\$ 6.00	\$ 42,000.00	
12	2'-2' concrete Curb and Gutter (6' barrier)	LF	4210	\$ 13.00	\$ 54,730.00	
13	1 1/2' Type 'B' Asphalt Pavement (insoluble)	SY	5425	\$ 7.50	\$ 40,687.50	
14	6' Type 'A' Asphalt Pavement	SY	5425	\$ 18.00	\$ 97,650.00	
15	Utility Service Conduit Crossings	EA	15	\$ 750.00	\$ 11,250.00	
						PAVING BID SUBTOTAL: \$ 261,735.00
Sanitary Sewer						
Item Number	Item Description	Units	Quantity	Unit Cost	Cost	
16	Linear Feet, Right-of-way Clearing and Restoring	LF	2085	\$ 1.50	\$ 3,127.50	
17	Cubic Yards, Excavation and Backfill, Unclassified	CY	1820	\$ 3.50	\$ 5,670.00	
18	8" Polyvinyl Chloride Pipe (SDR 26), ASTM D3034 (assumed 25% of total)	LF	521	\$ 32.00	\$ 16,672.00	
19	8" Polyvinyl Chloride Pipe (SDR25), ASTM D3034	LF	1584	\$ 32.00	\$ 50,048.00	
20	Standard 4' I.D. Manhole, 6' Deep or Less	EA	7	\$ 2,800.00	\$ 19,600.00	
21	8"x4" In-Line Tee, Plug and Riser, With Mylar Tape	EA	17	\$ 250.00	\$ 4,250.00	
22	Connect to Existing Manhole	EA	1	\$ 1,200.00	\$ 1,200.00	
						SANITARY SEWER BID SUBTOTAL: \$ 100,567.50
Waterline						
Item Number	Item Description	Units	Quantity	Unit Cost	Cost	
23	Linear Feet, Right-of-way Clearing and Restoring	LF	1850	\$ 1.50	\$ 2,775.00	
24	Cubic Yards, Excavation and Backfill, Unclassified	CY	935	\$ 3.50	\$ 2,922.50	
25	8" Polyvinyl Chloride AWWA C-900,DR14	LF	1850	\$ 27.00	\$ 49,950.00	
26	8" Gate Valve	EA	8	\$ 1,050.00	\$ 8,400.00	
27	8" Miscellaneous Fittings	EA	30	\$ 350.00	\$ 10,500.00	
28	Fire Hydrant Assembly	EA	4	\$ 3,100.00	\$ 12,400.00	
						WATERLINE BID SUBTOTAL: \$ 86,947.50
Storm Sewer						
Item Number	Item Description	Units	Quantity	Unit Cost	Cost	
29	Right of Way Clearing and Restoring	LF	1845	\$ 1.50	\$ 2,767.50	
30	Excavation and Backfill	CY	1580	\$ 3.50	\$ 5,530.00	
31	15' RCP	LF	25	\$ 65.00	\$ 1,625.00	
32	18' RCP	LF	100	\$ 72.50	\$ 7,250.00	
33	24' RCP	LF	50	\$ 73.50	\$ 3,675.00	
34	30' RCP	LF	435	\$ 82.50	\$ 35,887.50	
35	36' RCP	LF	590	\$ 98.00	\$ 57,820.00	
36	42' RCP	LF	315	\$ 121.50	\$ 38,272.50	
37	48' RCP	LF	330	\$ 145.00	\$ 47,850.00	
38	CDI Inlet	EA	5	\$ 7,000.00	\$ 35,000.00	
39	5' I.D. Manhole	EA	2	\$ 3,250.00	\$ 6,500.00	
40	6' I.D. Manhole	EA	1	\$ 4,500.00	\$ 4,500.00	
41	10' x 6' Reinforced Concrete Box	LF	300	\$ 650.00	\$ 195,000.00	
42	Standard PCBS for 42' Pipe	EA	1	\$ 4,500.00	\$ 4,500.00	
43	Standard PCBS for 48' Pipe	EA	1	\$ 6,000.00	\$ 6,000.00	
44	Triple 10' x 6' RCB Headwall	EA	2	\$ 22,500.00	\$ 45,000.00	
						STORM SEWER BID SUBTOTAL: \$ 497,177.50

Contingency (15%) \$ 240,934.13  
TOTAL PRELIMINARY ESTIMATE \$ 1,847,161.63

**EXHIBIT C - Projected 12-Year Sales and Ad Valorem Taxes**

Brookover Corner  
26 acres of Developed Sites  
Projected Sales Tax from TIF

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	TOT	
Projected Taxable Sales	-	-	46,313,000	59,332,260	74,584,905	76,076,603	77,598,135	79,150,098	80,733,100	82,347,762	83,994,717	85,674,612		
Taxable Sales Currently Generated	0	0	0	0	0	0	0	0	0	0	0	0		
Net Incremental Sales	-	-	46,313,000	59,332,260	74,584,905	76,076,603	77,598,135	79,150,098	80,733,100	82,347,762	83,994,717	85,674,612		
Unrestricted Sales Tax Generated	<span style="background-color: #e0e0e0;">3.00%</span>	-	-	1,389,390	1,779,968	2,237,547	2,282,298	2,327,944	2,374,503	2,421,993	2,470,433	2,519,842	2,570,238	22,374,156
Potential Reimbursed to Developer (before Cap) 1	<span style="background-color: #e0e0e0;">50%</span>	-	-	694,695	889,984	1,118,774	1,141,149	1,163,972	1,187,251	1,210,997	1,235,216	1,259,921	1,285,119	
<b>Increased Sales Tax Revenue to Glenpool</b>	-	-	694,695	889,984	1,118,774	1,141,149	1,163,972	1,187,251	1,210,997	1,235,216	1,259,921	1,285,119		
<i>Cumulative</i>	-	-	694,695	1,584,679	2,703,452	3,844,602	5,008,574	6,195,825	7,406,822	8,642,038	9,901,959	11,187,078		

Brookover Corner  
26 acres of Developed Sites  
Projected Ad Valorem Tax from TIF

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	TOT	
As-is Property Taxes (Growth Rate @ 1.5%)	33,712	34,218	34,731	35,252	35,781	36,317	36,862	37,415	37,976	38,546	39,124	39,711		
Estimated New Property Value (Land & Buildings)	2,650,000	6,080,976	18,540,516	26,197,799	36,599,172	37,148,159	37,705,382	38,270,962	38,845,027	39,427,702	40,019,118	40,619,404		
Gross Assessed Value (@ 11%)	<span style="background-color: #e0e0e0;">11%</span>	291,500	668,907	2,039,457	2,881,758	4,025,909	4,086,298	4,147,592	4,209,806	4,272,953	4,337,047	4,402,103	4,468,134	
Estimated Ad Valorem Tax (Mill Rate @ 115.65)	<span style="background-color: #e0e0e0;">0.11565</span>	33,712	77,359	235,863	333,275	465,596	472,580	479,669	486,864	494,167	501,580	509,103	516,740	
Incremental Ad Valorem Taxes	-	43,141	201,132	298,023	429,816	436,263	442,807	449,449	456,191	463,034	469,979	477,029	4,166,864	
Potential Reimbursed to Developer (before Cap) 1	<span style="background-color: #e0e0e0;">50%</span>	-	21,571	100,566	149,012	214,908	218,131	221,403	224,724	228,095	231,517	234,990	238,514	
<b>Increased Ad Valorem Revenue to Tax Authorities</b>	-	21,571	100,566	149,012	214,908	218,131	221,403	224,724	228,095	231,517	234,990	238,514		
<i>Cumulative</i>	-	21,571	122,137	271,149	486,056	704,188	925,591	1,150,316	1,378,411	1,609,928	1,844,918	2,083,432		

(1) reflects potential amount payable. Once TIF cap is reached by a combination of sales and ad valorem, reimbursement to developer goes to 0. Exhibit D shows projected capping out of TIF.

**EXHIBIT D - Projected 12-Year Sales and Ad Valorem Taxes - Cumulative to City of Glenpool and Taxing Authorities**

Brokover Corner

26 acres of Developed Sites

Projected Combined Developer Reimbursement from TIF

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029		
Potential Reimbursed to Developer - Sales Tax	50%	-	694,695	889,984	1,118,774	1,141,149	1,163,972	1,187,251	1,210,997	1,235,216	1,259,921	1,285,119		
Potential Reimbursed to Developer - Ad Valorem	50%	-	21,571	100,566	149,012	214,908	218,131	221,403	224,724	228,095	231,517	234,990		
<b>TOTAL</b>		-	21,571	795,261	1,038,996	1,333,681	1,359,281	1,385,375	1,411,976	1,439,092	1,466,733	1,494,910		
<b>Cumulative</b>		-	21,571	816,832	1,855,827	3,189,509	4,548,789	5,934,165	7,346,141	8,785,233	10,251,966	11,746,876		
<b>TIF Cap</b>	<b>3,000,000</b>													
Reimbursed to Developer		-	21,571	795,261	1,038,996	1,333,681	-	-	-	-	-	-		
Remaining Due to Developer		3,000,000	2,978,429	2,183,168	1,144,173	189,509	-	-	-	-	-	-		
Overage Adjustment		-	-	-	189,509	-	-	-	-	-	-	-		
Remaining Due to Developer (Adjusted)		3,000,000	2,978,429	2,183,168	1,144,173	-	-	-	-	-	-	-		
Balance to City of Glenpool	-	-	-	-	158,972	1,141,149	1,163,972	1,187,251	1,210,997	1,235,216	1,259,921	1,285,119		
Increased Sales Tax Revenue to Glenpool	-	-	694,695	889,984	1,118,774	1,141,149	1,163,972	1,187,251	1,210,997	1,235,216	1,259,921	1,285,119		
<b>TOTAL TO CITY OF GLENPOOL</b>		-	694,695	889,984	1,277,745	2,282,298	2,327,944	2,374,503	2,421,993	2,470,433	2,519,842	2,570,238		
<b>Cumulative</b>		-	694,695	1,584,679	2,862,424	5,144,722	7,472,666	9,847,169	12,269,162	14,739,595	17,259,437	<b>19,829,675</b>		
Balance to Taxing Authorities	-	-	-	-	30,537	218,131	221,403	224,724	228,095	231,517	234,990	238,514		
Increased Ad Valorem Revenue to Tax Authorities	-	21,571	100,566	149,012	214,908	218,131	221,403	224,724	228,095	231,517	234,990	238,514		
<b>TOTAL TO TAXING AUTHORITIES</b>		<b>21,571</b>	<b>100,566</b>	<b>149,012</b>	<b>245,445</b>	<b>436,263</b>	<b>442,807</b>	<b>449,449</b>	<b>456,191</b>	<b>463,034</b>	<b>469,979</b>	<b>477,029</b>		
<b>Cumulative</b>		<b>21,571</b>	<b>122,137</b>	<b>271,149</b>	<b>516,594</b>	<b>952,857</b>	<b>1,395,663</b>	<b>1,845,112</b>	<b>2,301,303</b>	<b>2,764,337</b>	<b>3,234,316</b>	<b>3,711,345</b>		
Allocation:												<b>TOT</b>		
School District	60.55%	-	13,061	60,893	90,227	148,617	264,157	268,120	272,141	276,223	280,367	284,572	288,841	<b>2,247,219</b>
School4-Mill	3.44%	-	742	3,459	5,126	8,443	15,007	15,233	15,461	15,693	15,928	16,167	16,410	<b>127,670</b>
Health	2.22%	-	479	2,233	3,308	5,449	9,685	9,830	9,978	10,127	10,279	10,434	10,590	<b>82,392</b>
Tulsa Technology Center	11.47%	-	2,474	11,535	17,092	28,153	50,039	50,790	51,552	52,325	53,110	53,907	54,715	<b>425,691</b>
Tulsa Community College	6.20%	-	1,337	6,235	9,239	15,218	27,048	27,454	27,866	28,284	28,708	29,139	29,576	<b>230,103</b>
Emergency Medical Service	2.66%	-	574	2,675	3,964	6,529	11,605	11,779	11,955	12,135	12,317	12,501	12,689	<b>98,722</b>
County	8.88%	-	1,915	8,930	13,232	21,796	38,740	39,321	39,911	40,510	41,117	41,734	42,360	<b>329,567</b>
Library	4.58%	-	988	4,606	6,825	11,241	19,981	20,281	20,585	20,894	21,207	21,525	21,848	<b>169,980</b>
	100.00%	-	21,571	100,566	149,012	245,445	436,263	442,807	449,449	456,191	463,034	469,979	477,029	<b>3,711,345</b>

**Exhibit E - Site Plan – W/ Preliminary Lot Layout Illustration**

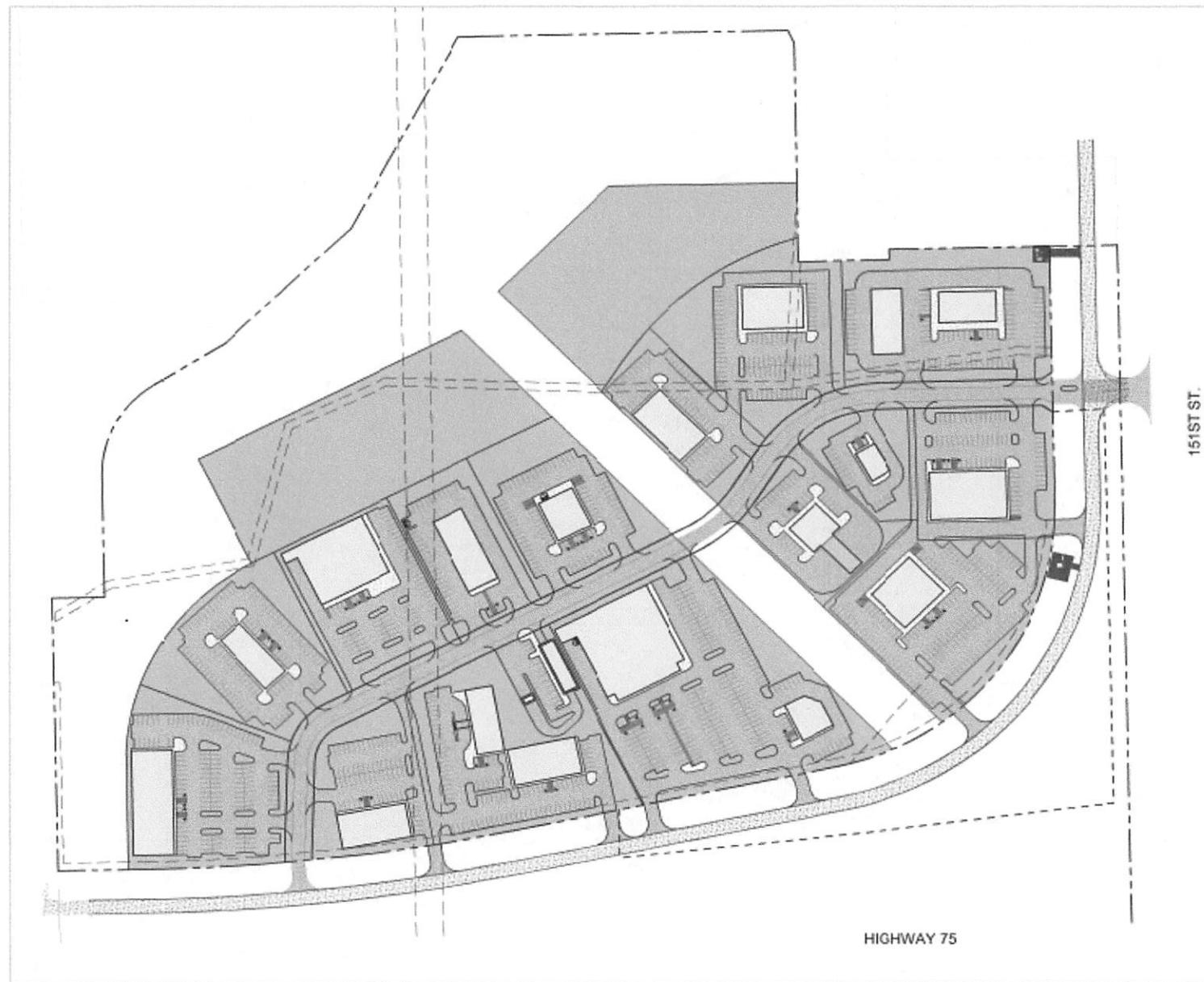
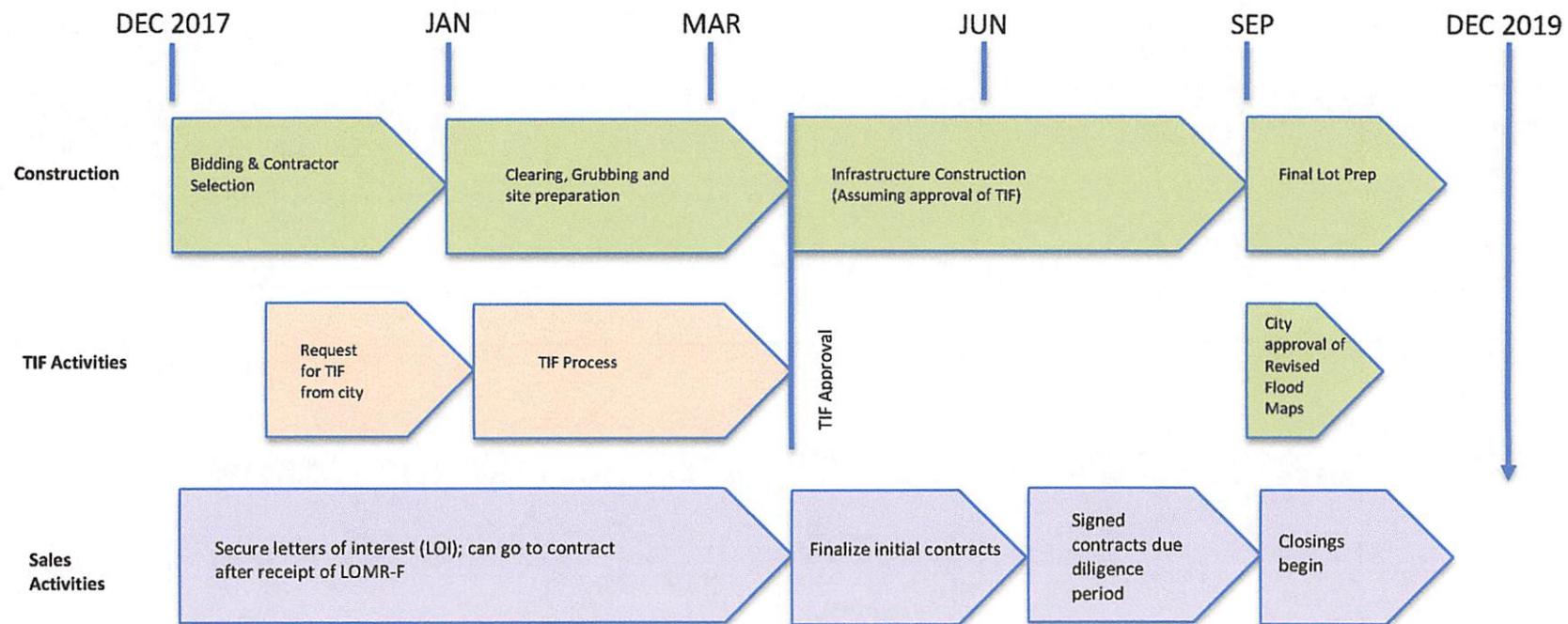


Exhibit F - Site Plan – W/Aerial Blocks



## Exhibit G - Development Timeline



## Exhibit H – Advisors and Contact Information

<b>Developer:</b>	Moab Development 1 LLC Attn: Eric Waller 9924 S. Jamestown Ave Tulsa, Oklahoma 74137 (918) 760-3509 <a href="mailto:ewaller@moabdevelopment.com">ewaller@moabdevelopment.com</a>	Moab Development 1 LLC Attn: Wade Hundley 1818 High Country Drive Westlake, Texas 76262 (972) 213-8461 <a href="mailto:whundley@moabdevelopment.com">whundley@moabdevelopment.com</a>
<b>Engineering:</b>	AAB Engineering Attn: Alan Betchan 200 N McKinley Ave Sand Springs, Oklahoma 74063 (918) 514-4283 <a href="mailto:alan@aabeng.com">alan@aabeng.com</a>	
<b>Architect:</b>	Miller Architects Attn: Darin Miller 13401 N. Western Ave., Suite 302 Oklahoma City, Oklahoma 73114 (405) 843-6656 <a href="mailto:dmiller@millerarch.com">dmiller@millerarch.com</a>	
<b>Legal:</b>	Gable Gotwals Attn: Stephen Schuller 100 W 5th St Tulsa, Oklahoma 74103 (918) 595-4800 <a href="mailto:sschuller@gablelaw.com">sschuller@gablelaw.com</a>	
<b>Accounting:</b>	Capex Tax & Accounting, LLP Attn: Amy Pope 5416 S Yale Ave, Ste 310 Tulsa, Oklahoma 74135 (918) 688-9143 <a href="mailto:amy@capexok.com">amy@capexok.com</a>	

October 31, 2017

Timothy Lee Fox, Mayor  
City Council, City of Glenpool  
12205 S. Yukon Avenue  
Glenpool, OK 74033

Timothy Lee Fox, Chairman  
Board of Trustees, Glenpool Industrial Authority  
12205 S. Yukon Avenue  
Glenpool, OK 74033

**Re: "Brookover Corner" – Proposed Tax Increment  
Financing District/Project**

Dear Mayor and Mr. Chairman, Councilors and Trustees,

The First National Bank and Trust Company of Broken Arrow is the Lender with respect to the mixed-use development proposed for property located at the northeast corner of State Highway 67 and U.S. Highway 75 in the City of Glenpool.

Eric Waller, Manager, of MOAB Holdings Glenpool, LLC, has met with the Lender and has provided the details of the proposed tax increment financing ("TIF") for the proposed project. We have also reviewed the projected economics of the project, with and without the TIF, as well as documents prepared by the City of Glenpool indicating the economic development potential at this location, with and without the proposed project.

Based on our examination of the financial information provided to us, please be advised that, without the TIF, we could not recommend that our clients contribute any additional equity to this investment.

Very truly yours,



Mark A. Poole  
President & Chief Operating Officer



121 S. Main, Broken Arrow, OK 74012-4140  
P.O. Box 70, Broken Arrow, OK 74013-0070  
918-251-5371 • Fax: 918-251-5974  
Website: [www.fnbba.com](http://www.fnbba.com)

October 31, 2017

Eric Waller  
Managing Partner  
Moab Development  
9924 S. Jamestown Ave  
Tulsa, Oklahoma

RE: Brookover Corner in Glenpool, Oklahoma

Dear Eric,

I appreciate the time and information Moab Development provided on the proposed development plans of Brookover Corner, located at the northeast corner of U.S. Route 75 and State Highway 67 (15th St South), Glenpool, Oklahoma. First National Bank of Broken Arrow ("FNBBA") looks forward to providing the financing for the project costs, not otherwise funded by tax increment financing otherwise known as TIF. Based upon Moab's knowledge and experience on previous projects, FNBBA is confident in its ability to make the development a success.

The financing of this project by FNBBA would not be feasible without the assistance and provision of public financing including, but not limited to, tax increment financing. Therefore, please be advised that we are excited to provide financing for the project should the City of Glenpool and other required entities, if any, approve the necessary public financing assistance and execute all of the agreements necessary to evidence such approval.

Sincerely,

A handwritten signature in blue ink that reads "Mark A. Poole".

Mark A. Poole  
President & Chief Operating Officer

**GLENPOOL CITY COUNCIL**

**RESOLUTION NO. 17014**

*(The “Authorizing Resolution”)*

**A RESOLUTION OF THE CITY OF GLENPOOL, OKLAHOMA (THE “CITY”) DECLARING THE CITY’S INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF A TAX INCREMENT DISTRICT PURSUANT TO THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY OF DESIGNATED PROJECT AREA AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS WITHIN THE PROPOSED DISTRICT; DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; DIRECTING THE PLANNING COMMISSION TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; AND CONTAINING OTHER PROVISIONS RELATING THERETO**

WHEREAS, the City of Glenpool, Oklahoma (the “City”) desires and works to promote economic development within the City’s municipal boundaries in order to provide increased opportunity for residents and businesses of the area and to improve the overall standard of living; and

WHEREAS, the City aspires to support businesses located in the City and to attract to the City new and different types of businesses with the potential to invest in expanded retail, commercial and/or residential and industrial opportunities within the City, by offering, subject to certain conditions, economic development incentives in the form of assistance in development financing and public infrastructure improvements that will facilitate the proposed economic development activities; and

WHEREAS, the Local Development Act, at Title 62, Oklahoma Statutes §§ 850, *et seq.* (the “Local Development Act”), was passed by the Oklahoma Legislature to implement Article X § 6C of the Oklahoma Constitution, which empowers the governing bodies of cities, towns, and counties in Oklahoma to apportion tax increments to help finance the public costs of economic development; and

WHEREAS, in accordance with § 854 of the Local Development Act, the City intends to exercise its powers to establish a project area and tax increment district; to cause a project plan to be prepared; to approve/disapprove/or amend such project plan upon recommendations of the Review Committee established herein and of the Planning Commission, and to cause tax increments to be applied to the payment of project costs; and

WHEREAS, in accordance with § 852 of the Local Development Act, the proposed project is a case where investment, development and economic growth would not occur but for

implementation of the provisions of the Local Development Act to help finance the project costs and the City has taken care to exclude areas that do not meet this criterion; and

WHEREAS, in accordance with § 858 of the Local Development Act, the governing body of the City hereby directs that a project plan be prepared to include all applicable items identified in said § 858; and

WHEREAS, § 855 of the Local Development Act provides for the appointment of a Review Committee to review and make recommendations concerning the proposed district and project plan; to consider and make findings and recommendations with respect to the conditions establishing eligibility of the proposed district; to consider and determine whether the proposed project plan and project will have a financial impact on any taxing jurisdictions and businesses, if any, within the proposed district; and to report its findings and make its recommendations to the governing body of the City; and

WHEREAS, said § 855 of the Local Development Act further provides that the membership of the Review Committee shall consist of the following: a representative of the governing body of the City who shall serve as chairperson; a representative of the Planning Commission having jurisdiction over the proposed district; a representative designated by each taxing jurisdiction within the proposed district whose ad valorem taxes might be impacted by the implementation of the plan to apportion tax increments to help finance the public costs of the project; and three members representing the public at large and selected by the other committee members from a list of seven names submitted by the chairperson of the Review Committee, provided that at least one of the members representing the public at large shall be a representative of the business community in the City and, if the proposed project plan objective is development of principally commercial retail business, such representative shall be either a retailer or a representative of a retail organization; and

WHEREAS, for all the foregoing reasons, it is appropriate and desirable for the governing body of the City to appoint a Review Committee to consider and make recommendations on a proposed project plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:**

**SECTION 1. INTENT.** The City Council intends to consider approval of a project and creation of a tax increment district to facilitate the financing of qualified project costs and hereby directs City staff, in conjunction with the Review Committee established by Section 2 of this Resolution, to prepare or cause to be prepared a project plan, to be submitted for consideration in accordance with the Local Development Act.

**SECTION 2. ESTABLISHMENT OF REVIEW COMMITTEE.** A Review Committee is hereby appointed whose membership shall consist of the following: (i) One Council Member as the representative of the City Council, who shall be the chairperson of the Review Committee; (ii) one representative of the Planning Commission; (iii) one representative designated by each of Tulsa County; the Tulsa City-County Health Department; Glenpool Independent School District No. 13; Tulsa Technology Center Vo-Tech District No. 18; Tulsa Community College; the Tulsa

City-County Library; the Glenpool Area Emergency Medical Service District; and (iv) three representatives of the public at large, who shall be selected from a list of seven names submitted by the representative of the City Council, as chairperson of the Review Committee, by the other Review Committee members, provided that at least one of the members representing the public at large shall be a representative of the business community in the City and, if the proposed project plan objective is development of principally commercial retail business, such representative shall be either a retailer or a representative of a retail organization.

**SECTION 3. PLANNING COMMISSION RECOMMENDATION.** The Glenpool Planning Commission shall review the proposed project plan and shall make its recommendations on the project plan to the City Council prior to its consideration by the Council.

**SECTION 4. REVIEW COMMITTEE FINDINGS AND RECOMMENDATIONS.** The Review Committee shall consider and determine whether the proposed district and project plan will have a financial impact on any taxing jurisdiction within the proposed district and, if so, shall assess and describe such impact; shall report its findings to the City Council; and shall consider and make its findings and recommendations to the City Council with respect to the conditions establishing the eligibility of the proposed district and the appropriateness of approval of the proposed project plan and project.

**APPROVED, PASSED AND ADOPTED** by the City Council of the City of Glenpool this 12<sup>th</sup> day of December 2017.

---

Timothy Lee Fox, Mayor

Attest:

[SEAL]

---

Susan White, City Clerk

Approved as to Form:

---

Lowell Peterson, City Attorney

**SEPARATELY APPROVED, PASSED AND ADOPTED** by the Board of Trustees of the Glenpool Industrial Authority this 12<sup>th</sup> day of December 2017.

---

Timothy Lee Fox, Chair

Attest:

[SEAL]

---

Susan White, Secretary

Approved as to Form:

---

Lowell Peterson, Trust Counsel

**HILBORNE & WEIDMAN**

A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS  
2405 EAST 57TH STREET  
TULSA, OKLAHOMA 74105-7548

TELEPHONE:  
(918) 749-0111  
TELECOPIER:  
(918) 749-0335

December 12, 2017

Mayor and Councilors of the  
City of Glenpool, Oklahoma  
Chairman and Trustees of the  
Glenpool Industrial Authority

City and Authority Officials

It is our pleasure to submit herewith our proposal to serve as Bond Counsel to the City of Glenpool and the Glenpool Industrial Authority, regarding a proposed Tax Increment Financing ("TIF") District to provide funds to promote investment, development and economic growth within the City's municipal boundaries. As your Bond Counsel, we will work closely with Lowell Peterson, as local counsel, and City staff in structuring, documenting and creating the District in accordance with the Local Development Act, at Title 62, Oklahoma Statutes §§ 850 *et seq* and Article X, § 6C of the Oklahoma Constitution.

In this connection, the Firm and Lowell Peterson will share the legal responsibilities and, together, shall provide such legal services as may be required to assist in the establishment of a Review Committee; preparation of the Project Plan; execution of all documents and opinions necessary to receive the approval of all necessary parties; and adoption of the ordinance which is the legislative act creating the district. We will not be responsible for any actions or documents relating to any proposed financing of improvements within the District by the Developer. Such legal responsibilities are to be borne solely by the Developer. It is anticipated that such costs will be qualified costs of the Project Plan.

For such services in connection with the creation and implementation of the proposed TIF District, our fee would be Thirty Thousand dollars (\$30,000.00), to be split Ten Thousand (\$10,000.00) to the Firm and Twenty Thousand (\$20,000.00) to Lowell Peterson, as local counsel, plus reimbursement for our reasonable, documented out-of-pocket expenses incurred, such sum to be paid at the creation of the District. Our fee is contingent upon the creation of the proposed District. In the event the proposed District is not created, we would receive no compensation for our services rendered in connection therewith; provided that we shall receive reimbursement for accrued documented out-of-pocket expenses. You agree to pay all publication and printing expenses.

Respectfully submitted,

**HILBORNE & WEIDMAN,**  
a professional corporation

John D. Weidman, Vice President

The above proposal has been approved and accepted by the City of Glenpool City Council and the Board of Trustees of the Glenpool Industrial Authority, as signified by my signature hereon, this 12th day of December 2017.

---

**Timothy Lee Fox, as Mayor of the City of Glenpool  
and Chairman of the Glenpool Industrial Authority**



## MEMORANDUM

**TO:** HONORABLE MAYOR and CITY COUNCIL

**FROM:** LYNN BURROW, PE  
COMMUNITY DEVELOPMENT DIRECTOR

**RE:** ACCEPTANCE OF GENERAL UTILITY AND DRAINAGE EASEMENT  
DEDICATIONS

**DATE:** DECEMBER 12, 2017

### BACKGROUND

This item is for Council consideration and action regarding the acceptance of several easement grants to the public that will allow the installation of public and private utility service extensions in the locations described as being necessary to provide services to Phase I of the Glen Hills Residential Addition project. The attached vicinity map, General Utility Easement documents, and associated exhibit drawings describe the two separate easements in question. Easement 'A' covers the creation of a certain 11' & 15' wide General Utility Easement along, and generally coincidental with, the west boundary of the Phase I subdivision plat necessary for sanitary sewer installation. Easement 'B' covers the creation of a General Utility Easement in varying widths located generally east of the Phase I platted area and is necessary for the construction of public and private utility services as well as the installation of certain off-site overland and underground drainage improvements.

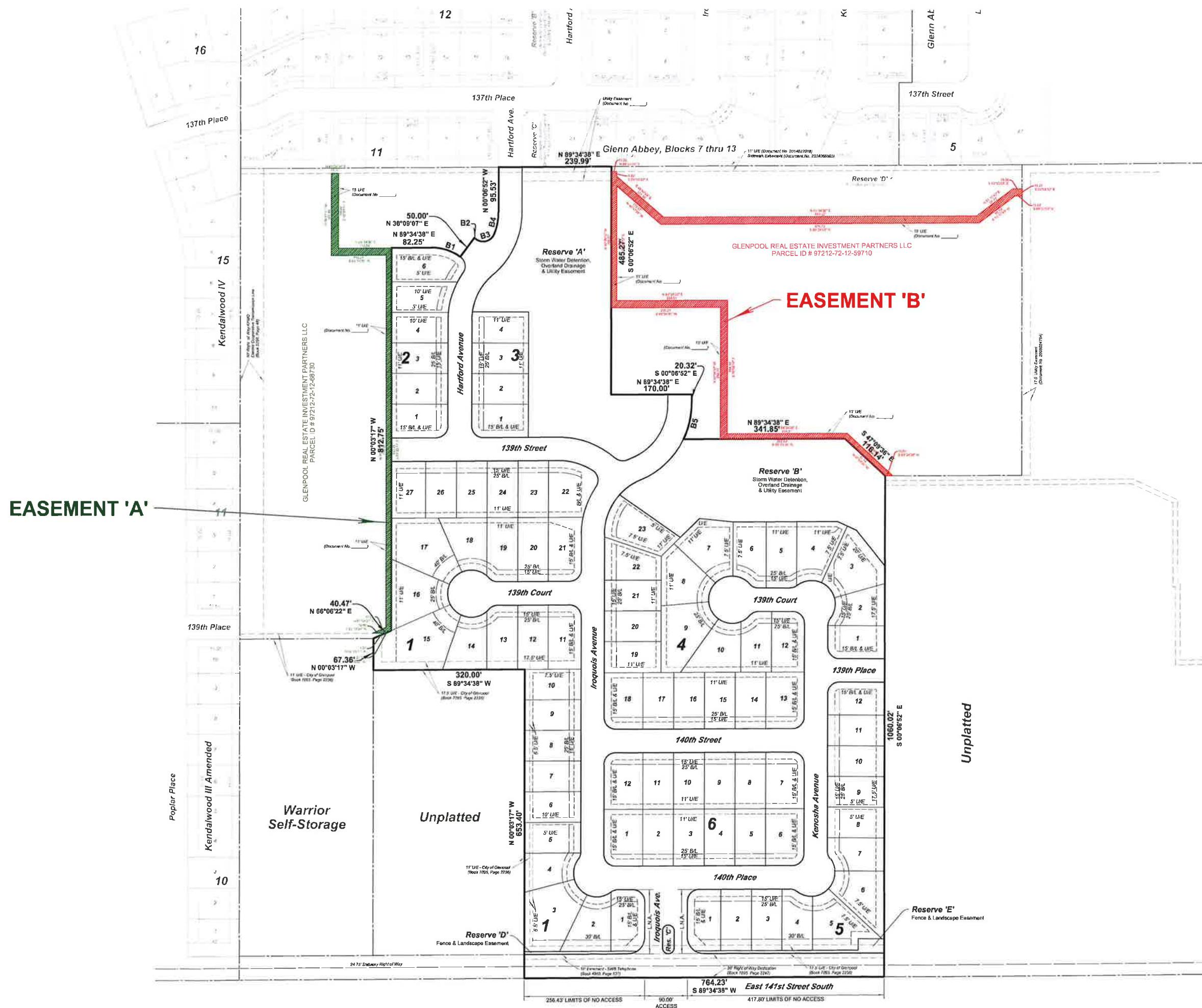
As stated, these easements are necessary to support the installation of various public and private utility service improvements involved with the development of Phase I of the Glen Hills Addition.

### Staff Recommendation:

Staff has reviewed and approved the document format and content of these easement grants and is requesting Council approval and acceptance of the easement dedications as submitted.

### Attachments:

- A. General Utility Easement Dedications and Supporting Documents



## **GENERAL UTILITY EASEMENT**

That the undersigned, GLENPOOL REAL ESTATE INVESTMENT PARTNERS LLC, an Oklahoma limited liability company (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), an easement through, over, and across the following described Property:

See Exhibit 15' Utility Easement Exhibit "A" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access to and upon said premises and strip of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, fence, wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the above described real estate; and further covenants and agrees that, in the event the terms of this paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

**TO HAVE AND TO HOLD** such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Dated this \_\_\_\_ day of \_\_\_\_\_, 2017.

By: \_\_\_\_\_ (Grantor)  
Steve Murphy, Managing Member  
Glenpool Real Estate Investment Partners, LLC

STATE OF OKLAHOMA      )  
                            )  
                            ) ss.  
COUNTY OF TULSA        )

Before me, the undersigned, a Notary Public, in and for said County and State on this \_\_\_\_\_ day of \_\_\_\_\_, 2017, personally appeared Steve Murphy to me known to be the identical person who subscribed as the maker to the foregoing as Managing Member of Glenpool Real Estate Investment Partners, LLC, an Oklahoma limited liability company, and acknowledge to me that he executed the same as his free will and voluntary act and deed for the uses and purposes there in set forth.

---

Notary Public

My Commission Expires:

---

ACCEPTED BY:

CITY of GLENPOOL  
A Municipal Corporation

Dated this: \_\_\_\_\_, day of \_\_\_\_\_, 2017

By: \_\_\_\_\_  
Mayor: Tim Fox

ATTEST:

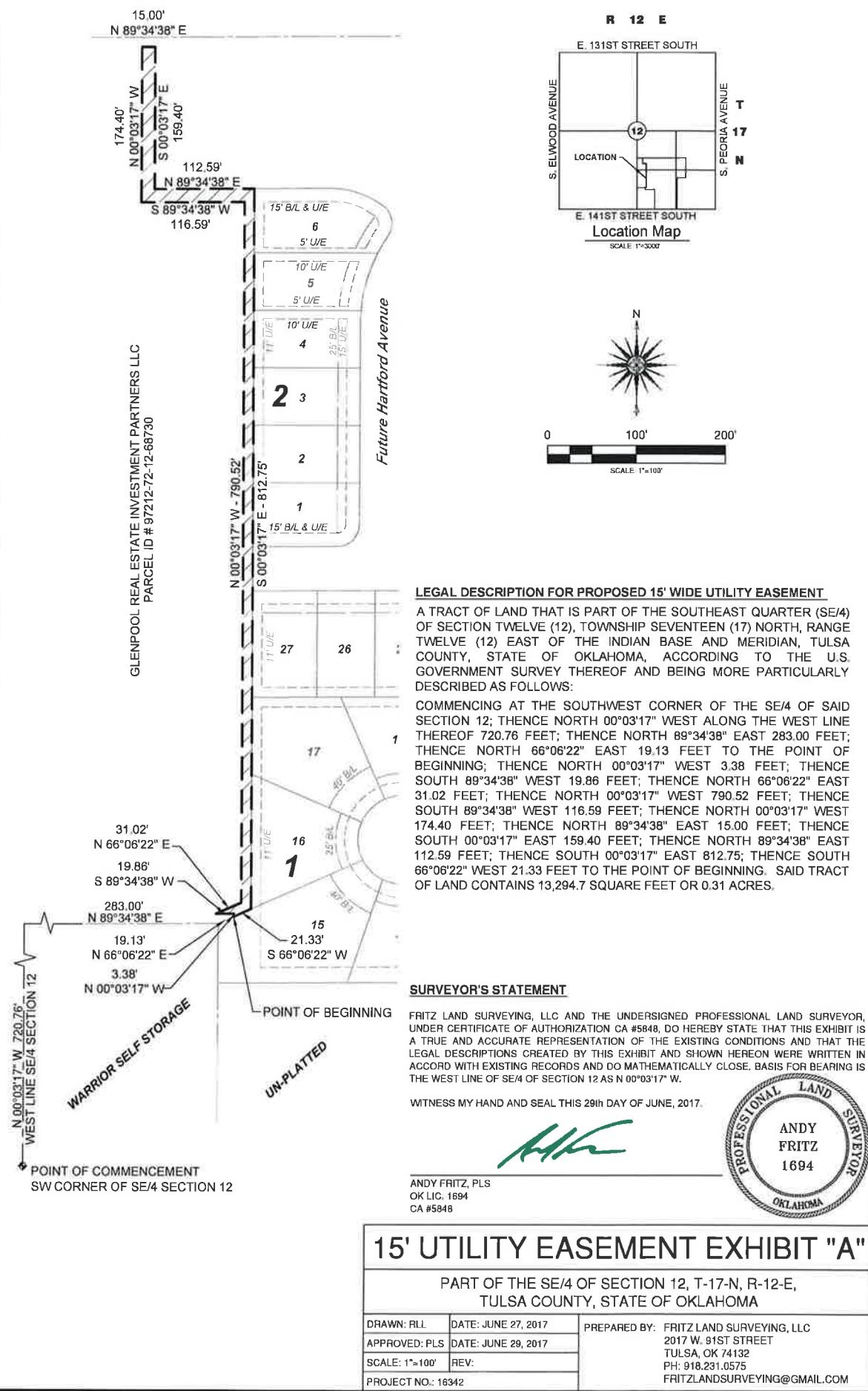
---

Susan White  
City Clerk

APPROVED AS TO FORM:

---

Lowell Peterson  
City Attorney



## GENERAL UTILITY EASEMENT

That the undersigned, GLENPOOL REAL ESTATE INVESTMENT PARTNERS LLC, an Oklahoma limited liability company (Grantor), as the owner of the legal and equitable title of the following described real estate (Property), for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the City of Glenpool, a Municipal Corporation (GRANTEE), an easement through, over, and across the following described Property:

See Exhibit 11' Utility Easement Ex. "A" attached herewith and made a part of this easement grant:

for the purpose of permitting Grantee and Franchise Utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; to use and maintain the same; and affording Grantee and Franchise Utility service provider officers, agents, employees, and/or all persons under contract with either, the right of access to and upon said premises and strip of land for the purposes of surveying, excavating for, operating, repairing, and maintaining all such utility services and associated appurtenances.

The Grantee and Franchise Utility service providers are hereby given and granted the exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, fence, wall, or other above ground obstruction will be placed, erected, installed, or permitted upon the above described real estate; and further covenants and agrees that, in the event the terms of this paragraph are violated by the Grantor or other persons in privity with it, such violation will promptly be corrected and eliminated upon receipt of notice from the Grantee or Franchise Utility supplier, or the Grantee or Franchise Utility supplier shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors and assigns, shall promptly pay the actual cost thereof.

**TO HAVE AND TO HOLD** such easement unto to the City of Glenpool (Grantee), its successors or assigns as aforesaid:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

By: \_\_\_\_\_ (Grantor)  
Steve Murphy, Managing Member  
Glenpool Real Estate Investment Partners, LLC

STATE OF OKLAHOMA      )  
                                    ) ss.  
COUNTY OF TULSA      )

Before me, the undersigned, a Notary Public, in and for said County and State on this \_\_\_\_\_ day of \_\_\_\_\_, 2017, personally appeared Steve Murphy to me known to be the identical person who subscribed as the maker to the foregoing as Managing Member of Glenpool Real Estate Investment Partners, LLC, an Oklahoma limited liability company, and acknowledge to me that he executed the same as his free will and voluntary act and deed for the uses and purposes there in set forth.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ACCEPTED BY:

CITY of GLENPOOL  
A Municipal Corporation

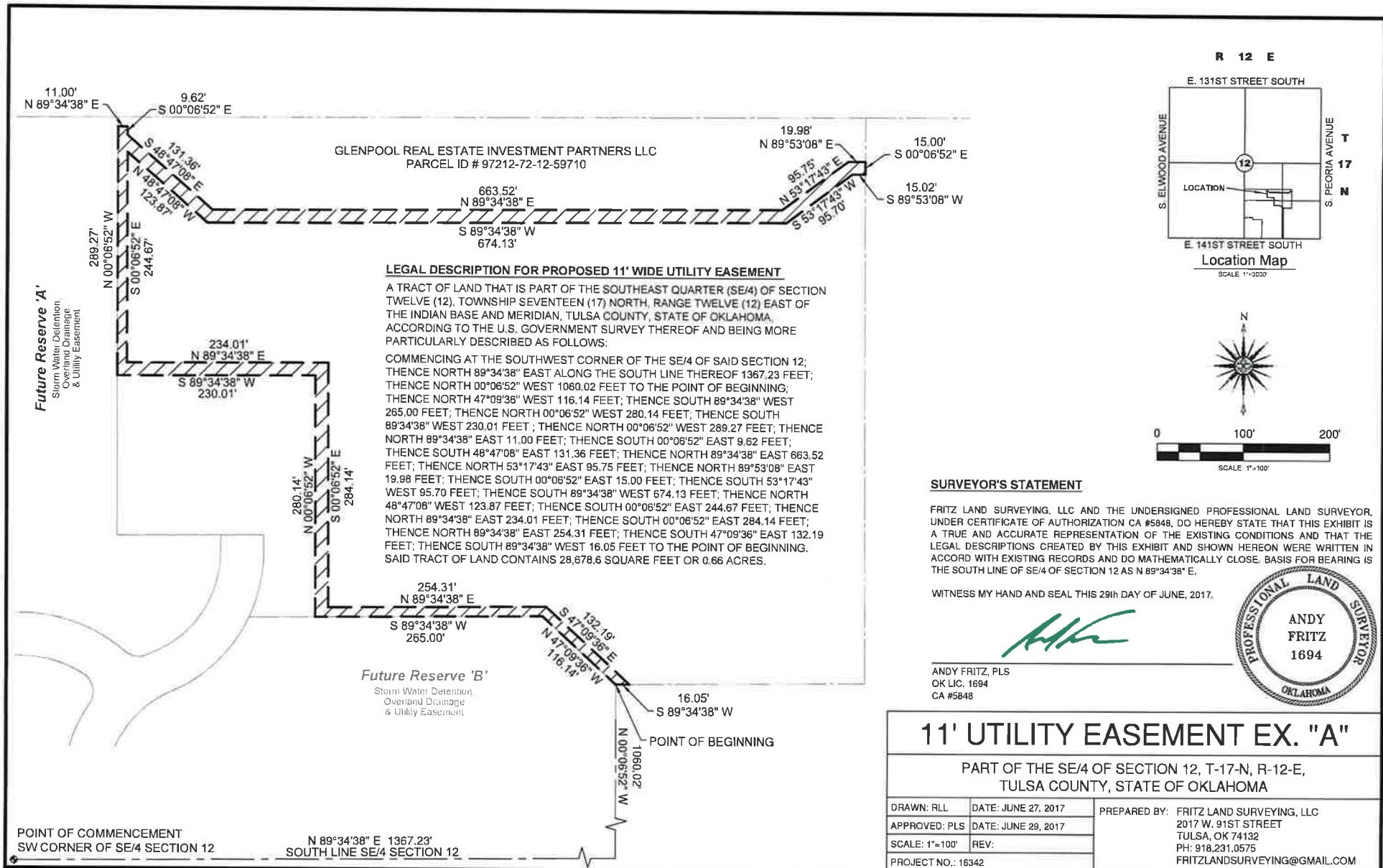
Dated this: \_\_\_\_\_, day of \_\_\_\_\_, 2017

By: \_\_\_\_\_  
Mayor: Tim Fox

ATTEST:

\_\_\_\_\_  
Susan White  
City Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
\_\_\_\_\_



## STAFF REPORT

**TO:** **Glenpool City Council**

**FROM:** **Rick Malone, City Planner**

**DATE:** **December 12, 2017**

**RE:** **GZ-266:** Request for approval of a Zone Change on 26.97 acres from AG (Agriculture District) to RS-3 (Residential Single Family High Density District) on the following described property: The request to rezone 2.85 acres from AG to CS (Commercial Shopping District) has been withdrawn by the applicant.

**SIZE:** 26.97 Total Acres

**LOCATED:** North and east of the northeast corner of 151<sup>st</sup> Street (Highway 67) and Elwood Ave.

### LEGAL DESCRIPTION: (AG to RS-3)

A TRACT OF LAND THAT IS PART OF THE EAST HALF (E/2) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE SW/4 OF SAID SECTION 13; THENCE NORTH 01'08"05" WEST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 360.64 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88'38"10" WEST 662.06 FEET TO A POINT ON THE EAST LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 OF SECTION 13; THENCE NORTH 01'07"50" WEST ALONG SAID EAST LINE.55 FEET TO THE NORTHEAST CORNER OF THE SW/4 OF THE SE/4 OF THE SW/4; THENCE SOUTH 88'35"44" WEST ALONG THE NORTH LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 A DISTANCE OF 374.26 FEET TO THE NORTHEAST CORNER OF LOT 2, BLOCK 1, ANGLICAN CHURCH OF THE RESURRECTION, FILED AS PLAT #6373; THENCE SOUTH 01'07"36" EAST 350.15 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 88'36"13" WEST 287.78 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2 AND THE WEST LINE OF THE E/2 OF THE SW/4 OF SECTION 13; THENCE NORTH 01'07"35" WEST ALONG SAID WEST LINE 1010.83 FEET; THENCE NORTH 88'34"51" EAST A DISTANCE OF 1323.99 FEET TO A POINT ON THE EAST LINE OF THE SW/4; THENCE SOUTH 01"08"05" EAST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 961.70 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 1,174,808.93 SQUARE FEET OR 26.97 ACRES.

### **INTRODUCTION**

This application consists of a request to rezone 26.97 acres from AG to RS-3 adjacent to US 67 (151<sup>st</sup> Street). This site did include a farmhouse which has been removed and the property is vacant. In a previous zoning case GZ-260/PUD 36, the current owners requested rezoning of 67 acres from AG/RS-3 to RS-4 and CG with a companion PUD. On 6/12/17, the Planning Commission voted 2-0 to approve the rezoning and the motion failed due to lack of a majority vote. The companion PUD 36 was therefore moot. On 7/6/17, the City Council voted 2-0 to approve GZ-260 and that motion likewise failed due to lack of a majority vote, and PUD 36 was moot. On 11/13/17 The Planning Commission heard application GZ-266 with the CS component included and a motion was made for approval and the motion did not receive a second. This application was not sent to the City Council because a recommendation from the Planning Commission was not obtained. Since that hearing, the applicant has withdrawn the CS component of the request.

The surrounding property is developed as:

- North: RS-3, Residential Single-Family Subdivisions Glen Village and Glen Village 2
- East: RE, Vacant undeveloped land.
- West: RS-4/PUD 27 Mansfield Lane Addition
- South: AG, Vacant, undeveloped land, outside the city limits of Glenpool, Tulsa County

### **COMPREHENSIVE PLAN:**

The 2030 City of Glenpool Comprehensive Plan designates the subject tract as residential, which is by definition low intensity. Residential zoning requires single family use of less than 5.2 dwelling units per acre to be in conformance with the Plan. The request is for RS-3, which allows for a maximum of 4 dwelling units per acre. The Applicant's concept plan shows 84 single-family lots which will be 3.11 units per acre.

### **GENERAL INTENSITIES. The 2030 PLAN classifies general land use intensities as follows:**

- **Low Intensity.** Low Intensity areas are areas of reduced activity characterized as living areas for residential and related activities and uses. Good accessibility and services are necessary. Zoning classifications included in this intensity category are the AG, and all RE and RS districts.
- RS-3 zoning allows 4 units per acre, which is considered Low Intensity.

### **STAFF RECOMMENDATION**

The proposed zone change is consistent with the guidelines of the City of Glenpool Comprehensive Plan and surrounding uses, and the staff recommends approval of GZ-266 from AG to RS-3 per revised application.

### **PLANNING COMMISSION RECOMMENDATION:**

The Glenpool Planning Commission reviewed this application at its regular meeting on 12/11/17 and its recommendation was not known at the time of this report. The Planning Commission recommendation will be reported at the time this presentation is made.

### **STAFF EXHIBITS**

1. Case Map
2. Application

## Richard Malone

---

**From:** Ryan McCarty <ryan@selectdesignok.com>  
**Sent:** Wednesday, November 22, 2017 11:25 AM  
**To:** Richard Malone  
**Cc:** 'Robert Lemons'  
**Subject:** RE: GZ-266

Thanks Rick – we would like to proceed with the 12/11/2017 meeting for Residential Zoning only and withdraw the Commercial Zoning request.

FYI – I just sent another email about the signage.

Ryan McCarty  
*President*

Select Design  
11063D S Memorial Dr #351  
Tulsa, OK 74133  
Phone: (918) 798-8356  
[www.selectdesignok.com](http://www.selectdesignok.com)

---

**From:** Richard Malone [mailto:[rmalone@cityofglenpool.com](mailto:rmalone@cityofglenpool.com)]  
**Sent:** Tuesday, November 21, 2017 3:07 PM  
**To:** [ryan@selectdesignok.com](mailto:ryan@selectdesignok.com)  
**Subject:** GZ-266

Ryan:

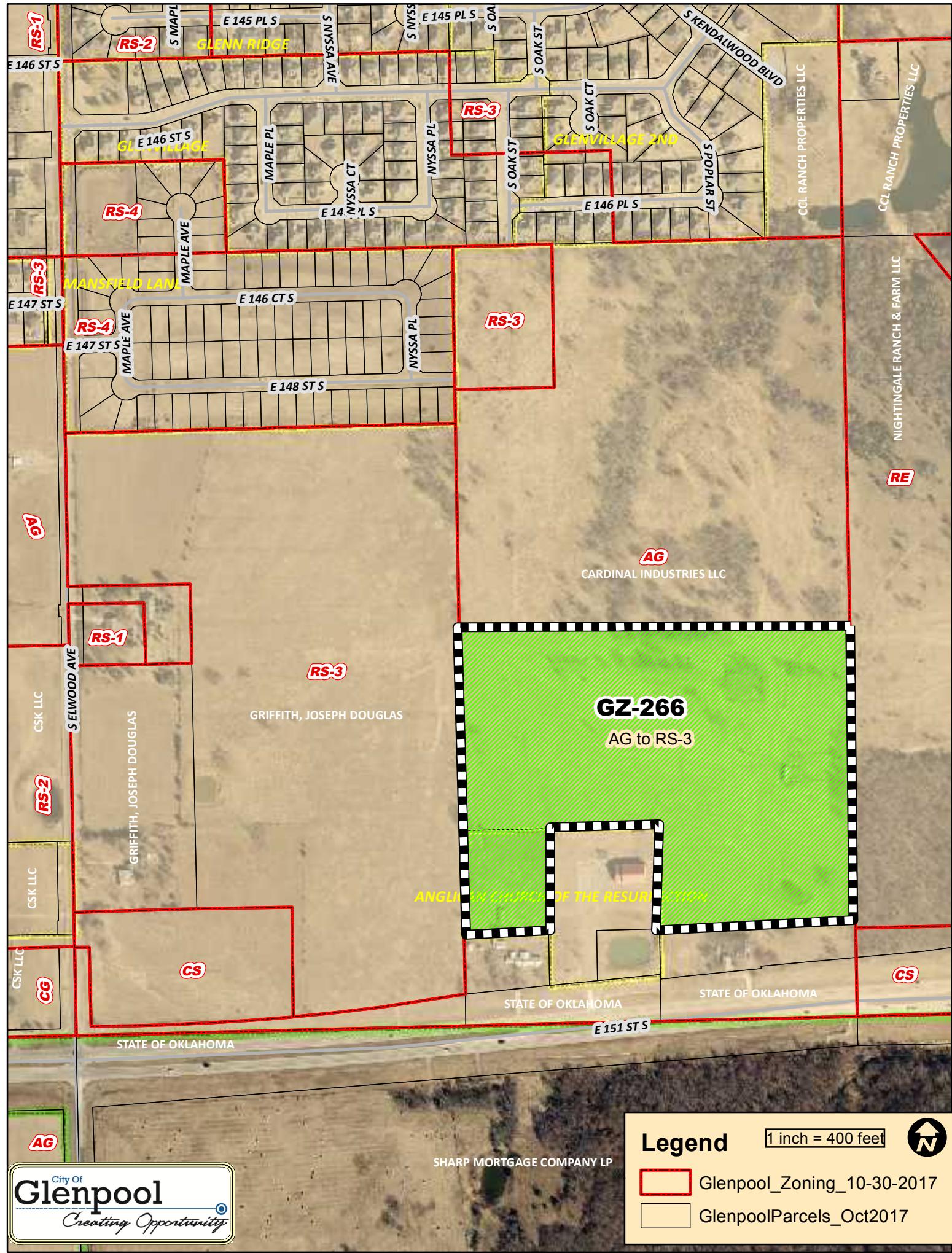
I talked with Lowell, we do not need to readvertise if all you want to do is withdraw the CS portion of your application and it is scheduled to be heard by the Planning Commission on 12/11/17.

PS: Did you receive my email from yesterday about the signs? Please advise.

Thanks,

Rick Malone  
City Planner  
(918) 209-4617  
[rmalone@cityofglenpool.com](mailto:rmalone@cityofglenpool.com)





*Lombu*

**CITY OF GLENPOOL PLANNING COMMISSION**  
 ZONING     PUD     PUD AMENDMENT

CASE NUMBER 52-2610

12205 S. Yukon Ave - Glenpool, Oklahoma 74033 - (918) 209-4610 - FAX (918) 209-4611

[www.glenpoolonline.com](http://www.glenpoolonline.com)

**APPLICATION INFORMATION**

RECEIVED BY: Bob DATE FILED: 8/6/12 TAC DATE: 11/13/12 PC DATE: 11/13/12 CITY COUNCIL DATE: 12/12/12

RES  NON-RES  COMBO RELATED ZONING OR PUD #: \_\_\_\_\_ BUILDING PERMIT APPLICATION NUMBER \_\_\_\_\_

GLENPOOL CITY LIMITS NEIGHBORHOOD ASSOCIATIONS: \_\_\_\_\_

**SUBJECT PROPERTY INFORMATION**

ADDRESS OR DESCRIPTIVE LOCATION: N. Side of S. 14.67 - E. of Elwood TRACT SIZE: 2.85 Ac.

LEGAL DESCRIPTION: See Attached Exhibit

PRESENT USE: Vacant PRESENT ZONING: AG

**INFORMATION ABOUT YOUR PROPOSAL**

PROPOSED NEW ZONING: CS DEV. AREAS AFFECTED BY PUD AMENDMENT: \_\_\_\_\_ PUD PROPOSAL ATTACHED   Y

PROPOSED USE: All uses under CS Zoning NATURE OF PUD AMENDMENT: \_\_\_\_\_

<b>APPLICANT INFORMATION</b>		<b>PROPERTY OWNER INFORMATION</b>	
NAME <u>Select Design</u>		NAME <u>Cardinal Industries, LLC</u>	
ADDRESS <u>11063D S. Memorial Dr. #351</u>		ADDRESS <u>2850 East 101st Street</u>	
CITY, ST, ZIP <u>Tulsa, OK 74133</u>		CITY, ST, ZIP <u>Tulsa, OK 74137</u>	
DAYTIME PHONE <u>918-798-8356</u>		DAYTIME PHONE <u>918-299-0396</u>	
EMAIL <u>ryan@selectdesigns.gnok.com</u>		EMAIL <u>redevelopment@cardindust</u>	
FAX <u></u>		FAX <u></u>	
I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.			
SIGNATURE & DATE: <u>9/27/2012</u>			

DOES OWNER CONSENT TO THIS APPLICATION   N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? Consultant

<b>APPLICATION FEES</b>					
BASE APPLICATION FEE		\$			
ADDITIONAL FEE	ACRES x SLIDING FEE	=	\$		
NEWSPAPER PUBLICATION TO BE BILLED TO APPLICANT		\$			
SIGNS		\$50 X	=	\$	
300' PROPERTY OWNERS MAILING & POSTAGE		\$1.00 per Name =	\$	NOTICE SUBTOTAL	\$
RECEIPT NUMBER:			TOTAL AMOUNT DUE		\$

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

**DISPOSITION**

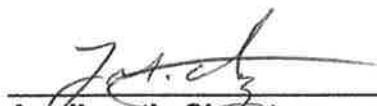
STAFF RECOMMENDATION:			
PC RECOMMENDATION:	PC ACTION	DATE/VOTE:	
CITY COUNCIL ACTION	DATE/VOTE	ORDINANCE NO:	
PLAT NAME	PLAT WAIVER <input type="checkbox"/> Y <input type="checkbox"/> N		

## PLATTING REQUIREMENT

For the purposes of providing a proper arrangement of streets and assuring the adequacy of open spaces for traffic, utilities, and access of emergency vehicles, commensurate with the intensification of land use customarily incident to a change of zoning, a platting requirement is established as follows:

For any land which has been rezoned to a zoning classification other than AG upon application of a private party or for any land which has been granted a special exception by the Board of Adjustment as enumerated within Use Units 2, 4, 5, 8, and 20, no building permit or zoning clearance permit shall be issued until that portion of the tract on which the permit is sought has been included within a subdivision plat or replat, as the case may be, submitted to and approved by the Planning Commission, and filed of record in the office of the County Clerk where the property is situated. Provided that the Planning Commission, pursuant to their exclusive jurisdiction of subdivision plats, may remove the platting requirement upon a determination that the above stated purposes have been achieved by previous platting or could not be achieved by a plat or replat.

I hereby certify that I have read and understand the above requirements and that I will plat, replat or have the platting requirements waived for the subject property in case number \_\_\_\_\_.

  
\_\_\_\_\_  
Applicant's Signature

9/27/2017  
\_\_\_\_\_  
Date

Glenpool Planning Commission Case Number: \_\_\_\_\_

<ul style="list-style-type: none"><li>• Technical Advisory Committee (TAC) Meeting Date: _____ Friday, _____ 10:00 a.m. Glenpool Community Development Conference Room Glenpool City Hall/Conference Center 2<sup>nd</sup> Floor 12205 South Yukon Ave, Glenpool, Oklahoma 74033</li></ul>
<ul style="list-style-type: none"><li>• Glenpool Planning Commission: Date: _____ Monday, _____ 6:30 p.m. Glenpool City Council Chambers Glenpool City Hall/Conference Center 3<sup>rd</sup> Floor 12205 South Yukon Ave, Glenpool, Oklahoma 74033</li></ul>
<ul style="list-style-type: none"><li>• Glenpool City Council: Date: _____ Monday, _____ 7:00 p.m. Glenpool City Council Chambers Glenpool City Hall/Conference Center 3<sup>rd</sup> Floor 12205 South Yukon Ave, Glenpool, Oklahoma 74033</li></ul>

**A person knowledgeable of the application and the property must attend the meetings listed above to represent the application. Site Plans and development proposals should be submitted at the time of application. Photos or renderings may be presented at the hearing.**

# CITY OF GLENPOOL PLANNING COMMISSION

CASE NUMBER \_\_\_\_\_

ZONING     PUD     PUD AMENDMENT

12205 S. Yukon Ave - Glenpool, Oklahoma 74033 - (918) 209-4610 - FAX (918) 209-4611

[www.glenpoolonline.com](http://www.glenpoolonline.com)

## APPLICATION INFORMATION

RECEIVED BY: \_\_\_\_\_ DATE FILED: \_\_\_\_\_ TAC DATE: \_\_\_\_\_ PC DATE: \_\_\_\_\_ CITY COUNCIL DATE: \_\_\_\_\_

RES  NON-RES  COMBO RELATED ZONING OR PUD #: \_\_\_\_\_ BUILDING PERMIT APPLICATION NUMBER: \_\_\_\_\_

GLENPOOL CITY LIMITS NEIGHBORHOOD ASSOCIATIONS: \_\_\_\_\_

## SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: N. Side of S.H. 67 - 1/4 mile E. of Elwood TRACT SIZE: 26.97 Acre

LEGAL DESCRIPTION: See Attached Exhibit

PRESENT USE: Vacant PRESENT ZONING: AC

## INFORMATION ABOUT YOUR PROPOSAL

PROPOSED NEW ZONING: RS-3 DEV. AREAS AFFECTED BY PUD AMENDMENT: \_\_\_\_\_ PUD PROPOSAL ATTACHED

PROPOSED USE: Single-Family Residential NATURE OF PUD AMENDMENT: \_\_\_\_\_

APPLICANT INFORMATION		PROPERTY OWNER INFORMATION	
NAME	<u>Select Design</u>	NAME	<u>Cardinal Industries, LLC</u>
ADDRESS	<u>110631 S. Memorial Dr. #351</u>	ADDRESS	<u>2850 East 101st Street</u>
CITY, ST, ZIP	<u>Tulsa, OK 74133</u>	CITY, ST, ZIP	<u>Tulsa, OK 74137</u>
DAYTIME PHONE	<u>918-798-8356</u>	DAYTIME PHONE	<u>918-259-0396</u>
EMAIL	<u>ryan@selectdesignok.com</u>	EMAIL	<u>raddevelopment@comcast.net</u>
FAX		FAX	
I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.			
SIGNATURE & DATE:	<u>July 27, 2017</u>		

DOES OWNER CONSENT TO THIS APPLICATION   N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? Co-Owner

APPLICATION FEES			
BASE APPLICATION FEE		\$	
ADDITIONAL FEE	ACRES x SLIDING FEE	=	\$ APPLICATION SUBTOTAL
NEWSPAPER PUBLICATION TO BE BILLED TO APPLICANT		\$	
SIGNS	\$50 X	=	\$
300' PROPERTY OWNERS MAILING & POSTAGE	\$1.00 per Name =	\$	NOTICE SUBTOTAL
RECEIPT NUMBER:			<b>TOTAL AMOUNT DUE</b>

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

## DISPOSITION

STAFF RECOMMENDATION:			
PC RECOMMENDATION:	PC ACTION	DATE/VOTE:	
CITY COUNCIL ACTION	DATE/VOTE	ORDINANCE NO:	
PLAT NAME	PLAT WAIVER <input type="checkbox"/> Y <input type="checkbox"/> N		

## PLATTING REQUIREMENT

For the purposes of providing a proper arrangement of streets and assuring the adequacy of open spaces for traffic, utilities, and access of emergency vehicles, commensurate with the intensification of land use customarily incident to a change of zoning, a platting requirement is established as follows:

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\_\_\_\_\_  
Applicant's Signature

9/27/2017  
\_\_\_\_\_  
Date

Glenpool Planning Commission Case Number: \_\_\_\_\_

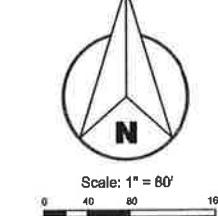
- Technical Advisory Committee (TAC) Meeting Date: \_\_\_\_\_ Friday, \_\_\_\_\_ 10:00 a.m.  
Glenpool Community Development Conference Room  
Glenpool City Hall/Conference Center 2<sup>nd</sup> Floor  
12205 South Yukon Ave, Glenpool, Oklahoma 74033
- Glenpool Planning Commission: Date: \_\_\_\_\_ Monday, \_\_\_\_\_ 6:30 p.m.  
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- Glenpool City Council: Date: \_\_\_\_\_ Monday, \_\_\_\_\_ 7:00 p.m.  
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12205 South Yukon Ave, Glenpool, Oklahoma 74033

**A person knowledgeable of the application and the property must attend the meetings listed above to represent the application.** Site Plans and development proposals should be submitted at the time of application. Photos or renderings may be presented at the hearing.

Glenpool, Oklahoma

# Conceptual Site Plan

## RS-3 ZONING



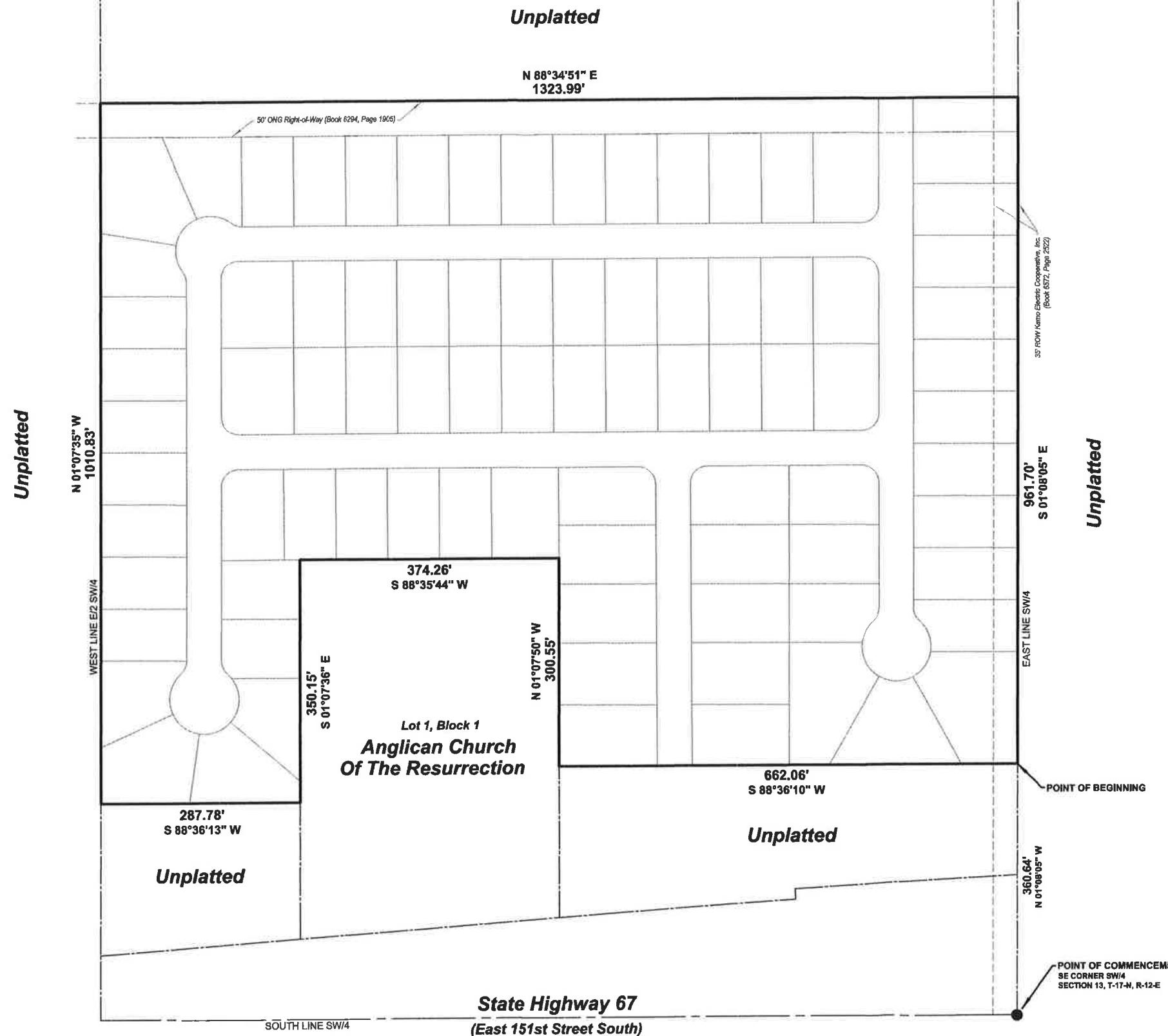
### LEGAL DESCRIPTION

A TRACT OF LAND THAT IS PART OF THE EAST HALF (E/2) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE SW/4 OF SAID SECTION 13; THENCE NORTH 01°08'05" WEST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 360.64 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88°36'10" WEST 662.06 FEET TO A POINT ON THE EAST LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 OF SECTION 13; THENCE NORTH 01°07'50" WEST ALONG SAID EAST LINE 300.55 FEET TO THE NORTHEAST CORNER OF THE SW/4 OF THE SE/4 OF THE SW/4; THENCE SOUTH 88°35'44" WEST ALONG THE NORTH LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 A DISTANCE OF 374.26 FEET TO THE NORTHEAST CORNER OF LOT 2, BLOCK 1, ANGLICAN CHURCH OF THE RESURRECTION, FILED AS PLAT #6373; THENCE SOUTH 01°07'36" EAST 350.15 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 88°36'13" WEST 287.78 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2 AND THE WEST LINE OF THE E/2 OF THE SW/4 OF SECTION 13; THENCE NORTH 01°07'35" WEST ALONG SAID WEST LINE 1010.83 FEET; THENCE NORTH 88°34'51" EAST A DISTANCE OF 1323.99 FEET TO A POINT ON THE EAST LINE OF THE SW/4; THENCE SOUTH 01°08'05" EAST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 961.70 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 1,174,808.93 SQUARE FEET OR 26.97 ACRES.

BASIS OF BEARING - THE EAST LINE OF THE SW/4 OF SECTION 13 AS N 01°08'05" W.



**ORDINANCE NO. 749**

**AN ORDINANCE AMENDING ORDINANCE NO. 458, BY REZONING CERTAIN PROPERTY DESCRIBED HEREIN FROM AG (AGRICULTURE DISTRICT) TO RS-3 (RESIDENTIAL SINGLE FAMILY HIGH DENSITY DISTRICT, AS REVIEWED BY THE PLANNING COMMISSION UNDER APPLICATION GZ-266; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH**

**WHEREAS**, the City of Glenpool Planning Commission reviewed Application GZ-266 for a rezone of the property described herein at its meeting on December 11, 2017, and found that the proposed zone change **is/is not** consistent with current zoning patterns, established precedent and surrounding use; and

**WHEREAS**, the City Council has reviewed the Application and considered the comments of staff as well as the recommendation of the Planning Commission.

**THEREFORE, BE IT ORDAINED** by the City Council for the City of Glenpool, Oklahoma:

**SECTION 1:** That the zoning classification of the following described property situated in the City of Glenpool, Tulsa County, State of Oklahoma, *to wit*:

*[See Exhibit A attached hereto and incorporated herein.]*

Be, and hereby is, amended from AG (Agricultural District) to RS-3 (Residential Single Family High Density District).

**SECTION 2:** That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

**PASSED AND APPROVED** by the City Council of the City of Glenpool this 12<sup>th</sup> day of December 2017.

---

Timothy Lee Fox, Mayor

Attest:

---

Susan White, City Clerk

Approved as to Form:

---

Lowell Peterson, City Attorney

**EXHIBIT A**

**LEGAL DESCRIPTION: (AG to RS-3)**

A TRACT OF LAND THAT IS PART OF THE EAST HALF (E/2) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION THIRTEEN (13), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE SW/4 OF SAID SECTION 13; THENCE NORTH 01'08"05" WEST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 360.64 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88'38"10" WEST 662.06 FEET TO A POINT ON THE EAST LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 OF SECTION 13; THENCE NORTH 01'07"50" WEST ALONG SAID EAST LINE .55 FEET TO THE NORTHEAST CORNER OF THE SW/4 OF THE SE/4 OF THE SW/4; THENCE SOUTH 88'35"44" WEST ALONG THE NORTH LINE OF THE SW/4 OF THE SE/4 OF THE SW/4 A DISTANCE OF 374.26 FEET TO THE NORTHEAST CORNER OF LOT 2, BLOCK 1, ANGLICAN CHURCH OF THE RESURRECTION, FILED AS PLAT #6373; THENCE SOUTH 01'07"36" EAST 350.15 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 88'36"13" WEST 287.78 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2 AND THE WEST LINE OF THE E/2 OF THE SW/4 OF SECTION 13; THENCE NORTH 01'07"35" WEST ALONG SAID WEST LINE 1010.83 FEET; THENCE NORTH 88"34"51" EAST A DISTANCE OF 1323.99 FEET TO A POINT ON THE EAST LINE OF THE SW/4; THENCE SOUTH 01"08"05" EAST ALONG THE EAST LINE OF THE SW/4 A DISTANCE OF 961.70 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 1,174,808.93 SQUARE FEET OR 26.97 ACRES.

TO: THE GLENPOOL CITY COUNCIL  
FROM: RICK MALONE, CITY PLANNER  
RE: FINAL SUBDIVISION PLAT OF "GLENPOOL PUBLIC SCHOOLS"  
DATE: December 12, 2017

**BACKGROUND:**

GEODECA representing Glenpool Public School has submitted the Final Subdivision Plat for "GLENPOOL PUBLIC SCHOOL" for Staff and Planning Commission and City Council review and approval. This property is located at the southeast corner of E. 138<sup>th</sup> Place S. and Elwood Ave. The 15-acre tract is being subdivided into one lot, one block, and one Reserve Area.

**ZONING:**

This property is currently zoned CS (Commercial Shopping District) and the proposed lot size is consistent with the underlying zoning.

**TAC MEETING AND STAFF REVIEW: 12/1/17**

- Water service to be provided by City of Glenpool
- Sanitary sewer service to be provided by City of Glenpool.
- A Certification of Non-Development from Corporation Commission is required prior to Final Subdivision Plat Release for recording.
- Fire Chief approval concerning fire hydrant locations and fire lanes necessary for Site Plan approval.
- ADA compliant sidewalks required.
- "Bus-loop" roadway to be constructed within a separate lot or reserve area and constructed to City standard design criteria & specifications so it can be dedicated to the City at a later date.
- Site Plan application must be approved by the Planning Commission prior to issuing any building permit for the project
- Need ODEQ permit applications for the public water and sewer extensions necessary to serve the project.
- Assigned street address for Lot 1, Block 1: 1140 E. 138<sup>th</sup> Place.
- As-built plans for all public improvements to be required prior to Certificate of Occupancy issued for the building.
- Earth Change Permit and ODEQ NOI is required prior to start of construction

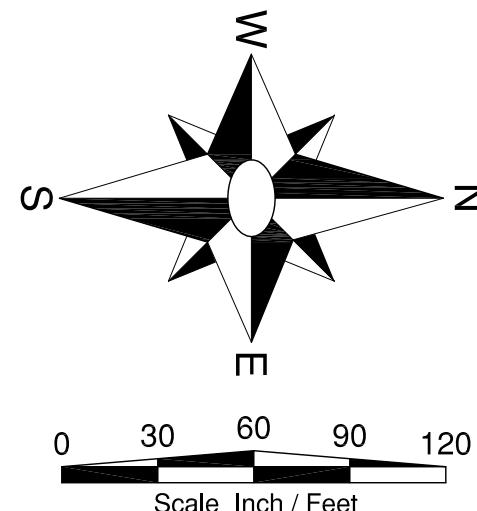
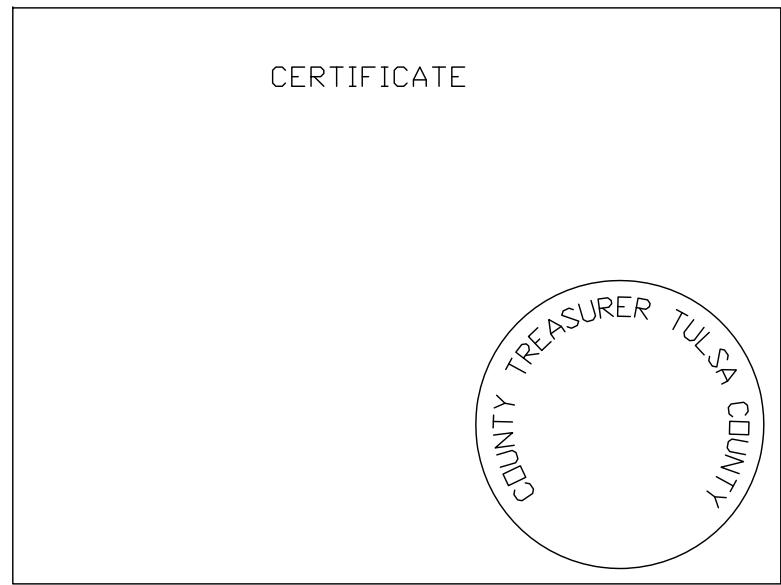
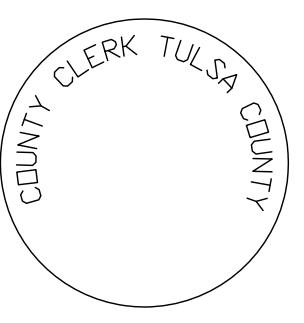
**RECOMMENDATION:**

Staff recommends conditional approval of the Final Subdivision Plat of "GLENPOOL PUBLIC SCHOOL" subject to the above listed conditions of the Staff and TAC review of December 1, 2017.

**ATTACHMENTS:**

1. Case Map
2. Plat of "GLENPOOL PUBLIC SCHOOL".

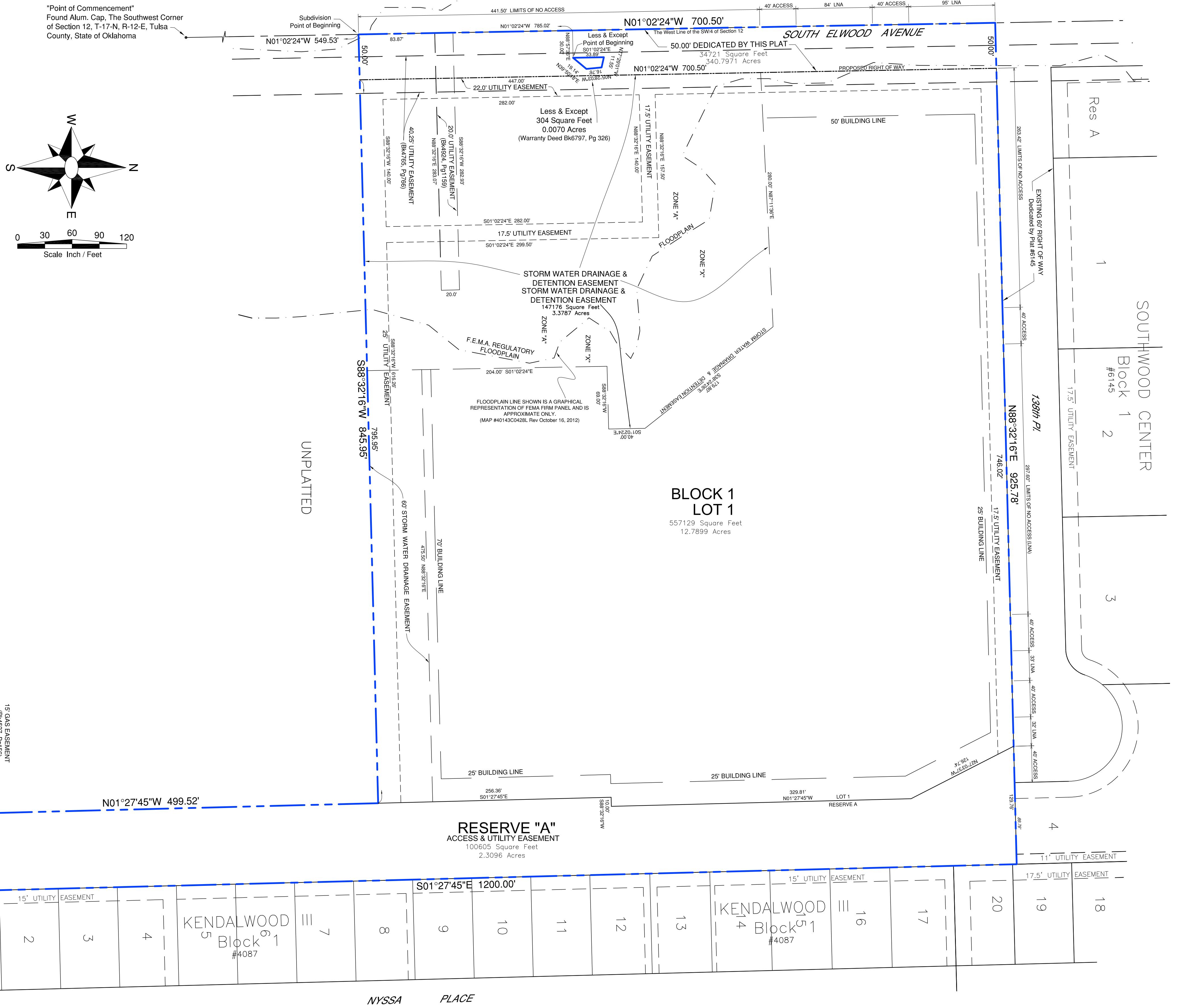




FINAL  
GLENPOOL PUBLIC SCHOOLS ADDITION

An Addition to the City of Glenpool  
being a subdivision of Southwest Quarter of Section 12,  
Township 17 North, Range 12 East  
Indian Meridian, Tulsa County, State of Oklahoma

"Point of Commencement"  
Found Alum. Cap. The Southwest Corner  
of Section 12, T-17-N, R-12-E, Tulsa  
County, State of Oklahoma



FINAL  
**GLENPOOL PUBLIC SCHOOLS ADDITION**

An Addition to the City of Glenpool  
being a subdivision of Southwest Quarter of Section 12,  
Township 17 North, Range 12 East  
Indian Meridian, Tulsa County, State of Oklahoma

**DEED OF DEDICATION AND RESTRICTIVE COVENANTS**

KNOW ALL MEN BY THESE PRESENTS:  
THAT GLENPOOL PUBLIC SCHOOLS DISTRICT I-13 IS THE OWNER OF THE FOLLOWING DESCRIBED LAND SITUATED IN  
THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, TO-WIT:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SW/4 SW/4, THENCE N01°02'24"W ALONG THE WEST LINE OF SAID SW/4 SW/4 A DISTANCE OF 549.53 FEET TO THE POINT OF BEGINNING, THENCE CONTINUING ALONG SAID WEST LINE N01°02'24"W A DISTANCE OF 700.50 FEET TO A POINT ON THE WESTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF 138TH PLACE, AS SHOWN ON THE RECORDED PLAT OF "SOUTHWOOD CENTER", AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA; THENCE N88°32'16"E ALONG SAID SOUTH LINE A DISTANCE OF 925.78 FEET TO THE SOUTHEAST CORNER OF LOT FOUR (4), BLOCK ONE (1) "SOUTHWOOD CENTER", SAID CORNER BEING ON THE WEST LINE OF BLOCK ONE (1), "KENDALWOOD III", AN ADDITION TO THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA; THENCE ALONG SAID WEST LINE S01°27'45"E A DISTANCE OF 1200.00 FEET TO A POINT ON THE SOUTH LINE OF THE SW/4 SW/4; THENCE S88°32'16"W A DISTANCE OF 85.00 FEET; THENCE N01°27'45"W AND PARALLEL TO THE WEST LINE OF LOT 1, "KENDALWOOD III" A DISTANCE OF 499.52 FEET; THENCE S88°32'16"W AND PARALLEL TO THE SOUTH LINE OF THE SW/4 SW/4 A DISTANCE OF 845.95 FEET TO THE POINT OF BEGINNING, SAID TRACT OF LAND CONTAINING 692759 SQUARE FEET OR 15.9036 ACRES, LESS AND EXCEPT A TRACT OF LAND THAT IS A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4) OF SECTION TWELVE (12), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID TRACT OF LAND BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SW/4 SW/4; THENCE N01°02'24"W ALONG THE WESTERLY LINE OF SAID SW/4 SW/4 FOR 785.02 FEET; THENCE N88°57'36"E FOR 30.00 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND; THENCE N39°50'18"E FOR 19.14 FEET; THENCE N05°28'03"W FOR 16.76 FEET; THENCE N77°29'20" W FOR 11.55 FEET; THENCE SOUTHERLY PARALLEL WITH AND 30.00 FEET EASTERLY OF AS MEASURED PERPENDICULARLY TO SAID WESTERLY LINE OF THE SOUTHWEST QUARTER OF SECTION TWELVE (12), FOR 33.89 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND. SAID TRACT OF LAND CONTAINING 304 SQUARE FEET OR 0.007 ACRES.

SUBDIVISION AREA CONTAINS 692455 SQUARE FEET OR 15.8966 ACRES.

AND THAT GLENPOOL PUBLIC SCHOOLS DISTRICT I-13, HERINAFTER REFERRED TO AS "OWNER", HAS CAUSED THE ABOVE DESCRIBED LAND TO BE SURVEYED, STAKED, PLATTED AND SUBDIVIDED INTO ONE LOT, ONE BLOCK, IN CONFORMITY WITH THE ACCOMPANYING PLAT IN THE CITY OF GLENPOOL, TULSA COUNTY, OKLAHOMA.

**SECTION I. UTILITY EASEMENTS**

**A. UTILITY EASEMENTS:**

HEREBY THE OWNER DEDICATES TO THE PUBLIC THE UTILITY EASEMENTS DESIGNATED AS "UE" OR "UTILITY EASEMENT" FOR THE SEVERAL PURPOSES OF CONSTRUCTING, MAINTAINING, OPERATING, REPAIRING, REPLACING, AND/OR REMOVING ANY AND ALL PUBLIC UTILITIES, INCLUDING STORM SEWERS, SANITARY SEWERS (IF AVAILABLE IN THE FUTURE), TELEPHONE AND COMMUNICATION LINES, ELECTRIC POWER LINES AND TRANSFORMERS, GAS LINES, WATER LINES AND CABLE TELEVISION LINES, TOGETHER WITH ALL FITTINGS, INCLUDING THE POLES, WIRES, CONDUITS, PIPES, VALVES, METERS, MANHOLES AND EQUIPMENT FOR EACH OF SUCH FACILITIES AND ANY OTHER APPURTENANCES THERETO, WITH THE RIGHTS OF INGRESS AND EGRESS TO AND UPON THE UTILITY EASEMENTS FOR THE USES AND PURPOSES STATED, PROVIDED THE OWNER RESERVES THE RIGHT TO CONSTRUCT, MAINTAIN, OPERATE, LAY AND REPAIR OR REPLACE WATER LINES AND SEWER LINES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS FOR SUCH CONSTRUCTION, MAINTENANCE, OPERATION, LAYING, REPAIRING AND RE-LAYING OVER, ACROSS AND ALONG ALL OF THE UTILITY EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT. THE OWNER HEREIN IMPOSES A RESTRICTIVE COVENANT, WHICH COVENANT SHALL BE BINDING ON THE OWNER AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA, AND BY THE OWNER OF ANY Affected UTILITY SERVICE, THAT WITHIN THE UTILITY EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT, NO BUILDING, STRUCTURE OR OTHER ABOVE OR BELOW GROUND OBSTRUCTION THAT INTERFERES WITH STATED USES AND PURPOSES OF THE UTILITY EASEMENTS SHALL BE PLACED, ERECTED, INSTALLED OR MAINTAINED, PROVIDED NOTHING HEREIN SHALL BE DEEMED TO PROHIBIT DRIVES, PARKING AREAS, CURBING, LANDSCAPING AND CUSTOMARY SCREENING FENCES WHICH DO NOT CONSTITUTE AN OBSTRUCTION.

**B. UTILITY SERVICE:**

1. OVERHEAD LINES FOR THE SUPPLY OF ELECTRIC, TELEPHONE AND CABLE TELEVISION SERVICES MAY BE LOCATED WITHIN THE UTILITY EASEMENTS ALONG S ELWOOD AVE AND E 141ST ST. ELSEWHERE THROUGHOUT THE LOT, ALL SUPPLY LINES INCLUDING ELECTRIC, TELEPHONE, CABLE TELEVISION AND GAS LINES SHALL BE LOCATED UNDERGROUND IN EASEMENTS DEDICATED FOR GENERAL UTILITY SERVICE AS DEPICTED ON THE ACCOMPANYING PLAT. SERVICE PEDESTALS AND TRANSFORMERS, AS SOURCES OF SUPPLY AT SECONDARY VOLTAGES, MAY ALSO BE LOCATED IN GENERAL UTILITY EASEMENTS.

2. UNDERGROUND SERVICE CABLES TO ALL STRUCTURES WITHIN THE LOT MAY BE EXTENDED FROM THE NEAREST SERVICE PEDESTAL OR TRANSFORMER TO THE POINT OF USAGE DETERMINED BY THE LOCATION AND CONSTRUCTION OF SUCH STRUCTURE UPON THE LOT, PROVIDED UPON INSTALLATION OF A SERVICE CABLE TO A PARTICULAR STRUCTURE, THE SUPPLIER OF THE SERVICE SHALL THEREAFTER BE DEEMED TO HAVE A DEFINITIVE, PERMANENT, EFFECTIVE AND NON-EXCLUSIVE EASEMENT ON THE LOT, COVERING A 5 FOOT STRIP EXTENDING 2.5 FEET ON EACH SIDE OF THE SERVICE CABLE, SERVICE PEDESTAL OR TRANSFORMER TO THE SERVICE ENTRANCE ON THE STRUCTURE.

3. THE SUPPLIER OF ELECTRIC, TELEPHONE, CABLE TELEVISION AND GAS SERVICE, THROUGH ITS AGENTS AND EMPLOYEES, SHALL AT ALL TIMES HAVE THE RIGHT OF ACCESS TO ALL UTILITY EASEMENTS SHOWN ON THE PLAT OR OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION FOR THE PURPOSE OF INSTALLING, MAINTAINING, REMOVING OR REPLACING ANY PORTION OF THE UNDERGROUND ELECTRIC, TELEPHONE, CABLE TELEVISION OR GAS FACILITIES INSTALLED BY THE SUPPLIER OF THE UTILITY SERVICE.

4. THE OWNER OF THE LOT SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE UNDERGROUND SERVICE FACILITIES LOCATED ON THE OWNER'S LOT AND SHALL PREVENT THE ALTERATION OF GRADE OR ANY CONSTRUCTION ACTIVITY WHICH WOULD INTERFERE WITH THE ELECTRIC, TELEPHONE, CABLE TELEVISION OR GAS FACILITIES. EACH SUPPLIER OF THESE SERVICES SHALL BE RESPONSIBLE FOR ORDINARY MAINTENANCE OR UNDERGROUND FACILITIES, BUT THE OWNER OF THE LOT SHALL PAY FOR DAMAGE OR RELOCATION OF SUCH FACILITIES CAUSED OR NECESSITATED BY ACTS OF THE OWNER OF THE LOT OR THE OWNER OF THE LOT'S AGENTS OR CONTRACTORS.

5. THE COVENANTS SET FORTH IN THIS SUBSECTION SHALL BE ENFORCEABLE BY EACH SUPPLIER OF THE ELECTRIC, TELEPHONE, CABLE TELEVISION OR GAS SERVICE AND THE OWNER OF THE LOT AGREES TO BE BOUND BY THESE COVENANTS, GAS SERVICES:

a. THE SUPPLIER OF GAS SERVICE THROUGH ITS AGENTS AND EMPLOYEES SHALL AT ALL TIMES HAVE THE RIGHT TO ACCESS TO ALL UTILITY EASEMENTS SHOWN ON THE PLAT OR AS OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION FOR THE PURPOSE OF INSTALLING, REMOVING, REPAIRING, OR REPLACING ANY PORTION OF THE FACILITIES INSTALLED BY THE SUPPLIER OF GAS SERVICE.

b. THE OWNER OF THE LOT SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE UNDERGROUND GAS FACILITIES LOCATED IN THEIR LOT AND SHALL PREVENT THE ALTERATION OF GRADE OR ANY OTHER CONSTRUCTION ACTIVITY WHICH WOULD INTERFERE WITH THE GAS SERVICE. THE SUPPLIER OF THE GAS SERVICE SHALL BE RESPONSIBLE FOR THE ORDINARY MAINTENANCE OF SAID FACILITIES, BUT THE OWNER OF THE LOT SHALL PAY FOR DAMAGE OR RELOCATION OF FACILITIES CAUSED OR NECESSITATED BY ACTS OF THE OWNER OF THE LOT, OR ITS AGENTS OR CONTRACTORS.

c. THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH SHALL BE ENFORCEABLE BY THE SUPPLIER OF THE GAS SERVICE AND THE OWNERS OF THE LOTS AGREE TO BE BOUND BY THESE COVENANTS.

**C. WATER AND STORM SEWER SERVICE:**

1. THE OWNER OF THE LOT SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE PUBLIC WATER MAINS AND STORM SEWERS LOCATED ON THE OWNER'S LOT.

2. WITHIN THE UTILITY EASEMENTS, RESTRICTED WATERLINE, STORM SEWER AND DRAINAGE EASEMENT DEPICTED ON THE ACCOMPANYING PLAT, THE ALTERATION OF GRADE FROM THE CONTOURS EXISTING UPON THE COMPLETION OF THE INSTALLATION OF A PUBLIC WATER MAIN, OR STORM SEWER OR ANY CONSTRUCTION ACTIVITY WHICH, IN THE JUDGMENT OF THE CITY OF GLENPOOL, WOULD INTERFERE WITH PUBLIC WATER MAINS AND STORM SEWERS SHALL BE PROHIBITED, PROVIDED HOWEVER, NOTHING HEREIN SHALL BE DEEMED TO PROHIBIT DRIVES, PARKING AREAS, CURBING, LANDSCAPING, AND CUSTOMARY SCREENING FENCES AND WALLS THAT DO NOT CONSTITUTE AN OBSTRUCTION.

3. THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, SHALL BE RESPONSIBLE FOR ORDINARY MAINTENANCE OF PUBLIC WATER MAINS AND STORM SEWERS BUT THE OWNER OF THE LOT SHALL PAY FOR DAMAGE OR RELOCATION OF SUCH FACILITIES CAUSED OR NECESSITATED BY ACTS OF THE OWNER OF THE LOT, THEIR AGENTS OR CONTRACTORS.

4. THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, SHALL AT ALL TIMES HAVE RIGHT OF ACCESS TO ALL UTILITY EASEMENTS, RESTRICTED WATERLINE STORM SEWER AND DRAINAGE EASEMENTS DEPICTED ON THE ACCOMPANYING PLAT, OR OTHERWISE PROVIDED FOR IN THIS DEED OF DEDICATION, FOR THE PURPOSE OF INSTALLING, MAINTAINING, REMOVING OR REPLACING ANY PORTION OF UNDERGROUND WATER OR STORM SEWER FACILITIES.

5. THE FOREGOING COVENANTS SET FORTH IN THE ABOVE PARAGRAPHS SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, AND THE OWNER OF THE LOT AGREES TO BE BOUND BY THESE COVENANTS.

D. LOT SURFACE DRAINAGE:  
THE LOT SHALL RECEIVE AND DRAIN, IN AN UNOBSTRUCTED MANNER, THE STORM WATER FROM LOTS AND DRAINAGE AREAS OF HIGHER ELEVATION. THE LOT OWNER SHALL CONSTRUCT OR PERMIT TO BE CONSTRUCTED ANY FENCING OR OTHER OBSTRUCTIONS WHICH WOULD IMPAIR THE DRAINAGE OF STORM AND SURFACE WATERS OVER AND ACROSS THE OWNER'S LOT. THE FOREGOING COVENANTS SET FORTH IN THIS PARAGRAPH SHALL BE ENFORCEABLE BY THE LOT OWNER AND BY THE CITY OF GLENPOOL, OKLAHOMA.

E. PAVING AND LANDSCAPING WITHIN EASEMENTS:  
THE OWNER OF THE LOT DEPICTED ON THE ACCOMPANYING PLAT SHALL BE RESPONSIBLE FOR THE REPAIR OF DAMAGE TO LANDSCAPING, AND PAVING OCCASIONED BY INSTALLATION OR NECESSARY MAINTENANCE OF UNDERGROUND WATER, SANITARY SEWER, STORM SEWER, NATURAL GAS, COMMUNICATION, CABLE TELEVISION OR ELECTRIC FACILITIES WITHIN THE EASEMENT AREAS DEPICTED UPON THE ACCOMPANYING PLAT, PROVIDED THE CITY OF GLENPOOL, OKLAHOMA, OR ITS SUCCESSORS, OR THE SUPPLIER OF THE UTILITY SERVICE SHALL USE REASONABLE CARE IN THE PERFORMANCE OF SUCH ACTIVITIES.

F. LIMITS OF NO ACCESS:  
THE OWNER HEREBY RELINQUISHES RIGHTS OF VEHICULAR INGRESS OR EGRESS FROM ANY PORTION OF THE PROPERTY ADJACENT TO SOUTH ELWOOD, 138TH PLACE AND 141ST STREET WITHIN THE BOUNDS DESIGNATED AS "LIMITS OF NO ACCESS" ON THE ACCOMPANYING PLAT, WHICH "LIMITS OF NO ACCESS" MAY BE AMENDED OR RELEASED BY THE CITY OF GLENPOOL, OR ITS SUCCESSOR, AND WITH THE APPROVAL OF THE CITY OF GLENPOOL, OR AS OTHERWISE PROVIDED BY THE STATUTES AND LAWS OF THE STATE OF OKLAHOMA PERTAINING THERETO.

**G. OVERLAND DRAINAGE EASEMENT:**

1. THE OWNER DOES HEREBY DEDICATE TO THE PUBLIC A PERPETUAL EASEMENT ON, OVER, AND ACROSS THE PROPERTY DESIGNATED AND SHOWN ON THE ACCOMPANYING PLAT AS OVERLAND DRAINAGE EASEMENT FOR THE PURPOSES OF PERMITTING THE FLOW, CONVEYANCE, RETENTION, DETENTION AND DISCHARGE OF STORMWATER RUNOFF FROM THE LOT AND FROM ADJACENT PROPERTIES NOT INCLUDED WITHIN THE LOT.

2. DETENTION, RETENTION AND OTHER DRAINAGE FACILITIES LOCATED WITHIN THE OVERLAND DRAINAGE EASEMENT SHALL BE CONSTRUCTED IN ACCORDANCE WITH STANDARDS AND SPECIFICATIONS APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA.

3. NO FENCE, WALL, BUILDING, OR OTHER OBSTRUCTION SHALL BE PLACED OR MAINTAINED IN THE OVERLAND DRAINAGE EASEMENT NOR SHALL THERE BE ANY ALTERATION OF GRADE IN SAID OVERLAND DRAINAGE EASEMENT UNLESS APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA.

4. DETENTION, RETENTION AND OTHER DRAINAGE FACILITIES SHALL BE MAINTAINED BY THE OWNER PROVIDED FOR WITHIN SECTION II HEREOF, TO THE EXTENT NECESSARY TO ACHIEVE THE INTENDED DRAINAGE, RETENTION AND DETENTION FUNCTIONS INCLUDING REPAIR OF APPURTENANCES AND REMOVAL OF OBSTRUCTIONS AND SILTATION AND THE OWNER SHALL PROVIDE CUSTOMARY GROUNDS MAINTENANCE IN ACCORDANCE WITH THE FOLLOWING MINIMUM STANDARDS:

4.1 GRASS AREAS SHALL BE MOWED (IN SEASON) AT REGULAR INTERVALS OF FOUR WEEKS, OR LESS.

4.2 CONCRETE APPURTENANCES SHALL BE MAINTAINED IN GOOD CONDITION AND REPLACED IF DAMAGED.

4.3 CLEANING OF SILTATION AND VEGETATION FROM CONCRETE CHANNELS SHALL BE PERFORMED TWICE YEARLY.

5. LANDSCAPING, APPROVED BY THE CITY OF GLENPOOL, OKLAHOMA, SHALL BE ALLOWED WITHIN THE OVERLAND DRAINAGE EASEMENT.

6. IN THE EVENT THE OWNER SHOULD FAIL TO PROPERLY MAINTAIN THE DETENTION, RETENTION AND OTHER DRAINAGE FACILITIES OR, IN THE EVENT OF THE PLACEMENT OF AN OBSTRUCTION WITHIN, OR THE ALTERATION OF GRADE WITHIN THE OVERLAND DRAINAGE EASEMENT, THE CITY OF GLENPOOL, OKLAHOMA, OR ITS DESIGNATED CONTRACTOR MAY ENTER AND PERFORM MAINTENANCE NECESSARY TO ACHIEVE THE INTENDED DRAINAGE FUNCTIONS AND MAY REMOVE ANY OBSTRUCTION OR CORRECT ANY ALTERATION OF GRADE, AND THE COSTS THEREOF SHALL BE PAID BY THE OWNER. IN THE EVENT THE OWNER FAILS TO PAY THE COSTS OF MAINTENANCE AFTER COMPLETION OF THE MAINTENANCE AND RECEIPT OF A STATEMENT OF COSTS, THE CITY OF GLENPOOL, OKLAHOMA MAY FILE OR RECORD A COPY OF THE STATEMENT OF COSTS IN THE LAND RECORDS OF THE TULSA COUNTY CLERK, AND THEREAFTER THE COSTS SHALL BE A LIEN AGAINST THE LOT. A LIEN ESTABLISHED AS ABOVE PROVIDED MAY BE FORECLOSED BY THE CITY OF GLENPOOL, OKLAHOMA.

**SECTION II. ENFORCEMENT, DURATION, AMENDMENT AND SEVERABILITY**

**A. ENFORCEMENT**

THE RESTRICTIONS HEREIN SET FORTH ARE COVENANTS TO RUN WITH THE LAND AND SHALL BE BINDING UPON THE OWNER, ITS SUCCESSORS AND ASSIGNS. THE COVENANTS AND THE ENFORCEMENT RIGHTS PERTAINING THERETO, SHALL INURE TO THE BENEFIT OF AND SHALL BE ENFORCEABLE BY THE CITY OF GLENPOOL, OKLAHOMA. THE COVENANTS SHALL INURE TO THE BENEFIT OF ANY OWNER OF THE LOT, ITS SUCCESSORS AND ASSIGNS.

**B. DURATION**  
THESE RESTRICTIONS, TO THE EXTENT PERMITTED BY APPLICABLE LAW, SHALL BE PERPETUAL BUT IN ANY EVENT SHALL BE IN FORCE AND EFFECT FOR A TERM OF NOT LESS THAN THIRTY (30) YEARS FROM THE DATE OF THE RECORDING OF THIS DEED OF DEDICATION UNLESS TERMINATED OR AMENDED AS HEREINAFTER PROVIDED.

**C. AMENDMENT**  
THE COVENANTS CONTAINED WITHIN SECTION I. EASEMENTS AND UTILITIES MAY BE AMENDED OR TERMINATED AT ANY TIME BY A WRITTEN INSTRUMENT SIGNED AND ACKNOWLEDGED BY THE OWNER OF THE LAND TO WHICH THE AMENDMENT OR TERMINATION IS TO BE APPLICABLE AND APPROVED BY THE GLENPOOL PLANNING COMMISSION, OR ITS SUCCESSORS, AND THE CITY OF GLENPOOL, OKLAHOMA. THE PROVISIONS OF ANY INSTRUMENT AMENDING OR TERMINATING COVENANTS AND RESTRICTIONS SHALL BE EFFECTIVE FROM AND AFTER THE DATE IT IS PROPERLY RECORDED.

**D. SEVERABILITY**  
INVALIDATION OF ANY RESTRICTION SET FORTH HEREIN, OR ANY PART THEREOF, BY AN ORDER, JUDGMENT, OR DECREE OF ANY COURT, OR OTHERWISE, SHALL NOT INVALIDATE OR AFFECT ANY OF THE OTHER RESTRICTIONS OR ANY PART THEREOF AS SET FORTH HEREIN, WHICH SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, GLENPOOL PUBLIC SCHOOLS DISTRICT I-13 HAS EXECUTED THIS INSTRUMENT ON THIS \_\_\_\_ DAY OF \_\_\_\_\_. 201\_\_\_\_.

GLENPOOL PUBLIC SCHOOLS DISTRICT I-13

BY: \_\_\_\_\_

STATE OF OKLAHOMA )

) SS

COUNTY OF TULSA )

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS \_\_\_\_ DAY OF \_\_\_\_\_. 201\_\_\_\_ BY \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

NOTARY \_\_\_\_\_

CITY PLANNING COMMISSION APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL PLANNING COMMISSION ON \_\_\_\_\_.

CHAIRMAN, VICE CHAIRPERSON OR SECRETARY

CITY COUNCIL APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL CITY COUNCIL ON \_\_\_\_\_.

MAYOR OR VICE MAYOR

CITY MANAGER APPROVAL

I HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE GLENPOOL CITY MANAGER ON \_\_\_\_\_.

CITY MANAGER

THIS APPROVAL SHALL NOT BE INTERPRETED TO MEAN STREETS, SANITARY SEWERS, STORM DRAINAGE OR OTHER UTILITIES ARE CONSTRUCTED AS SHOWN ON THIS PLAT.

CERTIFICATE OF SURVEY

I, RUSSELL M. MUZIKA, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT I HAVE CAREFULLY AND ACCURATELY SURVEYED, SUBDIVIDED, AND PLATTED THE TRACT OF LAND DESCRIBED ABOVE, AND THAT THE ACCOMPANYING PLAT IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, IS A REPRESENTATION OF THE SURVEY MADE ON THE GROUND USING GENERALLY ACCEPTED PRACTICES AND MEETS OR EXCEEDS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING.

WITNESS MY HAND AND SEAL THIS \_\_\_\_ DAY OF \_\_\_\_\_. 2017.

## **ADDENDUM TO SUBLEASE**

WHEREAS, the Parties to this Addendum to Sublease, being TULSA COMMUNITY COLLEGE (“Sub-Lessor”), GLENPOOL PUBLIC SCHOOL DISTRICT, (“Sub-Lessee”), and the CITY OF GLENPOOL, OKLAHOMA, (“Landlord”) are likewise and the same Parties to an original SUBLEASE (“Sublease”) of the Premises defined therein, dated June 5, 2017, and as attached hereto, except as otherwise noted; and

WHEREAS, the Parties hereto and to the Sublease acknowledge that the Sub-Lessee and the Landlord have entered into a separate Contract for Sale of Real Estate, with an “Effective Date” of October 2, 2017, (“Real Estate Contract”) which provides, among other things, that the Sub-Lessee has agreed to purchase, and the Landlord has agreed to sell the Premises to the Sub-Lessee; and

WHEREAS, the Real Estate Contract also provides that the Sub-Lessee, as “Buyer” therein, has been provided a 180-calendar day Inspection Period commencing on the Effective Date; and

WHEREAS, the Real Estate Contract also provides that the closing for the sale shall be held on or before 21 calendar days following expiration of the Inspection Period (the “Closing Date”); and

WHEREAS, the Sublease provides for a term commencing June 15, 2017, and expiring the sooner of December 31, 2017, or on such date as the Sub-Lessee purchases the Premises from Landlord; and

WHEREAS, the Parties acknowledge that such Closing Date may not arrive until after the date of expiration of the Sub-Lease, defined in the Real Estate Contract as the sooner of December 31, 2017, or the Closing Date; and

WHEREAS, it is the intention of the Parties that the Sub-Lessee shall continue to occupy the Premises until such time as the Sub-Lessee and Landlord shall consummate the sale of the Premises in accordance with the terms of the Real Estate Contract.

THEREFORE, Sub-Lessor, Sub-Lessee and Landlord agree by their signatures below and on the corresponding notation on the Amended Sublease attached hereto and incorporated herein by reference, which shall in all respects of the Sublease other than the change of Term as set forth therein be and remain unchanged, that the Term of the Sublease, as amended, shall commence on June 15, 2017, (“Commencement Date”) and shall expire the later of December 31, 2017, or on such date as the Sub-Lessee purchases the Premises from Landlord (the “Term”) in accordance with the terms and conditions of the Real Estate Contract.

**AGREED AND APPROVED** by the persons and on the dates as executed below.

**SUB-LESSOR:**  
**TULSA COMMUNITY COLLEGE**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

**SUB-LESSEE:**  
**GLENPOOL PUBLIC SCHOOL DISTRICT**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

**LANDLORD:**  
**CITY OF GLENPOOL**

By: \_\_\_\_\_  
Timothy Lee Fox, Mayor

Date: \_\_\_\_\_

**ATTEST:**

---

Susan White, City Clerk

**APPROVED AS TO FORM:**

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Lowell Peterson, City Attorney

## **AMENDED SUBLEASE**

THIS SUBLEASE (“**Sublease**”) between **TULSA COMMUNITY COLLEGE**, an agency of the State of Oklahoma established pursuant to the provisions of Section 4413 of Title 70, Oklahoma Statutes 2001, as part of the Oklahoma higher educational system (the “**Sub-Lessor**”), and the **GLENPOOL PUBLIC SCHOOL DISTRICT**, an agency of the State of Oklahoma (the “**Sub-Lessee**”), is effective on the date last executed by either party hereto (excluding Consent by the City of Glenpool).

Sub-Lessor leases from its landlord, **CITY OF GLENPOOL, OKLAHOMA**, a municipal corporation duly existing and operating under the laws of the State of Oklahoma (“**Landlord**”), and now, pursuant to Section 5.03 of the Lease Agreement between Landlord and Sub-Lessor (identified therein as Lessor and Lessee, respectively), dated May 1, 2016, (the “**Base Lease**”), attached hereto and incorporated herein as **Exhibit A**, desires to sublet to the Sub-Lessee the following described premises: The building, signage, and parking lot located more or less at the southeast corner of 141<sup>st</sup> South and US Highway 75 in the City of Glenpool, Tulsa County, State of Oklahoma, as more particularly described on **Exhibit B** to this Sublease (the “**Premises**”) to be used only for educational purposes for the term commencing June 15, 2017, (“**Commencement Date**”) and expiring the ~~sooner~~ **later** of December 31, 2017, or on such date the Sub-Lessee purchases the Premises from Landlord (the “**Term**”).

**For Sub-Lessor (TCC)** \_\_\_\_\_

**For Sub-Lessee (GPS)** \_\_\_\_\_

**For Landlord (COG)** \_\_\_\_\_

The Sub-Lessee agrees to each of the following:

1. *Payment of rent.* The rent is \$3,000.00 per month.

Sub-Lessee will pay the rent set forth herein to the Sub-Lessor at:

Tulsa Community College, 6111 East Skelly Drive, Tulsa, OK 74135-6198  
Attention: Mark McMullen, TCC Chief Financial Officer

2. *Maintenance and Repairs.* The Sub-Lessee shall assume the obligation for performance of all the Sub-Lessor’s obligations under the Base Lease, except the obligation to pay rent to Sub-Lessor’s Landlord. Sub-Lessee agrees, at its expense, to keep the Premises in good repair, provided that the Sub-Lessee shall not be required to make alterations to the exterior of the building or any other alterations of a structural nature unless otherwise expressly agreed with Sub-Lessor and/or Landlord. Ordinary wear and tear, repairs to the roof, exterior of the building, and structural repairs are excepted, unless such repairs are made necessary by the Sub-Lessee’s intentional or willful act or negligence. Sub-Lessee will provide routine maintenance activities, such as but not limited to air filter replacement, thermostat and temperature adjustments and other general preventative maintenance and ordinary repairs, and shall keep the sidewalks free from ice, snow, and all obstructions, all

of which will be the sole responsibility of Sub-Lessee. At the expiration of the Term, the Sub-Lessee shall remove its goods and effects and peaceably yield up the Premises to the Sub-Lessor in as good condition as when delivered to the Sub-Lessee, ordinary wear and tear, damage by fire, the elements, act of the public enemy, or casualty excepted. All notices to quit or vacate are expressly waived, any law, usage or custom to the contrary notwithstanding.

3. *Compliance with all applicable Laws.* Comply promptly with all applicable statutes, ordinances, and regulations (“**Laws**”) of any federal, state, county, municipal or other authority, and the regulations or policies of the fire insurance underwriters and any other insurers of the Premises.
4. *Viewing Premises.* At any time during the Term the Sub-Lessor, Landlord, or either's agents, may enter the Premises to examine their condition or making repairs to any part of the Premises. However, the Sub-Lessor and Landlord do not assume any liability for the care or supervision of the Premises or appurtenances.
5. *Assignment.* The Sub-Lessee shall not make or permit to be made any alterations or additions to the Premises, assign, mortgage, or pledge this Sublease, or sublet the whole or any part of the Premises without the Landlord's and Sub-Lessor's written consent. Such consent shall not be unreasonably denied, provided that it shall apply solely to the subject transaction consented to and shall not constitute the Sub-Lessor's waiver of the provisions of this Sublease.
6. *Insurance.* The Sub-Lessee shall not leave the Premises unoccupied during the Term, or by any act of commission or omission cause an increase in the rate of insurance or the cancellation of any insurance policy. If any increase in the rate of insurance is caused by the Sub-Lessee's occupancy, the Sub-Lessee shall pay on demand the amount of the increase and, in default of such payment, the amount may be added to the next installment of rent as additional rent. The Sub-Lessee shall furnish the Sub-Lessor and Landlord with public liability and property insurance policies issued by companies and in amounts satisfactory to the Sub-Lessor and Landlord and in compliance with Sections 3.01 and 3.02 of the Base Lease.

7. *Signs.* The Sub-Lessee shall not install awnings, advertisements, or signs on any part of the Premises without the Sub-Lessor's and Landlord's written consent.
8. *Utilities.* The Sub-Lessee shall make its own arrangements for the supply of gas, electricity, water, fuel, and any other utility, and pay for all such services.
9. *Indemnification.* [intentionally left blank].
10. *Fire damage.* If the Premises are so damaged by fire, other casualty, or act of the public enemy as to be substantially destroyed, this Sublease shall terminate and any unearned rent paid in advance by the Sub-Lessee shall be apportioned and refunded to it. However, if the Premises are not substantially destroyed, the Sub-Lessor will endeavor to restore them, and a just proportion of the rent shall abate according to the extent to which the Premises have been rendered untenantable until they have been restored. The Sub-Lessee shall give the Sub-Lessor immediate notice of any damage to the Premises.
11. *Default and other Conditions of Termination.* This Lease may be terminated, with or without any penalty or further liability, as follows:
  - (a) On 90 days' written notice by either party of default of any covenant or term hereof by the other party, which default is not cured within 90 days following receipt of such notice of default for the reason that such default cannot reasonably be cured within said 90 days, and where such cure is nevertheless timely commenced and diligently pursued, the non-defaulting party may continue the Sublease until such time as such cure is effected or may elect to terminate the Sublease and release the defaulting party from all further obligations under the Sublease (this does not, however, limit any rights available to the non-defaulting party or liability of the defaulting party in the event that such default is neither cured within 90 days following receipt of notice nor is the defaulting party making a good faith effort to effect such cure); or
  - (b) Upon 30 days' notice by Sub-Lessee that Sub-Lessee is unable through no fault of its own to obtain or maintain any license, permit, other governmental approval or budgetary allocation necessary to the continued operation of Sub-Lessee's educational purposes on the Premises; or
  - (c) Upon 180 days' notice by Sub-Lessee, if necessary in the good faith opinion of Sub-Lessee, due to reductions in state appropriations or local property tax revenue; or
  - (d) Upon 30 days' notice by Sub-Lessee if Sub-Lessee chooses in its discretion to relocate its operations to other premises, provided that such alternative premises shall be within the building and further provided that such relocation will result in complete termination of this Sublease and vacation of the Premises; or

- (e) Upon 30 days' notice by Sub-Lessor if Sub-Lessor does not obtain any consent or other approval from its governing body as shall be lawfully necessary for continuation of the Sublease upon good faith effort to do so; or
- (f) Sub-Lessee shall have the unilateral right to terminate this Sublease and vacate the Premises immediately if the Premises are or become legally or practically uninhabitable for any reason not the fault of the Sub-Lessee.
- (g) Regardless of the date of termination of this Sublease for any reason other than uncured default of the Sub-Lessee or unavoidable emergency conditions, Sub-Lessee shall be permitted to occupy the Premises through the end of the then-current academic semester.

No later than 60 days after the termination of this Sublease, by expiration of the then-current Term or otherwise as provided in this Sublease, Sub-Lessee will remove its personal property and fixtures and restore the Premises to their condition as of the Commencement Date, reasonable wear and tear excepted.

**12. *Immediate Termination.*** The Sub-Lessor or Landlord may terminate this Sublease if any one or more of the following events occur: proceedings in bankruptcy, or under any other act for the relief of debtors, are instituted by or against the Sub-Lessee; the Sub-Lessee compounds its debts, or assigns over its estate or effects for payment thereof; any execution issues against the Sub-Lessee or any of its effects; a receiver or trustee is appointed for the Sub-Lessee's property; or this Sublease by operation of law devolves upon or passes to any person or persons other than the Sub-Lessee personally. In any such event, the Sub-Lessor or Landlord may immediately terminate this Sublease by notifying the Sub-Lessee as provided in Paragraph 15. Upon such termination, all present and future sums due from the Sub-Lessee shall immediately become due and payable.

**13. *Condemnation.*** If all or any part of the Premises are taken or condemned for a temporary or permanent public or quasi-public use, the Sub-Lessor may terminate this Sublease without further liability. In that case, it shall return to the Sub-Lessee all unearned rent paid in advance, if applicable.

**14. *Demolition.*** If any competent governmental authority decides, in accordance with any applicable Laws, that the building or any other part of the Premises should be demolished and removed, the Sub-Lessee shall immediately vacate the Premises, this Sublease shall terminate, and all unearned rent paid in advance by the Sub-Lessee shall be apportioned and refunded to it.

15. *Notices.* All notices or other documents under this Sublease shall be in writing and delivered personally to the party to be notified or sent by registered or certified mail addressed to such party at its last known address.
16. *Sublease.* This is a sublease. The Sub-Lessor's interest in the Premises is as Sub-Lessee under the Base Lease. This Sublease is expressly made subject to all the terms and conditions of the Base Lease. Any conflict between this Sublease and the Base Lease shall be resolved in favor of the Base Lease terms and conditions. The Sub-Lessee shall use the Premises in accordance with the terms of the Base Lease and not do or omit to do anything which will breach any of its terms. If the Base Lease is terminated, this Sublease shall terminate simultaneously and any unearned rent paid in advance shall be refunded to the Sub-Lessee, if such termination is not the result of a breach of this Sublease by the Sub-Lessee. The Sub-Lessee shall assume the obligation for performance of all the Sub-Lessor's obligations under the Base Lease, except the obligation to pay rent to Sub-Lessor's Landlord.
17. *Quiet possession.* The Sub-Lessor covenants that the Sub-Lessee, upon paying the rent reserved herein and performing all its covenants and agreements contained herein, may quietly enjoy the Premises, except as otherwise provided herein. However, this covenant shall be subject to the terms of the Base Lease and of any mortgages which may now or later encumber the Premises.
18. *Waiver.* Both parties waive their respective rights against the other for damages caused by fire or other perils covered by insurance when the damages are sustained because of the occupancy of the Premises.
19. *Binding effect.* The provisions of this Sublease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors, and assigns.
20. *Non-waiver.* No delay or failure by either party to exercise any right under this Sublease, and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.
21. *Headings.* Headings in this Sublease are for reference and convenience only and shall not be used to interpret or construe its provisions.

22. *Counterparts.* This Sublease may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

23. *Entire agreement.* This agreement supersedes all agreements previously made between the parties relating to its subject matter. There are no other understandings or agreements between them, except as otherwise provided herein.

AGREED AND APPROVED this 5<sup>th</sup> day of June 2017.

**SUB-LESSOR:**  
**TULSA COMMUNITY COLLEGE**

By: William A. Ivy  
Printed Name: WILLIAM A. IVY  
Its: SR. ADVISOR to PRESIDENT & BOARD LIAISON

**SUB-LESSEE:**  
**GLENPOOL PUBLIC SCHOOL DISTRICT**

By: Timothy Lee Fox  
Its: President

**Acknowledgement of Landlord:**

The undersigned, as duly authorized representative of the Lessor in the Base Lease and Landlord herein, acknowledges that the foregoing Sublease whereby Tulsa Community College proposes to sublet the Premises, as described herein, to the Glenpool Independent Public School District (Sub-Lessee herein) conforms to the terms of the Base Lease, in particular Section 5.03 thereof.

**CITY OF GLENPOOL**

By: Timothy Lee Fox  
Timothy Lee Fox, Mayor

Dated: June 5, 2017

**NOTICE**  
**GLENPOOL UTILITY SERVICE AUTHORITY**  
**REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will begin at 6:00 p.m. immediately following the Glenpool City Council meeting, on Tuesday, December 12, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3<sup>rd</sup> Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

**AGENDA**

- A) Call to Order
- B) Roll call, declaration of quorum
- C) Public Works Director Report - Wes Richter, Director of Public Works
- D) Scheduled Business
  - 1) Discussion and possible action to approve minutes from November 14, 2017 meeting.
  - 2) Discussion and possible action to approve a Professional Services Agreement from Crafton, Tull & Associates, in an amount not to exceed \$45,500, covering engineering design of Speedy's Liftstation improvements.  
(Lynn Burrow, Community Development Director)
- E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Signed: \_\_\_\_\_  
Clerk



## Public Works Director's Report

December 12<sup>th</sup>, 2017

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

### Waste Water Treatment Plant:

- Submitted Monthly DMR report to ODEQ.
- Sent this quarters bio-monitoring samples to the lab waiting on the results
- 3 sewer backups were reported 1 on city side 2 on customers side.

### Water Distribution:

- Meter reading started & ended on November 7<sup>th</sup>.
- Total rereads for November 19.
- 231 Service Orders, 8 Blue tags were issued by the water billing dept.
- 6 New service taps and 7 leaks were repaired.
- 262 Line locates were issued by call Okie which brings the total from Jan to Nov 30<sup>th</sup> to 3,443 locates.
- There were 168 turn offs which 14 are still off and locked.
- The quarterly stage 2 disinfectant drinking water samples were sent to the lab the results came back well below the EPA/ODEQ limits.

**MINUTES**  
**GLENPOOL UTILITY SERVICES AUTHORITY**  
**REGULAR SESSION**  
**November 14, 2017**

The Regular Session of the Glenpool Utility Services Authority was held at Glenpool City Hall. Trustees present: Tim Fox, Chairman; Patricia Agee; and Brandon Kearns. Jacqueline Triplett-Lund and Momodou Ceesay, Vice-Chairman were absent.

Staff present: Lowell Peterson, Trust Attorney; Susan White, Interim City Manager, Trust Secretary; and Wes Richter, Director of Public Works.

- A) Chairman Fox called the meeting to order at 8:11 p.m.**
- B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.**
- C) Public Works Director Report - Wes Richter, Director of Public Works**
  - Mr. Richter reviewed the various activities accomplished by the water/wastewater personnel during the previous month.
- D) Scheduled Business:**
  - 1) Discussion and possible action to approve minutes from October 2, and October 16, 2017 meetings.**  
**MOTION:** Trustee Agee moved, second by Trustee Kearns to approve minutes as presented.  
**FOR:** Chairman Fox; Trustee Agee; Trustee Kearns  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**
  - 2) Discussion and possible action to approve a Professional Services Agreement from Crafton, Tull & Associates, in an amount not to exceed \$45,500, covering engineering design of Speedy's Liftstation improvements.**  
**MOTION:** Trustee Kearns moved, second by Trustee Agee to table action to next Regular meeting.  
**FOR:** Trustee Agee; Trustee Kearns; Chairman Fox  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**
  - 3) Discussion and possible action to accept Public Improvements serving Jiffy Lube Project in the Southwest Crossroads Addition.**  
**MOTION:** Trustee Kearns moved, second by Trustee Agee to accept Public Improvements serving Jiffy Lube, Southwest Crossroads Addition as presented.  
**FOR:** Trustee Kearns; Chairman Fox; Trustee Agee  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**
  - 4) Discussion and possible action to approve 2018 Meeting Calendar.**  
**MOTION:** Trustee Kearns moved, second by Trustee Agee to amend Calendar to schedule January meeting on 8<sup>th</sup>, rather than the 2<sup>nd</sup> as presented, and approve as amended.  
**FOR:** Chairman Fox; Trustee Agee; Trustee Kearns  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**

**E) Adjournment.**

- There being no further business, Chairman Fox declared the meeting adjourned at 8:22 p.m.

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Date

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Chairman

ATTEST:

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Secretary



## MEMORANDUM

**TO:** CHAIRMAN AND BOARD OF TRUSTEES  
GLENPOOL UTILITY SERVICES AUTHORITY (GUSA)

**FROM:** LYNN BURROW, PE  
COMMUNITY DEVELOPMENT DIRECTOR

**RE:** REVIEW AND APPROVAL OF ENGINEERING DESIGN PROPOSALS  
SPEEDY'S SANITARY SEWER LIFT STATION REHAB. PROJECT

**DATE:** DECEMBER 12, 2017

### BACKGROUND

This item is for GUSA Board of Trustees consideration and action regarding certain engineering design proposals solicited and received by Staff covering the rehabilitation, reconfiguration, and upgrading of the existing 'Speedy's sanitary sewer lift station. As illustrated on the attached aerial photo, this facility is located on the east side of Coal Creek - south of 148<sup>th</sup> Street. Also attached is a copy of the City Sanitary sewer atlas map that depicts the location of this lift station and the various existing sewer lines that drain to this location. Generally, virtually all existing gravity sewer lines located south, east, and west of this lift station drain to it currently. In addition, a large portion of the areas within the City corporate limits south of 151<sup>st</sup> Street will have sewer collection systems constructed serving new developments that will also connect or discharge to this lift station in the future. Currently, the existing station is near its maximum pumping capacity and the new developments occurring within the Coal Creek watershed will likely exceed the capacity of this facility in the near future.

In response to this situation, engineering design proposals, along with professional qualifications, were solicited and received from three engineering consulting firms that deal with these types of improvement projects on a routine basis. The initial request also included engineering design and permitting services associated with a new downstream force main running northerly from the existing lift station connecting to an existing 18" sanitary sewer line located on the north side of 141<sup>st</sup> Street - east of Barber Street as illustrated on the attached exhibit.

Staff has interviewed in person the three firms that were contacted and has reviewed the professional qualifications submitted by each regarding their experience and expertise with this type of improvement project.

Staff has also reviewed and evaluated the corresponding professional services proposals received covering the scope of work involved and feel the written descriptions contained in each accurately define the basic elements required to design, permit, and construct the improvements necessary to complete the project.

The following listing represents the design, permitting, and construction administration fee structure identified and described in the proposals received from the responding firms.

1. Cowan Group Engineering:

- Watershed Engineering Study: \$28,000.00
- Preliminary Engineering Design: \$79,000.00
- Final Engineering Design: \$43,000.00
- Bid Process Assistance: \$5,000.00
- Construction Administration: \$15,000.00

Total Project Price: \$170,000.00

2. SKW Engineering:

- Watershed Engineering Study: \$19,000.00
- Engineering Design: Force Main: \$53,961.00
- Engineering Design: Lift Station: \$54,437.00

Total Project Price: \$127,398.00

3. Crafton/Tull Engineering Consultants:

- Watershed Engineering Study: \$15,000.00
- Engineering Design Total: \$22,000.00
- Bidding & Construction Admin.: \$8,500.00

Total Project Price: \$45,500.00

Generally, the responding consultants estimate that the preliminary watershed study, engineering design, and permitting phase of the project should be completed by April 1, 2018; project bidding and contracting completed by June 1<sup>st</sup>, and project construction completed and in operation on or before September 30, 2018.

It should be noted that the upgrade of this lift station and the addition of the downstream force main was anticipated in the FY 2017/2018 Municipal Budget. As listed in the approved budget, this capital improvement project is to be funded by a combination of existing Capital Improvement Bond funds set aside for these types of projects and GUSA operations revenue. The total project (design & construction) was originally estimated by SKW Engineering in February of 2017 predicting a total cost of \$805,000. As a result, the final FY 2017/2018 budget was approved with the total project cost of \$805,000 - identified in budget account number 02-6-16-6278.

**Recommendation:**

Having reviewed the professional qualifications and the detailed scope of services listed in each of the professional services proposals listed above and as a result of detailed discussions with each of the responding Consultants, Staff is recommending approval of the proposal received from Crafton/Tull Engineering. Staff also recommends authorization for the Board Chairman to execute the corresponding Professional Services Agreement with this firm in a total amount not to exceed \$45,500.00

**Attachments:**

- A. Engineering Design Proposals & Professional Services Agreements**
- B. Aerial Mapping**
- C. Utility Atlas Sheets**



## SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of November 14, 2017 ("Effective Date") between

THE GLENPOOL UTILITY SERVICES AUTHORITY, a public trust benefiting the City of Glenpool ("Owner")

and Crafton, Tull & Associates, Inc. ("Engineer")

Engineer agrees to provide the services described below to Owner for Speedy's Lift Station and Force Main Extension ("Project").

Description of Engineer's Services: Sanitary Sewer Lift Station and Force Main capacity, condition, and retrofit study, design, and construction services. See the attached Exhibit A, titled "Speedy's Lift Station and Force Main Study & Improvements Plans – Scope of Services," which is incorporated by reference as though fully set forth herein ("Services")

Street Address of Property \*: W148th St and S Broadway St

Owner and Engineer further agree as follows:

### 1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

### 2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare invoices in accordance with Engineer's standard invoicing practices and submit the invoices to Owner.

B. *Payment of Invoices.* Invoices are due and payable upon receipt\*. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per

month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

C. *Lien Rights\**. The Owner understands that the Engineer is entitled to a lien against such funds of the Owner as are allocated to the Project. Engineer understands that Oklahoma law does not provide a lien on publicly-owned real property. A claim for lien against public funds may be enforced by filing in court for an accounting and payment.

\* This is a change from the standard EJCDC E-520 form.

### 3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

### 4.01 Termination

A. The obligation to provide Services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Engineer:

upon seven days written notice if Engineer reasonably and in good faith believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure

cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may, in its discretion, set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

### 5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

B. Venue for any dispute or claim rising under this Agreement shall be Tulsa County District Court, Tulsa, Oklahoma.

### 6.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

## 7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers, provided that such reliance may not result in an increased payment obligation of Owner without Owner's prior consent.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract@ as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2002 Edition).

F. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners,

and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. Files in electronic media format of text, data, graphics, or other types that are furnished by the Engineer to the Owner or to the Contractor upon the Owner's direction are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.\*

J. In the event of a negligent error or omission in the Engineer's designs, plans, Specifications, or other services ("the defect"), the Engineer's sole responsibility and liability for the defect shall not exceed the Engineer's services to re-perform or redesign the plans, specifications, services or other deliverables related to the defect, plus the reasonable direct damages caused by the defect. The Engineer shall not be liable for and damages shall not include the cost of any addition, betterment, or improvement to the Work, nor for any item that otherwise would have been required to complete the Work, nor the cost and expense that would have been incurred by the Owner had such defect not occurred.\*

\* This is a change from the standard EJCDC E-520 document.

## 8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with Exhibit "A" Scope of Services), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral

understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument executed by both parties.

## 9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay Engineer as follows:

1. A Lump Sum amount of \$ 45,500. This amount includes compensation for Engineer's Services. The Lump Sum noted herein accounts for labor, overhead, and profit and shall be invoiced in accordance with paragraph 2.01 upon satisfactory completion of Services.

2.\* Reimbursable expenses and additional services in accordance with paragraph 3.01 shall be invoiced over and above the Lump Sum fee in accordance with paragraph 3.01 B.. Compensation for reimbursable expenses is estimated to be \$ 500.

3.\* The Engineer may subcontract with other consultants to complete the services on the Project, subject to prior approval by Owner of any costs so incurred that exceed the Lump Sum amount.. The cost for such subconsultants shall be invoiced over and above the Lump Sum fee at cost times a 1.05 multiplier. The Owner shall have the opportunity to approve the use of such subconsultants prior the Engineer engaging their services.

4.\* Additional services authorized in writing by the Owner, in accordance with paragraph 3.01 B, shall be invoiced at the Engineer's Standard Hourly Rates, as shown in the attached Exhibit "B".

B. The Engineer's compensation is conditioned on the time to complete construction not exceeding 3 months. Should the time to complete construction be extended beyond this period, any additional total compensation to Engineer shall be negotiated and approved by the parties in good faith.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

OWNER: GLENPOOL UTILITY SERVICES  
AUTHORITY

ENGINEER: CRAFTON, TULL & ASSOCIATES, INC.

By: Timothy Lee Fox

By: Matt Crafton  
Matt Crafton

Title: Chair, Board of Trustees

Title: President & CEO

Date Signed: 11-14-2017

Date Signed: November 9, 2017

License or Certificate No. and  
State

CA 973 OK

Address for giving notices:

Address for giving notices:

12205 S. Yukon Ave

220 E. 8<sup>th</sup> St.

Glenpool, OK 74003

Tulsa, OK 74119

e-mail address: lburrow@cityofglenpool.com

e-mail address: kyle.sewell@craftontull.com



## Exhibit "A"

### Scope of Services For:

<b>Project:</b>	Speedy's Lift Station and force main Study & Improvement Plans
<b>Client:</b>	Glenpool Utility Services Authority, public trust benefiting City of Glenpool
<b>Location of Project:</b>	W. 148 <sup>th</sup> & S. Broadway Ave., Glenpool
<b>Discipline:</b>	Civil Engineering
<b>Discipline Manager:</b>	Jerry Kelso
<b>Project Manager:</b>	Kyle Sewell
<b>Proposal Date:</b>	10/30/17
<b>Billing Type:</b>	Lump Sum
<b>Fee/Estimate:</b>	<b>\$45,500</b> (\$15,000 Study and Report, \$22,000 Construction Plans, \$8,500 Construction Administration)
<b>Description of the Construction Project Services:</b>	Sanitary Sewer Lift Station and Force Main capacity, condition, and retrofit study, design, and construction services.

The Services to be provided by the Engineer:

**Study and Report:**

- Study existing maps, plans, reports, pump literature, field conditions of lift station, receiving manholes, and force main.
- Determine existing flows for the sanitary sewer basin from pump run time data and sanitary sewer atlas maps and other data from City.
- Determine future flows using growth projections for the sanitary sewer basin, Comprehensive Plan, and known future expansions.
- Analyze capacity of existing lift station and force main to pump existing and future flows.
- Consider options for upgrades to wet well, pumps, controls, force main/gravity sewer to retrofit/upgrade lift station.
- Consider route options for proposed force main improvements.
- Write report of findings with cost estimates for improvements options.
- Meet with City Staff, attend City Council meeting to discuss report findings and recommendations.

**Construction Plans:**

- Work with City Staff and vendors to determine preferred pumps, SCADA, and other materials for retrofit/upgrade.
- Design Survey of Lift Station Site and proposed force main alignment.
- Design improvements according to selected option from Study and Report.
- Prepare Preliminary Plans (Title, Construction Notes, Site Plan, Lift Station Plans, Force Main Plan and Profiles)
- Prepare Final Plans (Title, Construction Notes, Site Plan, Lift Station Plans, Force Main Plan and Profiles, Details)

- Prepare Technical Specifications (Concrete, Earthwork, Pipes, Pumps, Controls, Appurtenances)
- Prepare DEQ Permits
- Meet with City Staff to discuss plan comments

**Construction Administration:**

- Respond to RFI's during construction
- 3 Site Visits by Engineer during construction
- Prepare any necessary easement or R/W dedication documents.
- Prepare all required bid documents.
- Issue and track all bid packages during bid period.
- Respond to RFI's during bid period.
- Conduct or attend Bid Meeting.
- Prepare final Bid Tabulation.
- Assist City to prepare standard construction agreement.
- Attend Pre-Construction meeting.
- Review and approve material/equipment submittals during construction.
- Approve construction contract change-order requests.
- Receive and approve contractor progress pay requests.
- Issue project substantial completion statement.
- Produce 'Record' construction drawings.
- Review and approve O&M project close-out materials.

**Items Provided by Owner:**

- Geotechnical Report (if required)
- Title Commitment
- Phase I Environmental Assessment (if required)
- Easement Procurement (if required)

**Additional Items that can be Provided by CTA under amendment or separate contract**

- FEMA Studies & Map Revision Applications (CLOMR/LOMR)
- Wetland Determinations
- Corps of Engineer Permitting
- Traffic Study
- Retaining Wall Design
- Landscaping Design
- Offsite Utility or Street Extensions

**This is the scope of services for the Project. Should there be additions to this scope of services, those services shall be compensated for an additional fee in accordance with paragraph 3.01 of the Agreement.**



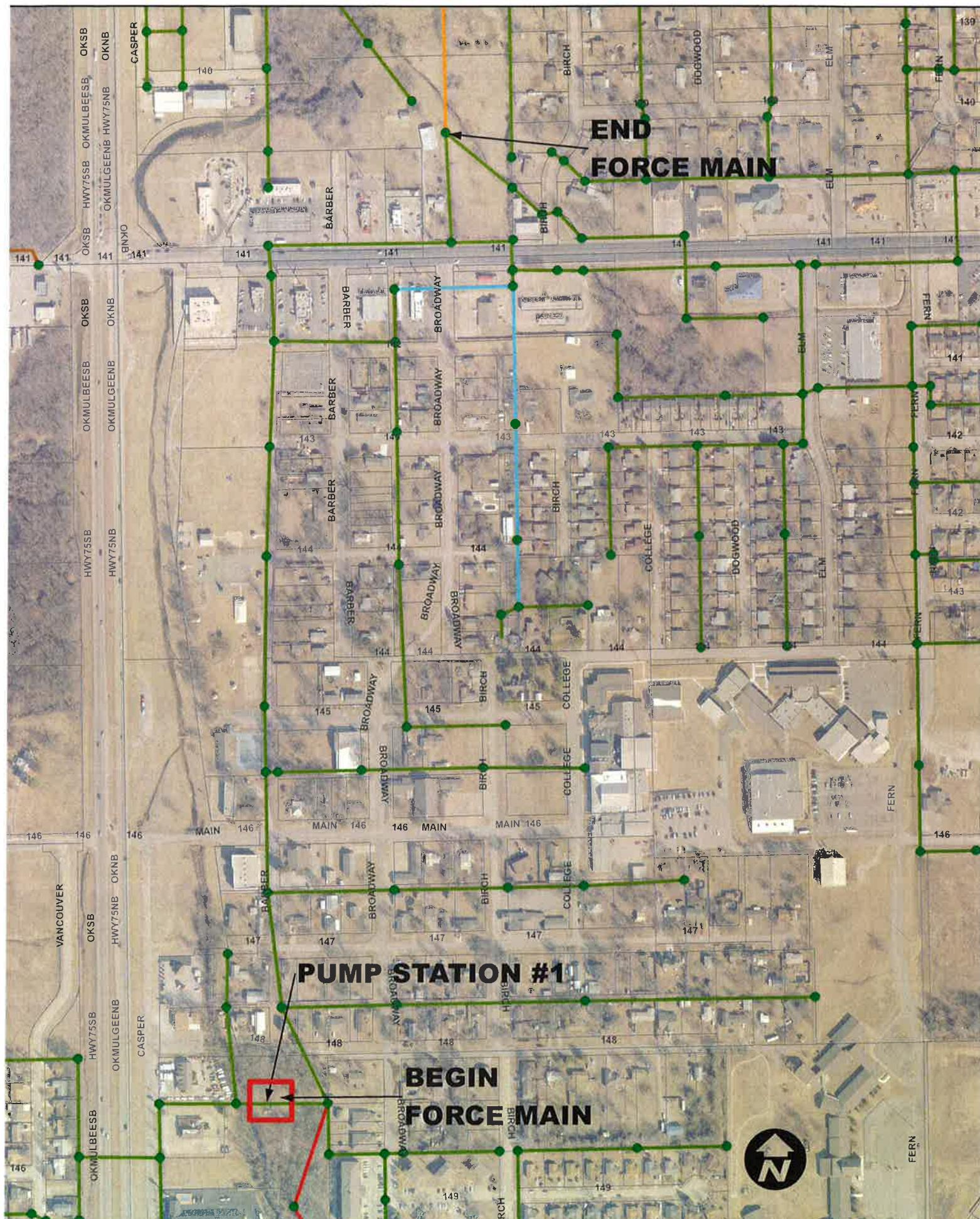
Exhibit "B"  
**Standard Hourly Rate Schedule**  
 Effective October 7, 2017

Category	Hourly Rate
<b>CIVIL ENGINEERING</b>	
ENGINEERING PRINCIPAL .....	\$ 175
SR. ENGINEERING MANAGER .....	\$ 155
ENGINEERING MANAGER .....	\$ 135
SR. PROJECT ENGINEER .....	\$ 115
PROJECT ENGINEER .....	\$ 105
ENGINEER INTERN II .....	\$ 90
ENGINEER INTERN I .....	\$ 80
SR. ENGINEERING DESIGNER .....	\$ 120
ENGINEERING DESIGNER III .....	\$ 95
ENGINEERING DESIGNER II .....	\$ 85
ENGINEERING DESIGNER I .....	\$ 75
ENGINEERING CAD TECHNICIAN III .....	\$ 70
ENGINEERING CAD TECHNICIAN II .....	\$ 55
ENGINEERING CAD TECHNICIAN I .....	\$ 45
<b>ADMINISTRATIVE</b>	
ADMINISTRATIVE PRINCIPAL .....	\$ 170
ADMINISTRATIVE MANAGER .....	\$ 120
ADMINISTRATIVE IV .....	\$ 80
ADMINISTRATIVE III .....	\$ 65
ADMINISTRATIVE II .....	\$ 45
ADMINISTRATIVE I .....	\$ 35
<b>LANDSCAPE ARCHITECTURE</b>	
SR. LANDSCAPE ARCHITECT .....	\$ 120
PROJECT LANDSCAPE ARCHITECT .....	\$ 90
LANDSCAPE ARCHITECTURE DESIGNER .....	\$ 80
LANDSCAPE ARCHITECT INTERN .....	\$ 55
<b>PLANNING</b>	
PLANNING MANAGER .....	\$ 140
SR. PLANNER .....	\$ 130
PLANNER II .....	\$ 90
PLANNER I .....	\$ 75
<b>INSPECTION</b>	
SR. INSPECTOR .....	\$ 95
INSPECTOR II .....	\$ 85
INSPECTOR I .....	\$ 55
<b>SURVEYING</b>	
PROFESSIONAL SURVEYOR PRINCIPAL .....	\$ 170
SR. PROFESSIONAL SURVEYOR .....	\$ 125
PROFESSIONAL SURVEYOR .....	\$ 95
SURVEY COORDINATOR .....	\$ 85
SURVEYOR INTERN .....	\$ 75
SURVEY PARTY CHIEF .....	\$ 70
SURVEY TECHNICIAN III .....	\$ 55
SURVEY TECHNICIAN II .....	\$ 40
SURVEY TECHNICIAN I .....	\$ 30
<b>GEOGRAPHIC INFORMATION SYSTEMS</b>	
GIS MANAGER .....	\$ 95
GIS ANALYST .....	\$ 85
GIS TECHNICIAN II .....	\$ 55
GIS TECHNICIAN I .....	\$ 40
<b>REIMBURSABLE EXPENSES</b>	
GPS Equipment .....	\$35/Hour
Robotic Survey Equipment .....	\$20/Hour
LiDAR Scanning Equipment .....	\$35/Hour
Job Related Mileage .....	\$0.53/Mile
Per Diem for Out of Town Crews .....	Per GSA Allowable
Airfare and other travel related expenses .....	At Cost
Black and white 8.5"x11" Copies .....	\$ 0.15/sheet
Color 8.5"x11" Copies .....	\$1.50/sheet
Photo Paper Color Plan Sheet Copies .....	\$ 0.75/sq. ft.
Reproducible Plan Copies (Vellum) .....	\$ 1.50/sq. ft.
Reproducible Plan Copies (Bond) .....	\$ 0.35/sq. ft.
<i>All rates are subject to change without notice.</i>	

## Speedy's Lift Station - Design Schedule



# ATTACHMENT "A"





**NOTICE**  
**GLENPOOL INDUSTRIAL AUTHORITY**  
**MEETING**

A Regular Session of the Glenpool Industrial Authority will begin at 6:00 p.m. immediately following the Glenpool Utility Service Authority meeting, Tuesday, December 12, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3<sup>rd</sup> Floor, Glenpool, Oklahoma.

**AGENDA**

- A)** Call to Order.
- B)** Roll call, declaration of quorum.
- C)** Scheduled Business.
  - 1) Discussion and possible action to approve minutes from November 14, 2017 meeting.
  - 2) Discussion and possible action to concur in the action of the City Council to adopt Resolution No. 17014 for the purposes of creating a Tax Increment Financing District, appointing a Project Plan Review Committee and such other actions as are necessary and appropriate to implement the proposal described in said Resolution.  
(Lowell Peterson, City Attorney)
  - 3) Discussion and possible action to concur in the action of the City Council to approve retainer agreement engaging Hilborne & Weidman, PC, as bond counsel and Lowell Peterson as local counsel to provide legal services in support of creating the proposed Tax Increment Financing District and providing funds to promote investment, development and economic growth within the City of Glenpool, as authorized by Resolution No. 17014, adopted this date, for a fee of \$30,000.00, such funds to be reimbursed to the City as an eligible project cost.  
(Lowell Peterson, City Attorney/John Weidman, Hilborne & Weidman, PC)
- D)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Signed: \_\_\_\_\_  
City Clerk

**MINUTES**  
**GLENPOOL INDUSTRIAL AUTHORITY**  
**REGULAR MEETING**  
**November 14, 2017**

The Regular Meeting of the Glenpool Industrial Authority was held at Glenpool City Hall Council Chambers. Trustees present: Timothy Fox, Chairman; Patricia Agee, and Brandon Kearns. Jacqueline Triplett-Lund and Momodou Ceesay, Vice-Chairman were absent.

Staff present: Lowell Peterson, Trust Attorney; and Susan White, Interim City Manager, Trust Secretary.

- A) Timothy Fox, Chairman called the meeting to order at 8:22 p.m.**
- B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.**
- C) Scheduled Business**
  - 1) Discussion and possible action to approve minutes from October 2, and October 16, 2017 meetings.**  
**MOTION:** Trustee Agee moved, second by Trustee Kearns to approve minutes as presented.  
**FOR:** Chairman Fox; Trustee Agee; Trustee Kearns  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**
  - 2) Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2017-2018, tabled from October 16, 2017 Special Meeting.**  
**MOTION:** Trustee Agee moved, second by Trustee Kearns to renew Agreement as presented.  
**FOR:** Trustee Agee; Trustee Kearns; Chairman Fox  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**
  - 3) Discussion and possible action to authorize the Chair of the Glenpool Industrial Authority to execute a certain Custodial Services Contract with Elite Cleaning Company of Tulsa for the cleaning of spaces designated, and for the consideration stated and other terms and conditions stated therein, to commence December 1, 2017, and terminate June 30, 2018, subject to renewal terms stated therein.**  
Lea Ann Reed, Conference Center director presented a Custodial Contract from Elite Cleaning Company of Tulsa for cleaning at the Conference Center, Police Department and Water Department.  
**MOTION:** Trustee Agee moved, second by Trustee Kearns to approve the Contract as presented, and authorize the Chairman to execute the same.  
**FOR:** Trustee Kearns; Chairman Fox; Trustee Agee  
**AGAINST:** None

**ABSENT:** Trustee Lund; Vice-Chairman Ceesay  
**Motion carried.**

**4) Discussion and possible action to adopt 2018 Meeting Calendar.**

**MOTION:** Trustee Kearns moved, second by Trustee Agee to amend Calendar to schedule January meeting on 8<sup>th</sup>, rather than the 2<sup>nd</sup> as presented, and approve as amended.

**FOR:** Chairman Fox; Trustee Agee; Trustee Kearns

**AGAINST:** None

**ABSENT:** Trustee Lund; Vice-Chairman Ceesay

**Motion carried.**

**D) Adjournment**

- There being no further business, Chairman Fox declared the meeting adjourned at 8:26 p.m.

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Date

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Chairman

ATTEST:

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Secretary

**NOTICE**  
**GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT**  
**REGULAR MEETING**

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:00 p.m. immediately following the Glenpool Industrial Authority meeting, Tuesday, December 12, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3<sup>rd</sup> Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

**AGENDA**

- A)** Call to Order
- B)** Roll call, declaration of quorum
- C)** EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS
- D)** District Administrator Report - Susan White, Adm., Sec.
- E)** Scheduled Business
  - 1) Discussion and possible action to approve minutes from November 14, 2017 meeting.
  - 2) Discussion and possible action to approve purchase order(s) and receipts register totaling \$35,367.18.  
(Susan White, District Adm.)
  - 3) Discussion and possible action to appoint one GEMS Board to the TIF Review Committee, pursuant to Sec. 855 of the Local Development Act, Title 62 O.S. Secs. 850, *et seq.*, and as provided by Sec. 2 of Resolution No. 17014.  
(Lowell Peterson, District Counsel)
- F)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Signed: \_\_\_\_\_  
District Administrator/Secretary



Brian Cook  
Chief of Operations  
PO Box 2398  
Owasso, OK 74055  
Office: 918.609.5827  
Email: [bcook@mercy-regional.com](mailto:bcook@mercy-regional.com)

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To: Honorable Chair and GEMS Board Members  
  
From: Brian Cook, Chief of Operations  
  
Date: December 7, 2017  
  
Ref: EMS Report November 8, 2017 – December 6, 2017

Mercy Regional EMS logged 102 calls for service.  
69 patients treated and transported  
19 patients treated and refused transport  
5 mutual aid received  
3 no patient found  
2 DOA  
2 cancelled prior to arrival  
1 lift assist  
1 flown by helicopter

Brian Cook,  
Chief of Operations

CRUN	Call Date	Pick Up Location	Destination	Dispatched	En Route	On Scene	Transport	Arrived	Clear	Response Time	Unit
17-12640	11/8/2017 03:34	EMERGENCY SCENE	LUFT ASSIST	11/8/2017 03:34	11/8/2017 03:36	11/8/2017 03:41	11/8/2017 03:50	11/8/2017 03:50	11/8/2017 03:50	00:07:01	MEDIC 401
17-12647	11/8/2017 09:35	EMERGENCY SCENE	ST. FRANCIS SOUTH	11/8/2017 09:35	11/8/2017 09:36	11/8/2017 09:40	11/8/2017 10:11	11/8/2017 10:31	11/8/2017 11:06	00:04:46	MEDIC 401
17-12677	11/8/2017 19:06	EMERGENCY SCENE	ST. JOHN TULSA	11/8/2017 19:06	11/8/2017 19:07	11/8/2017 19:10	11/8/2017 19:37	11/8/2017 19:59	11/8/2017 20:18	00:04:06	MEDIC 401
17-12678	11/8/2017 20:38	EMERGENCY SCENE	ST. JOHN TULSA	11/8/2017 20:38	11/8/2017 20:38	11/8/2017 20:42	11/8/2017 21:24	11/8/2017 21:43	11/8/2017 22:00	00:03:54	MEDIC 401
17-12692	11/9/2017 06:27	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/9/2017 06:27	11/9/2017 06:30	11/9/2017 06:34	11/9/2017 07:05	11/9/2017 07:05	11/9/2017 07:05	00:07:09	MEDIC 401
17-12710	11/9/2017 12:53	EMERGENCY SCENE	ST. FRANCIS TULSA	11/9/2017 12:54	11/9/2017 12:54	11/9/2017 12:56	11/9/2017 13:07	11/9/2017 13:21	11/9/2017 13:53	00:03:05	MEDIC 401
17-12724	11/9/2017 19:45	EMERGENCY SCENE	ST. FRANCIS TULSA	11/9/2017 19:45	11/9/2017 19:46	11/9/2017 19:50	11/9/2017 20:04	11/9/2017 20:30	11/9/2017 20:47	00:05:11	MEDIC 401
17-12770	11/10/2017 15:37	EMERGENCY SCENE	ST. JOHN TULSA	11/10/2017 15:38	11/10/2017 15:41	11/10/2017 15:41	11/10/2017 16:09	11/10/2017 16:29	11/10/2017 16:58	00:04:24	MEDIC 401
17-12778	11/10/2017 17:26	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/10/2017 17:28	11/10/2017 17:28	11/10/2017 17:29	11/10/2017 17:29	11/10/2017 17:29	11/10/2017 17:29	00:03:24	MEDIC 401
17-12781	11/10/2017 17:40	EMERGENCY SCENE	ST. FRANCIS TULSA	11/10/2017 17:41	11/10/2017 17:41	11/10/2017 17:44	11/10/2017 18:06	11/10/2017 18:32	11/10/2017 18:46	00:03:20	MEDIC 401
17-12782	11/10/2017 18:09	EMERGENCY SCENE	ST. FRANCIS TULSA	11/10/2017 18:13							MUTUAL AID RECEIVED
17-12793	11/11/2017 07:38	EMERGENCY SCENE	ST. JOHN SAPULPA	11/11/2017 07:39	11/11/2017 07:43	11/11/2017 07:57	11/11/2017 08:06	11/11/2017 08:17	11/11/2017 08:20	00:05:20	MEDIC 401
17-12797	11/11/2017 09:51	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/11/2017 09:52	11/11/2017 09:52	11/11/2017 09:55	11/11/2017 10:21	11/11/2017 10:21	11/11/2017 10:21	00:04:26	MEDIC 401
17-12798	11/11/2017 10:41	EMERGENCY SCENE	ST. JOHN TULSA	11/11/2017 10:42	11/11/2017 10:43	11/11/2017 10:44	11/11/2017 11:08	11/11/2017 11:30	11/11/2017 12:01	00:03:57	MEDIC 401
17-12807	11/11/2017 15:50	EMERGENCY SCENE	ST. FRANCIS TULSA	11/11/2017 15:51	11/11/2017 15:51	11/11/2017 15:52	11/11/2017 16:10	11/11/2017 16:24	11/11/2017 17:00	00:02:06	MEDIC 401
17-12808	11/11/2017 15:57	EMERGENCY SCENE	MUTUAL AID	11/11/2017 15:58							MUTUAL AID RECEIVED
17-12809	11/11/2017 16:01	EMERGENCY SCENE	MUTUAL AID	11/11/2017 16:03							MUTUAL AID RECEIVED
17-12814	11/11/2017 18:58	EMERGENCY SCENE	ST. FRANCIS TULSA	11/11/2017 19:00	11/11/2017 19:00	11/11/2017 19:01	11/11/2017 19:17	11/11/2017 19:30	11/11/2017 19:59	00:02:44	MEDIC 401
17-12818	11/11/2017 21:05	EMERGENCY SCENE	ST. JOHN TULSA	11/11/2017 21:07	11/11/2017 21:08	11/11/2017 21:14	11/11/2017 21:52	11/11/2017 22:14	11/11/2017 22:40	00:08:44	MEDIC 401
17-12822	11/12/2017 10:07	EMERGENCY SCENE	ST. FRANCIS TULSA	11/12/2017 10:10	11/12/2017 10:20	11/12/2017 10:13	11/12/2017 10:41	11/12/2017 10:53	11/12/2017 11:10	00:06:05	MEDIC 401
17-12833	11/12/2017 10:07	EMERGENCY SCENE	DEAD ON ARRIVAL	11/12/2017 10:10	11/12/2017 10:10	11/12/2017 10:13	11/12/2017 10:54	11/12/2017 10:54	11/12/2017 10:54	00:06:05	MEDIC 401
17-12842	11/12/2017 17:06	EMERGENCY SCENE	ST. FRANCIS TULSA	11/12/2017 17:08	11/12/2017 17:08	11/12/2017 17:12	11/12/2017 17:42	11/12/2017 18:03	11/12/2017 18:20	00:06:28	MEDIC 401
17-12862	11/13/2017 07:19	EMERGENCY SCENE	ST. FRANCIS TULSA	11/13/2017 07:20	11/13/2017 07:22	11/13/2017 07:26	11/13/2017 07:55	11/13/2017 08:15	11/13/2017 08:27	00:06:50	MEDIC 401
17-12898	11/13/2017 17:51	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/13/2017 17:52	11/13/2017 17:52	11/13/2017 17:54	11/13/2017 18:39	11/13/2017 18:39	11/13/2017 18:39	00:03:28	MEDIC 401
17-12900	11/13/2017 17:51	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/13/2017 17:52	11/13/2017 17:52	11/13/2017 17:54	11/13/2017 18:40	11/13/2017 18:40	11/13/2017 18:40	00:03:28	MEDIC 401
17-12933	11/14/2017 12:26	EMERGENCY SCENE	ST. FRANCIS TULSA	11/14/2017 12:27	11/14/2017 12:27	11/14/2017 12:27	11/14/2017 12:31	11/14/2017 13:04	11/14/2017 13:34	00:04:39	MEDIC 401
17-12941	11/14/2017 14:37	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	11/14/2017 14:38	11/14/2017 14:38	11/14/2017 14:41	11/14/2017 15:05	11/14/2017 15:29	11/14/2017 15:51	00:04:17	MEDIC 401
17-12949	11/14/2017 17:48	EMERGENCY SCENE	ST. FRANCIS TULSA	11/14/2017 17:49	11/14/2017 17:50	11/14/2017 18:06	11/14/2017 18:17	11/14/2017 18:38	11/14/2017 19:06	00:17:43	MEDIC 401
17-12952	11/14/2017 22:19	EMERGENCY SCENE	ST. FRANCIS TULSA	11/14/2017 22:22	11/14/2017 22:27	11/14/2017 22:50	11/14/2017 23:16	11/14/2017 23:36	11/14/2017 23:36	00:07:29	MEDIC 401
17-12962	11/15/2017 11:02	EMERGENCY SCENE	ST. FRANCIS TULSA	11/15/2017 11:03	11/15/2017 11:04	11/15/2017 11:12	11/15/2017 11:51	11/15/2017 12:43	11/15/2017 12:43	00:09:19	MEDIC 401
17-12981	11/15/2017 15:01	EMERGENCY SCENE	ST. FRANCIS TULSA	11/15/2017 15:01	11/15/2017 15:03	11/15/2017 15:18	11/15/2017 15:42	11/15/2017 16:06	11/15/2017 16:26	00:17:14	MEDIC 401
17-12987	11/15/2017 18:19	EMERGENCY SCENE	ST. JOHN TULSA	11/15/2017 18:19	11/15/2017 18:19	11/15/2017 18:29	11/15/2017 18:52	11/15/2017 19:12	11/15/2017 19:44	00:10:50	MEDIC 401
17-12996	11/15/2017 15:01	EMERGENCY SCENE	ST. FRANCIS TULSA	11/15/2017 15:01	11/15/2017 15:03	11/15/2017 15:18	11/15/2017 15:42	11/15/2017 16:06	11/15/2017 16:26	00:17:14	MEDIC 401
17-13036	11/16/2017 13:30	EMERGENCY SCENE	HILLCREST SOUTH	11/16/2017 13:30	11/16/2017 13:31	11/16/2017 13:38	11/16/2017 13:59	11/16/2017 14:24	11/16/2017 14:41	00:08:10	MEDIC 401
17-13046	11/16/2017 20:02	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/16/2017 20:02	11/16/2017 20:05	11/16/2017 20:13	11/16/2017 20:38	11/16/2017 20:38	11/16/2017 20:38	00:10:37	MEDIC 401
17-13068	11/17/2017 09:50	EMERGENCY SCENE	ST. JOHN TULSA	11/17/2017 09:51	11/17/2017 09:51	11/17/2017 09:54	11/17/2017 10:30	11/17/2017 10:31	11/17/2017 10:53	00:04:30	MEDIC 401
17-13090	11/17/2017 17:58	EMERGENCY SCENE	ST. JOHN TULSA	11/17/2017 17:58	11/17/2017 18:01	11/17/2017 18:06	11/17/2017 18:18	11/17/2017 18:38	11/17/2017 18:57	00:08:07	MEDIC 401
17-13120	11/18/2017 16:04	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/18/2017 16:05	11/18/2017 16:06	11/18/2017 16:10	11/18/2017 16:28	11/18/2017 16:28	11/18/2017 16:28	00:05:42	MEDIC 401
17-13128	11/18/2017 17:45	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/18/2017 17:47	11/18/2017 17:48	11/18/2017 17:51	11/18/2017 18:33	11/18/2017 18:33	11/18/2017 18:34	00:06:34	MEDIC 401
17-13133	11/18/2017 23:15	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/18/2017 23:16	11/18/2017 23:16	11/18/2017 23:16	11/19/2017 00:04	11/19/2017 00:04	11/19/2017 00:52	00:05:52	MEDIC 401
17-13141	11/19/2017 10:11	EMERGENCY SCENE	ST. JOHN TULSA	11/19/2017 10:12	11/19/2017 10:17	11/19/2017 10:41	11/19/2017 11:19	11/19/2017 11:32	11/19/2017 12:01	00:06:10	MEDIC 401
17-13144	11/19/2017 13:15	EMERGENCY SCENE	ST. FRANCIS TULSA	11/19/2017 13:20	11/19/2017 13:20	11/19/2017 13:24	11/19/2017 13:54	11/19/2017 14:20	11/19/2017 14:40	00:08:30	MEDIC 401
17-13153	11/19/2017 18:27	EMERGENCY SCENE	DOA - DEAD ON ARRIVAL	11/19/2017 18:28	11/19/2017 18:29	11/19/2017 18:31	11/19/2017 18:53	11/19/2017 21:46		00:04:13	MEDIC 401
17-13154	11/19/2017 21:24	EMERGENCY SCENE	ST. JOHN SAPULPA	11/19/2017 21:24	11/19/2017 21:25	11/19/2017 21:29	11/19/2017 21:42	11/19/2017 21:56	11/19/2017 22:07	00:04:44	MEDIC 101
17-13160	11/20/2017 01:16	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/20/2017 01:20	11/20/2017 01:20	11/20/2017 01:23	11/20/2017 01:28	11/20/2017 01:49	11/20/2017 01:49	00:11:32	MEDIC 401
17-13167	11/20/2017 08:40	EMERGENCY SCENE	ST. FRANCIS TULSA	11/20/2017 08:40	11/20/2017 08:41	11/20/2017 08:43	11/20/2017 09:02	11/20/2017 09:22	11/20/2017 09:43	00:03:41	MEDIC 401
17-13174	11/20/2017 09:36	EMERGENCY SCENE	ST. FRANCIS TULSA	11/20/2017 09:36	11/20/2017 09:37	11/20/2017 09:40	11/20/2017 09:54	11/20/2017 10:12	11/20/2017 11:05	00:04:37	MEDIC 110
17-13177	11/20/2017 09:53	EMERGENCY SCENE	LANDING ZONE	11/20/2017 09:54	11/20/2017 10:02	11/20/2017 10:02	11/20/2017 10:28	11/20/2017 10:28	11/20/2017 10:28	00:08:28	MEDIC 401
17-13186	11/20/2017 11:52	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	11/20/2017 11:53	11/20/2017 11:53	11/20/2017 11:59	11/20/2017 12:40	11/20/2017 12:40	11/20/2017 12:40	00:06:52	MEDIC 401
17-13195	11/20/2017 13:17	EMERGENCY SCENE	ST. JOHN TULSA	11/20/2017 13:17	11/20/2017 13:18	11/20/2017 13:24	11/20/2017 13:28	11/20/2017 13:45	11/20/2017 14:15	00:04:14	MEDIC 401
17-13206	11/20/2017 18:29	EMERGENCY SCENE	NO PATIENT FOUND	11/20/2017 18:29	11/20/2017 18:30	11/20/2017 18:34	11/20/2017 18:42	11/20/2017 18:42	11/20/2017 18:42	00:05:07	MEDIC 401
17-13220	11/21/2017 07:09	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	11/21/2017 07:10	11/21/2017 07:12	11/21/2017 07:17	11/21/2017 07:28	11/21/2017 07:28	11/21/2017 07:28	00:08:07	MEDIC 401
17-13222	11/21/2017 08:03	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	11/21/2017 08:04	11/21/2017 08:05	11/21/2017 08:05	11/21/2017 08:34	11/21/2017 09:25	11/21/2017 09:50	00:05:10	MEDIC 401
17-13249	11/21/2017 22:26	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	11/21/2017 22:26	11/21/2017 22:28	11/21/2017 22:32	11/21/2017 22:49	11/21/2017 23:12	11/21/2017 23:34	00:06:16	MEDIC 401
17-13290	11/22/2017 20										

17-13574	11/30/2017 10:48	EMERGENCY SCENE	ST. FRANCIS SOUTH	11/30/2017 10:49	11/30/2017 10:49	11/30/2017 10:52	11/30/2017 11:25	11/30/2017 11:45	11/30/2017 12:17	00:03:35	MEDIC 401
17-13579	11/30/2017 11:31	EMERGENCY SCENE	UNK	11/30/2017 11:31							MUTUAL AID RECEIVED
17-13585	11/30/2017 12:07	EMERGENCY SCENE	UNK	11/30/2017 12:15							MUTUAL AID RECEIVED
17-13610	12/1/2017 01:37	EMERGENCY SCENE	ST. FRANCIS SOUTH	12/1/2017 01:38	12/1/2017 01:40	12/1/2017 01:44	12/1/2017 02:13	12/1/2017 02:27	12/1/2017 02:41	00:06:13	MEDIC 401
17-13634	12/1/2017 12:24	EMERGENCY SCENE	ST. FRANCIS SOUTH	12/1/2017 12:25	12/1/2017 12:28	12/1/2017 12:28	12/1/2017 12:44	12/1/2017 13:28	12/1/2017 13:28	00:03:15	MEDIC 401
17-13642	12/1/2017 15:11	EMERGENCY SCENE	HILLCREST SOUTH	12/1/2017 15:11	12/1/2017 15:14	12/1/2017 15:15	12/1/2017 15:40	12/1/2017 15:55	12/1/2017 16:08	00:03:09	MEDIC 401
17-13650	12/1/2017 19:55	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/1/2017 19:55	12/1/2017 19:57	12/1/2017 19:57	12/1/2017 19:59	12/1/2017 20:34	12/1/2017 20:34	00:04:45	MEDIC 401
17-13653	12/1/2017 19:55	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/1/2017 19:55	12/1/2017 19:57	12/1/2017 19:59	12/1/2017 20:34	12/1/2017 20:34	12/1/2017 20:34	00:04:45	MEDIC 401
17-13654	12/1/2017 19:55	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/1/2017 19:55	12/1/2017 19:57	12/1/2017 19:59	12/1/2017 20:34	12/1/2017 20:34	12/1/2017 20:34	00:04:45	MEDIC 401
17-13655	12/1/2017 20:41	EMERGENCY SCENE	ST. FRANCIS TULSA	12/1/2017 20:41	12/1/2017 20:41	12/1/2017 20:46	12/1/2017 20:53	12/1/2017 21:11	12/1/2017 21:39	00:05:20	MEDIC 401
17-13660	12/2/2017 02:39	EMERGENCY SCENE	ST. JOHN SAPULPA	12/2/2017 01:39	12/2/2017 01:39	12/2/2017 01:45	12/2/2017 01:59	12/2/2017 02:03	12/2/2017 02:21	00:06:19	MEDIC 401
17-13669	12/2/2017 12:37	EMERGENCY SCENE	ST. FRANCIS TULSA	12/2/2017 12:38	12/2/2017 12:40	12/2/2017 12:46	12/2/2017 12:59	12/2/2017 13:14	12/2/2017 13:48	00:08:34	MEDIC 401
17-13673	12/2/2017 14:39	EMERGENCY SCENE	ST. JOHN TULSA	12/2/2017 14:40	12/2/2017 14:41	12/2/2017 14:46	12/2/2017 15:12	12/2/2017 15:35	12/2/2017 15:51	00:07:03	MEDIC 401
17-13681	12/2/2017 18:12	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/2/2017 18:12	12/2/2017 18:14	12/2/2017 18:16	12/2/2017 18:26	12/2/2017 18:26	12/2/2017 18:26	00:04:00	MEDIC 401
17-13682	12/2/2017 18:23	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/2/2017 18:24	12/2/2017 18:26	12/2/2017 18:27	12/2/2017 18:34	12/2/2017 18:34	12/2/2017 18:34	00:03:51	MEDIC 401
17-13692	12/3/2017 03:59	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	12/3/2017 03:59	12/3/2017 03:59	12/3/2017 04:05	12/3/2017 04:24	12/3/2017 04:45	12/3/2017 05:15	00:05:47	MEDIC 401
17-13696	12/3/2017 08:56	EMERGENCY SCENE	ST. JOHN SAPULPA	12/3/2017 08:57	12/3/2017 08:58	12/3/2017 09:00	12/3/2017 09:10	12/3/2017 09:26	12/3/2017 09:57	00:03:47	MEDIC 401
17-13699	12/3/2017 09:53	EMERGENCY SCENE	ST. JOHN SAPULPA	12/3/2017 09:54	12/3/2017 09:55	12/3/2017 09:55	12/3/2017 10:08	12/3/2017 10:26	12/3/2017 10:34	00:02:19	MEDIC 401
17-13700	12/3/2017 11:18	EMERGENCY SCENE	ST. FRANCIS TULSA	12/3/2017 11:19	12/3/2017 11:20	12/3/2017 11:26	12/3/2017 11:46	12/3/2017 12:09	12/3/2017 12:35	00:08:15	MEDIC 401
17-13704	12/3/2017 15:00	EMERGENCY SCENE	SIGNED PATIENT REFUSAL	12/3/2017 15:01	12/3/2017 15:03	12/3/2017 15:06	12/3/2017 15:15	12/3/2017 15:15	12/3/2017 15:15	00:05:51	MEDIC 401
17-13708	12/3/2017 17:46	EMERGENCY SCENE	ST. JOHN SAPULPA	12/3/2017 17:47	12/3/2017 17:50	12/3/2017 17:53	12/3/2017 18:03	12/3/2017 18:19	12/3/2017 18:34	00:06:21	MEDIC 401
17-13738	12/4/2017 11:56	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	12/4/2017 11:57	12/4/2017 11:58	12/4/2017 12:01	12/4/2017 12:31	12/4/2017 12:52	12/4/2017 13:12	00:04:21	MEDIC 401
17-13746	12/4/2017 13:32	EMERGENCY SCENE	CANCELLED BY PD OR OTHER SERVICE	12/4/2017 13:33	12/4/2017 13:33	12/4/2017 13:40	12/4/2017 13:40	12/4/2017 13:40	12/4/2017 13:40	00:07:40	MEDIC 401
17-13748	12/4/2017 13:41	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	12/4/2017 13:42	12/4/2017 13:43	12/4/2017 13:46	12/4/2017 13:59	12/4/2017 14:14	12/4/2017 14:32	00:05:01	MEDIC 401
17-13766	12/5/2017 00:28	EMERGENCY SCENE	ST. JOHN TULSA	12/5/2017 00:31	12/5/2017 00:33	12/5/2017 00:37	12/5/2017 00:56	12/5/2017 01:17	12/5/2017 02:46	00:08:48	MEDIC 401
17-13793	12/5/2017 15:04	EMERGENCY SCENE	HILLCREST MEDICAL CENTER	12/5/2017 15:09	12/5/2017 15:09	12/5/2017 15:09	12/5/2017 15:30	12/5/2017 15:50	12/5/2017 16:10	00:04:33	MEDIC 401
17-13807	12/5/2017 21:41	EMERGENCY SCENE	NO PATIENT FOUND	12/5/2017 21:41	12/5/2017 21:44	12/5/2017 21:47	12/5/2017 22:03	12/5/2017 22:03	12/5/2017 22:03	00:06:18	MEDIC 401
17-13814	12/6/2017 06:57	EMERGENCY SCENE	NO PATIENT FOUND	12/6/2017 06:58	12/6/2017 06:59	12/6/2017 07:01	12/6/2017 07:07	12/6/2017 07:07	12/6/2017 07:07	00:04:02	MEDIC 401
17-13836	12/6/2017 14:37	EMERGENCY SCENE	ST. FRANCIS TULSA	12/6/2017 14:37	12/6/2017 14:39	12/6/2017 14:45	12/6/2017 15:09	12/6/2017 15:31	12/6/2017 16:01	00:08:08	MEDIC 401
17-13841	12/6/2017 19:32	EMERGENCY SCENE	ST. JOHN TULSA	12/6/2017 19:32	12/6/2017 19:35	12/6/2017 19:37	12/6/2017 20:02	12/6/2017 20:24	12/6/2017 20:44	00:05:01	MEDIC 401

**MINUTES**  
**GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT**  
**Regular Meeting**  
**November 14, 2017**

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at Council Chambers, Glenpool City Hall. Trustees present: Tim Fox, Chairman; Patricia Agee; and Brandon Kearns. Jacqueline Triplett-Lund and Momodou Ceesay, Vice-Chairman were absent.

Staff present: Susan White, District Administrator/Secretary; and Lowell Peterson, District Legal Counsel. Brian Cook with Mercy Regional EMS was also present.

- A) Chairman Fox called the meeting to order at 8:28 p.m.**
- B) Secretary White called the roll and Chairman Fox declared a quorum present.**
- C) EMS Report - Brian Cook, Director of Operations, Mercy Regional EMS**
  - Mr. Cook reviewed the EMS Activity Report for the period of September 28, 2017 - November 7, 2017. Mercy logged 154 calls during that period and maintained a 96% response time compliance.
  - Mr. Cook boasted the Spooktacular event at the Conference Center Lake was amazing and reported Mercy reps enjoyed the opportunity to participate in the community event for the local children.
  - Mercy is participating in the Glenpool High School Senior Career Internship Program. The first intern will report on November 16.
- D) District Administrator Report – Susan White, District Administrator**
  - Ms. White reported that the Fiscal Year 2016 State Audit has been published on the OSAI website and is available for review at the Treasurer's office.
- E) Scheduled Business**
  - 1) Discussion and possible action to approve minutes from October 2, and October 16, 2017 meetings.**  
**MOTION:** Trustee Agee moved, second by Trustee Kearns to approve minutes as presented.  
**FOR:** Chairman Fox; Trustee Agee; Trustee Kearns  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice Chairman Ceesay  
**Motion carried.**
  - 2) Discussion and possible action to approve purchase order(s) and receipts register totaling \$21,754.20.**  
**MOTION:** Trustee Kearns moved, second by Trustee Agee to approve purchase order and receipts register as presented and authorize payments.  
**FOR:** Trustee Agee; Trustee Kearns; Chairman Fox  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice Chairman Ceesay  
**Motion carried.**
  - 3) Discussion and possible action to approve 2018 Meeting Calendar.**  
**MOTION:** Trustee Kearns moved, second by Trustee Agee to amend Calendar to schedule January meeting on 8<sup>th</sup>, rather than the 2<sup>nd</sup> as presented, and approve as amended.  
**FOR:** Trustee Kearns; Chairman Fox; Trustee Agee  
**AGAINST:** None  
**ABSENT:** Trustee Lund; Vice Chairman Ceesay  
**Motion carried.**
- F) Adjournment.**

- There being no further business, the meeting was adjourned at 8:36 p.m.

---

Date

ATTEST:

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Clerk/Secretary

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Chairman

**To:** HONORABLE CHAIRMAN AND GEMS DISTRICT BOARD MEMBERS  
**From:** Julie Casteen, District Treasurer  
**Date:** December 6, 2017  
**Subject:** Approval of Purchase Order Receiving Report and Payment Claims as of 12/6/17 totaling \$35,367.18

**Background:**

A purchase order receiving report and a list of claims to be paid is presented to the Board monthly for approval.

**Staff Recommendation:**

Staff recommends a motion to accept the PO Receipt Register report dated 12/6/17 and approve the following payments:

P.O. Number	Account	Vendor	Description	Invoice #	Amount
18-07781	31-6-01-6225	City of Glenpool	October City Reimbursement	10/31/2017	8,171.00
18-07781	31-6-01-6225	City of Glenpool	November City Reimbursement	11/30/2017	7,247.00
18-08139	31-6-01-6236	State Auditor's Office	FY16 Audit Services	113642	7,670.21
18-07782	31-6-01-6210	Centurion Health Systems	November Ambulance Service	1565	\$ 12,000.00
18-08115	31-6-01-6202	Teleflex Medical	AirTraq #3 Blades	95308276	168.79
18-07774	31-6-01-6202	Pace Products	Medical Oxygen	112789	110.18
					<b>Total</b> <b>\$ 35,367.18</b>

**Attachments:**

1. Purchase Order Claims Register dated 12/06/17 totaling \$35,357.18
2. PO Receipt Register dated 12/06/17 totaling \$35,357.18
3. Purchase Orders and Invoices totaling \$35,357.18

PURCHASE ORDER	DESCRIPTION	VENDOR #	VENDOR NAME	DATE INVOICE	AMOUNT
DEPARTMENT: 01 - NON-DEPARTMENTAL					
18-07774	FY18 BLANKET MEDICAL OXYGEN	01-000450	PACE PRODUCTS OF TULSA	12/2017 112789	110.18
18-07781	FY18 FIRST RESPONDER/ADMI	01-000507	CITY OF GLENPOOL	12/2017 10/31/2017	8,171.00
18-07781	FY18 FIRST RESPONDER/ADMI	01-000507	CITY OF GLENPOOL	12/2017 11/30/2017	7,247.00
18-08139	FY16 AUDIT SERVICES	01-001017	STATE AUDITOR'S OFFICE	12/2017 113642	7,670.21
18-07782	AMBULANCE SERV 7/1/17- 6/	01-001267	CENTURION HEALTH SYSTEMS, DBA	12/2017 1565	12,000.00
18-08115	AirTraq Regular Size 3 x	01-001395	TELEFLEX MEDICAL INC.	12/2017 95308276	168.79

DEPARTMENT TOTAL: 35,367.18

FUND TOTAL: 35,367.18

GRAND TOTAL: 35,367.18

---

Timothy Lee Fox, Chairman



**APPROVED**

December 12, 2017

<u>PERIOD</u>	<u>G/L ACCOUNT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>FUND TOTAL</u>
12/2017	31-6-01-6202	OPERATING SUPPLIES	278.97	
12/2017	31-6-01-6210	AMBULANCE CONTRACT	12,000.00	
12/2017	31-6-01-6225	FIRST RESPONDER/ADMIN FEES	15,418.00	
12/2017	31-6-01-6236	AUDIT FEES	7,670.21	35,367.18
		GRAND TOTAL:		35,367.18

VENDOR NAME

INVOICE	POST DATE	BANK	G/L AMOUNT	ITEM AMOUNT	INVOICE AMOUNT	VENDOR TOTAL
01-000507 CITY OF GLENPOOL						15,418.00
10/31/2017	12/12/2017 31				8,171.00	
18-07781	FY18 FIRST RESPONDER/ADMIN FEE			8,171.00		
31-6-01-6225	FIRST RESPONDER/ADMIN FEES		8,171.00			
11/30/2017	12/12/2017 31				7,247.00	
18-07781	FY18 FIRST RESPONDER/ADMIN FEE			7,247.00		
31-6-01-6225	FIRST RESPONDER/ADMIN FEES		7,247.00			
01-001017 STATE AUDITOR'S OFFICE						7,670.21
113642	12/12/2017 31				7,670.21	
18-08139	FY16 AUDIT SERVICES			7,670.21		
31-6-01-6236	AUDIT FEES		7,670.21			
01-001267 CENTURION HEALTH SYSTEMS, DBA						12,000.00
1565	12/12/2017 31				12,000.00	
18-07782	AMBULANCE SERV 7/1/17-6/30/18			12,000.00		
31-6-01-6210	AMBULANCE CONTRACT		12,000.00			
01-001395 TELEFLEX MEDICAL INC.						168.79
95308276	12/12/2017 31				168.79	
18-08115	Air Traq Regular Size 3 x 2			159.96		
31-6-01-6202	OPERATING SUPPLIES		159.96			
ADDITIONAL ITEM SHIPPING				8.83		
31-6-01-6202	OPERATING SUPPLIES		8.83			
01-000450 PACE PRODUCTS OF TULSA						110.18
	12/12/2017 31				110.18	
18-07774	FY18 BLANKET - MEDICAL OXYGEN				110.18	
31-6-01-6202	OPERATING SUPPLIES		110.18			

\*\*TOTALS\*\*

35,367.18

35,367.18

35,367.18

35,367.18

## PO TOTALS BY G/L ACCOUNT

YEAR	ACCOUNT	NAME	ITEMS	=====LINE ITEM=====		=====GROUP BUDGET=====					
				AMOUNT	BUDGET	ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
						AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG	
2017-2018	31-6-01-6202	OPERATING SUPPLIES	3	278.97	15,000	934.06					
	31-6-01-6210	AMBULANCE CONTRACT	1	12,000.00	144,000	0.00					
	31-6-01-6225	FIRST RESPONDER/ADMIN F	2	15,418.00	105,300	0.00					
	31-6-01-6236	AUDIT FEES	1	7,670.21	53,703	46,032.79					
		** 17-18 YEAR TOTALS **		35,367.18							

NO ERRORS

NO WARNINGS

## PURCHASE ORDER

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 18-07781

08/07/2017

ISSUED TO: VEND #: 01-000507  
CITY OF GLENPOOL  
POOLED CASH ACCTSHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

*Julie Cusseen*

08/07/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.*Oliver* 08/07/2017

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 FIRST RESPONDER/ADMIN FEE FY18 FIRST RESPONDER/ADMIN		00020354	31 - 6-01-6225		0.00	105,300.00 *

*Partial Payment \$8,171.00*

\*\* TOTAL \*\* 105,300.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

*Julie Cusseen*

12/5/17

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITU A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYM ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES A THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



# INVOICE

## CITY OF GLENPOOL

12205 S. YUKON AVE..  
GLENPOOL, OK 74033  
PHONE (918)322-5409

TREASURER  
GEMS -  
12205 S YUKON AVE  
GLENPOOL OK 74033

**Customer Number:** 01-0172  
**Invoice Number:** 10/31/2017  
**Invoice Date:** 10/31/2017  
**Due Date:** 11/30/2017  
**P.O. #:** 18-07781

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT OCT	N/ A	MONTH	N/ A	8,171.00

94 EMS RUNS @ \$84 = \$7,896  
\$275 ADMIN FEE

OK Julie Carlson 12/3/17

\*\*\*\*\*THANK YOU\*\*\*\*\*

**TOTAL DUE**

\$8,171.00

## FY18 GEMS Admin/First Responder Reimbursements

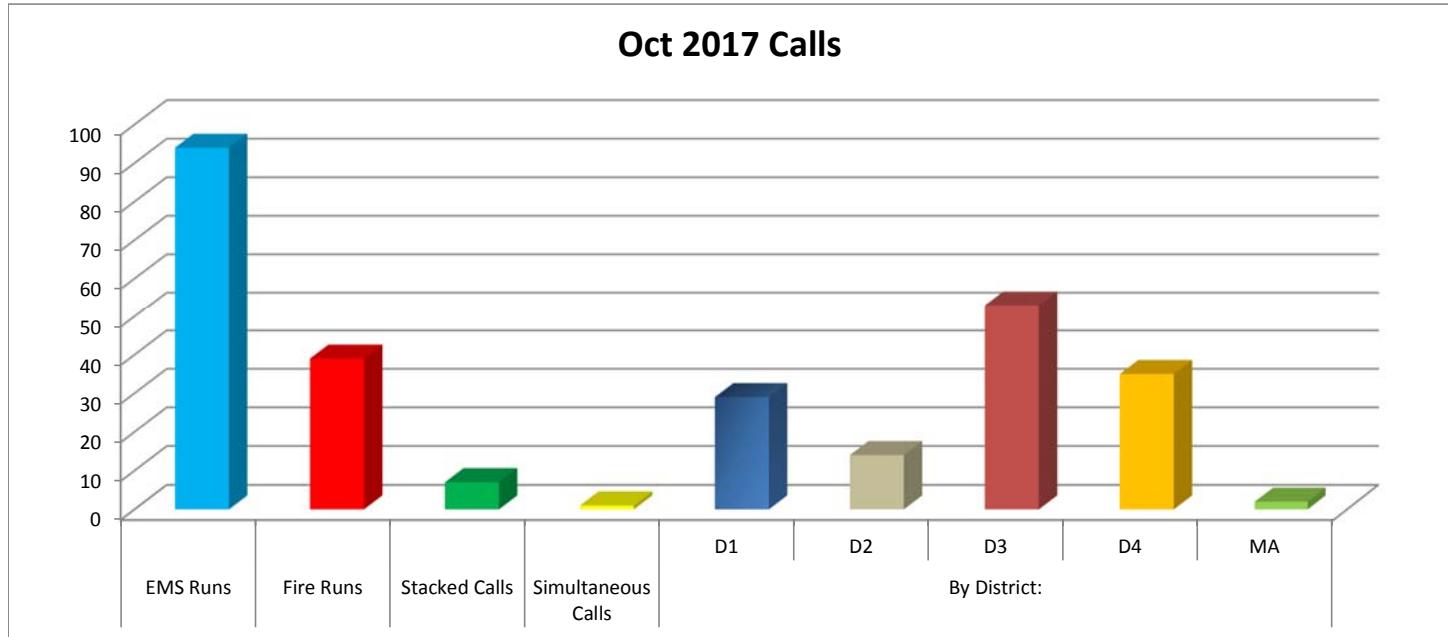
### BLANKET PO 18-07781

	July	Aug	Sept	Oct	Total Runs	@ \$84/run
<b>Total Runs</b>	<b>135</b>	<b>151</b>	<b>122</b>	<b>133</b>	541	
<b>Fire runs</b>	37	50	33	39	159	
<b>EMR runs</b>	98	101	89	94	382	\$ 32,088
<b>EMR Ratio</b>	73%	67%	73%	71%	71%	
<b>Run Rate</b>	\$ 84	\$ 84	\$ 84	\$ 84		
<b>Admin</b>	\$ 275	\$ 275	\$ 275	\$ 275	\$ 1,100	\$ 1,100
<b>Overtime</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 8,507</b>	<b>\$ 8,759</b>	<b>\$ 7,751</b>	<b>\$ 8,171</b>	<b>\$ 33,188</b>	<b>\$ 33,188</b>

AMOUNT DUE OCT \$ 8,171.00 Blanket PO 18-07781  
31-6-01-6225

## Glenpool Fire Department Operations October 2017

Run Type	# of Calls	Totals Calls	Percentage
EMS Runs	94	133	71%
Fire Runs	39		29%
Stacked Calls	7		5%
Simultaneous Calls	1		1%
By District:			
D1	29		22%
D2	14		11%
D3	53		40%
D4	35		26%
MA	2		2%



P U R C H A S E   O R D E R  
CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 18-07781 08/07/2017

ISSUED TO: VEND #: 01-000507  
CITY OF GLENPOOL  
POOLED CASH ACCT

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

*Julie Casteau*

08/07/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION

08/07/2017

*Julie Casteau*  
ENCUMBRANCE OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 FIRST RESPONDER/ADMIN FEE FY18 FIRST RESPONDER/ADMIN		00020354	31-6-01-6225		0.00	105,300.00 *

*Partial Payment 1,247.00*

\*\* TOTAL \*\* 105,300.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

*Julie Casteau*

OFFICER OR DEPARTMENT HEAD IN CHARGE

*12/4/17*

DATE

62 O.S. SECTION 310.9 AND 14 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



# INVOICE

**CITY OF GLENPOOL**  
12205 S. YUKON AVE..  
GLENPOOL, OK 74033  
PHONE (918)322-5409

TREASURER  
GEMS -  
12205 S YUKON AVE  
GLENPOOL OK 74033

**Customer Number:** 01-0172

**Invoice Number:** 11/30/2017

**Invoice Date:** 12/04/2017

**Due Date:** 12/31/2017

**P.O. #:** 18-07781

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
GEMS REIMBURSEMENT NOV	N/A	MONTH	N/A	7,247.00

83 RUNS @ \$84 = \$6,972  
\$275.00 ADMIN FEE

OK Jim Castell 12/4/17

*****THANK YOU*****	<b>TOTAL DUE</b>	\$7,247.00
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**FY18 GEMS Admin/First Responder Reimbursements**

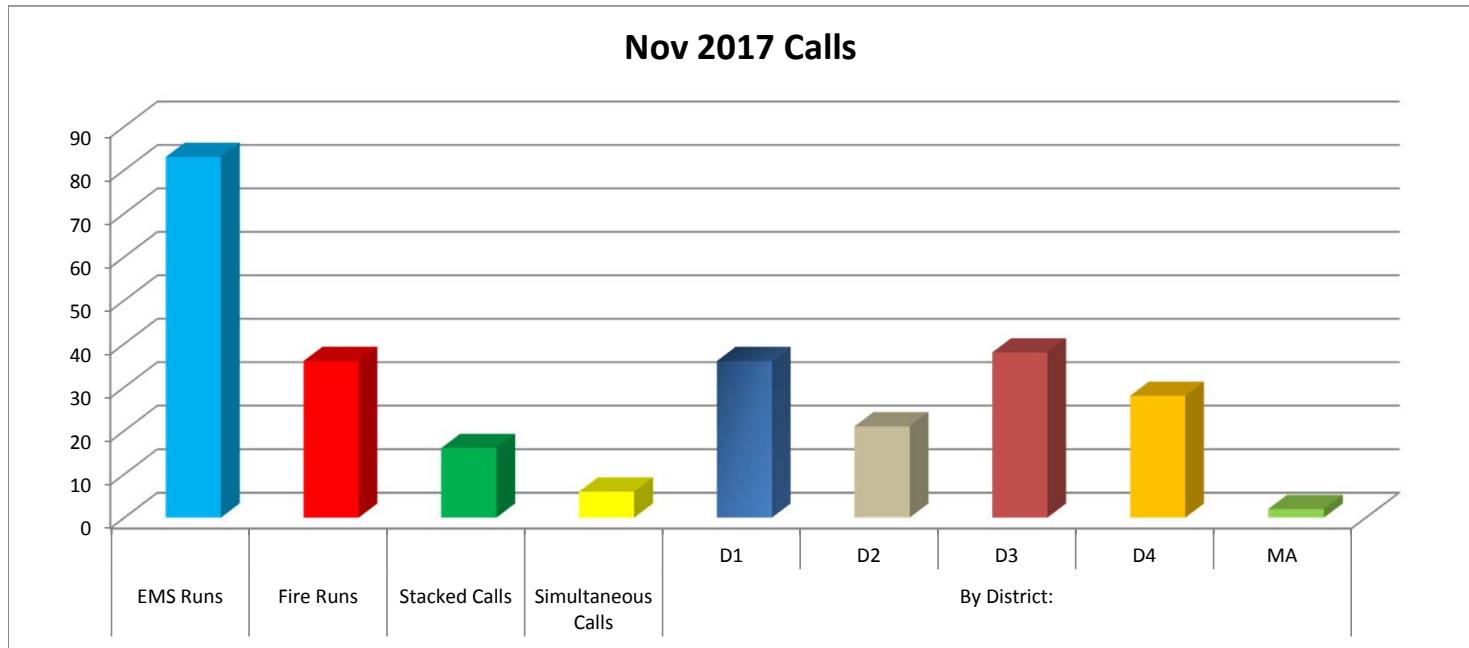
**BLANKET PO 18-07781**

	July	Aug	Sept	Oct	Nov	Total Runs	@ \$84/run
<b>Total Runs</b>	<b>135</b>	<b>151</b>	<b>122</b>	<b>133</b>	<b>119</b>	660	
<b>Fire runs</b>	37	50	33	39	36	195	
<b>EMR runs</b>	98	101	89	94	83	465	\$ 39,060
<b>EMR Ratio</b>	73%	67%	73%	71%	70%	70%	
<b>Run Rate</b>	\$ 84	\$ 84	\$ 84	\$ 84	\$ 84		
<b>Admin</b>	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 1,375	\$ 1,375
<b>Overtime</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 8,507</b>	<b>\$ 8,759</b>	<b>\$ 7,751</b>	<b>\$ 8,171</b>	<b>\$ 7,247</b>	<b>\$ 40,435</b>	<b>\$ 40,435</b>

AMOUNT DUE NOV \$ 7,247.00 Blanket PO 18-07781  
31-6-01-6225

## Glenpool Fire Department Operations November 2017

Run Type	# of Calls	Totals Calls	Percentage
EMS Runs	83	119	70%
Fire Runs	36		30%
Stacked Calls	16		13%
Simultaneous Calls	6		5%
By District:			
D1	36		30%
D2	21		18%
D3	38		32%
D4	28		24%
MA	2		2%



P U R C H A S E   O R D E R  
CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 18-08139

12/04/2017

ISSUED TO: VEND #: 01-001017  
STATE AUDITOR'S OFFICE  
2300 NORTH LINCOLN BLVD  
ROOM 100 STATE CAPITOL  
OKLAHOMA CITY, OK 73105-48

SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

*Juliie Casleton*

12/04/2017

BUYING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

12/04/2017

*Debra*

ENCUMBRING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY16 AUDIT SERVICES FY16 AUDIT SERVICES		00020851	31 -6-01-6236		0.00	7,670.21 *

\*\* TOTAL \*\* 7,670.21

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

*Juliie Casleton*

OFFICER OR DEPARTMENT HEAD IN CHARGE

*12/14/17*

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OR MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AND INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.



# Oklahoma State Auditor & Inspector

2300 N. Lincoln Blvd. • State Capitol, Room 100 • Oklahoma City, OK 73105 • Phone: 405.521.3495 • Fax: 405.521.3426

November 21, 2017

Invoice: 113642

Susan White  
Glenpool Area EMS Dist c  
12205 S. Yukon  
Glenpool, OK 74033

## INVOICE FOR AUDITING SERVICES

*DUE UPON RECEIPT*

Glenpool Area EMS Dist  
GlenpoolEMS.5304916  
FY: June 30, 2016

Services For The Period:  
4/1/2017 TO 10/31/2017

	Hours	Amount
Total Professional Services	103:45	\$6,990.00
Travel and Misc		\$680.21
<b>Audit costs for this billing period</b>		<b>\$7,670.21</b>
<b>Total Amount Payable To The State Auditor's Office</b>		<b>\$7,670.21</b>

OK June Audit 12/3/17

For billing inquiries, please contact Janet Waswo, 405-521-2149 or [jwaswo@sai.ok.gov](mailto:jwaswo@sai.ok.gov)

---

Posting Date: 11/21/2017 Fund Type: 1000 Business Unit: 30000 Class Funding: 20000 Account: 454103 53

Please return a copy of this invoice with payment to:

2300 North Lincoln Boulevard, Room 100 State Capitol, Oklahoma City, OK 73105-4801, (405) 521-3495, Fax (405) 521-3426

## PURCHASE ORDER

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 18-07782

08/07/2017

ISSUED TO: VEND #: 01-001267  
CENTURION HEALTH SYSTEMS,  
MERCY REGIONAL OKLAHOMA  
9106 N. GARNETT RD.  
OWASSO, OK 74055SHIP TO:  
GEMS  
14566 S. ELWOOD  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

*Jill Cestel*

08/07/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATION.

08/07/2017

*Jill Cestel*

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	AMBULANCE SERV 7/1/17-6/30/18 AMBULANCE SERV 7/1/17- 6/30/18		00020348	31-6-01-6210		0.00	144,000.00 *

*1565 = 12,000. 00**Nov 2017**Partial Payment 12,000. 00*  
\*\* TOTAL \*\* 144,000.00

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

*Jill Cestel*

12/3/17

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

THE VENDOR SHALL FURNISH ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS. A CLEAR DESCRIPTION OF EACH ITEM PURCHASED IT'S PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE, AND DATE OF THE PURCHASE.

Mercy Regional Oklahoma

Owasso, OK 74055  
Centurion Health Systems

# Invoice

Date	Invoice #
11/16/2017	1565

Bill To
Glenpool City Accounts Payable 12205 S Yukon Ave Glenpool, Ok 74033

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	ALS Ambulance Subsidy for November	12,000.00	12,000.00

RECEIVED -

BY NOV 17 2017

A/P-FIN: STEPHEN

Phone #	Fax #	Total	\$12,000.00
9186095800	918-609-5799		

## PURCHASE ORDER

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
PURCHASE ORDER # 18-08115

11/20/2017

ISSUED TO: VEND #: 01-001395  
TELEFLEX MEDICAL INC.  
550 E SWEDESFORD ROAD  
SUITE 400  
WAYNE, PA 19087SHIP TO:  
GLENPOOL FIRE DEPT.  
PUBLIC SAFETY BUILDING  
14536 S. ELWOOD AVE  
GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

Jill Casten

11/20/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN  
ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT  
THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF  
SAID APPROPRIATIONJohn D. 11/20/2017

ENCUMBERING OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	Air Traq Regular Size 3 x 2 Regular Size 3 - two per box, two boxes AirTraq Regular Size 3 x 2		00020820	31 - 6-01-6202		0.00	159.96 *
					Freight		<u>8.83</u>
							<u>168.79</u>

\*\* TOTAL \*\*

-159.96

168.79

\*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

Jill Casten

12/3/17

OFFICER OR DEPARTMENT HEAD IN CHARGE

DATE

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# Teleflex®

3015 Carrington Mill Blvd, Suite 300  
Morrisville, NC 27560  
USA

Bill To Party      Account No. 2001257

T2 P1 \*\*\*\*\*AUTO\*\*MIXED AADC 275  
##-0001-##-1-208-208-486  
CITY OF GLENPOOL  
12205 SOUTH YUKON AVENUE  
GLENPOOL OK 74033-6635  
USA

## Invoice

Number	Date	Page	Due Date
95308276	11/22/2017	Page 1 of 1	12/22/2017
Payer Account No. 2001257			

Ship To Party      Account No. 2001257  
CITY OF GLENPOOL  
PO# 18-08115  
12205 SOUTH YUKON AVENUE  
GLENPOOL, OK 74033-6635  
USA

### Payment Remittance Address:

Teleflex Medical  
PO Box 601608  
Charlotte, NC 28260-1608

### Wire Transfer Remittance:

Wells Fargo Bank, NA, Charlotte, NC  
Account No. 2000003325667  
Routing/ABA No. 121000248  
SWIFT Code: WFBUS6S

### Overnight Remittance Address:

Teleflex Medical c/o Wells Fargo Bank, NA  
PO Box 601608  
1525 West W.T. Harris Blvd - 2C2  
Charlotte, NC 28262

Purchase Order Number	Sales Order Number	Order Placed By	Delivery Number	Carrier/Level of Service			
18-08115	3803081	Debbie Self	8001864556	UPS			
Tracking Number	Freight Terms	Incoterms	Payment Terms	Currency			
1Z6069230375549632	Pre-pay & Add	FOB ORIGIN	Net 30	USD			
Line	Material	Material Description	UOM	Shipped Qty	Back Order Qty	Unit Price	Total
000010	A-011	AIRTRAQ SP - REGULAR SIZE 3  Brand: Rusch Batch Number: I-17060801	CS	2	0	79.98	159.96
				Sub-Total			159.96
				Freight			8.83
				Tax			0.00
				Total USD			168.79

The terms on our Acknowledgment and Invoices state Teleflex's entire contract. Teleflex shall not be bound by any different, additional or conflicting terms and conditions contained in Buyer's Purchase Order unless expressly agreed to in writing by Teleflex. Teleflex's Acknowledgment will not hereafter be subject to any change, modification or conflicting language without Teleflex's prior written consent.

Tel 866-246-6990 | Email cs@teleflex.com | www.teleflex.com | EIN: 95-1867330

RECEIVED  
DEC 01 2017  
BY N/P-FIN: GEERFOOT

OK Klein-Ahlem  
12/3/17

## Packing List

Delivery No. 8001864556	Delivery Date 11/22/2017	Page 1 of 1
----------------------------	-----------------------------	----------------

Sold To Party Account No. 2001257  
 City of Glenpool  
 12205 South Yukon Avenue  
 Glenpool OK 74033-6635  
 USA

Ship To Party Account No. 2001257  
 City of Glenpool  
 PO# 18-08115  
 12205 South Yukon Avenue  
 Glenpool OK 74033-6635  
 USA

Forwarding Agent Account No. 600056  
 UPS  
 LOCK BOX 577  
 CAROL STREAM IL 60132-0577

Purchase Order No.	Sales Order	Shipping Point	Freight Terms	IncoTerms
18-08115	3803081	Olive Branch Ship Point (Std)	Pre-pay & Add	FOB - ORIGIN
Tracking No.	Container	Seal	Transportation	Vessel
			UPS	
Delivery Priority	Route			
01 UPS Ground	STDRTE Standard Route			

Line	Material	Brand	Material Description	UOM	Order Qty.	Back Ord.	Quantity Shipped	Weight
10	A-011	Rusch	AIRTRAQ SP - REGULAR SIZE 3 Batch No. I-17060801	CS	2	0	2	2.400 LB
<b>Total Shipping Units: 00001</b>								
Weight: 3.400 LB								
Unit of Measure Description: CASE								
Total Units: 2.000								

Comments:

OK per Paul Newton  
 DR 11/3/17

RECEIVED  
 KGV 25 Nov  
 BY A/P-FIN. STEPHAN

## PURCHASE ORDER

CITY OF GLENPOOL, OK

Email invoices: AP@cityofglenpool.com

Subject line must include PO and Vendor name or emails will be rejected  
 PURCHASE ORDER # 18-07774 07/24/2017

ISSUED TO: VEND #: 01-000450  
 PACE PRODUCTS OF TULSA  
 9513 E 55TH ST, STE B  
 TULSA, OK 74145

SHIP TO:  
 GEMS  
 14566 S. ELWOOD  
 GLENPOOL, OK 74033

I HEREBY APPROVE THE ISSUANCE OF THIS PURCHASE ORDER.

*Julie Easteen*

07/24/2017

PURCHASING OFFICER

DATE

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.

*John R.* 07/24/2017*John R.* ENCUMBRANCE OFFICER

DATE

UNITS	DESCRIPTION	INV PART NUMBER	REQUEST	G/L ACCOUNT	PROJ	PRICE	AMOUNT
0.00	FY18 BLANKET- MEDICAL OXYGEN FY18 BLANKET- MEDICAL OXYGEN		00020352	31 -6-01-6202		0.00	1,100.00 *

*112789 = 110.18*

*Partial Payment* *110.18*  
 \*\* TOTAL \*\* *1,100.00*

## \*\*\* APPROVAL FOR PURCHASE \*\*\*

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT OF THIS CITY. THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE AMOUNT INDICATED ABOVE.

*Julie Easteen*

OFFICER OR DEPARTMENT HEAD IN CHARGE

*12/5/17*

DATE

62 O.S. SECTION 310.9 AND 74 O.S. SECTION 3109, PROVIDES THAT THE VENDOR'S SUBMISSION OF AN INVOICE OR ACCEPTANCE OF PAYMENT PURSUANT TO THIS PURCHASE CONSTITUTES A STATEMENT BY THE VENDOR THAT THE INVOICE OR CLAIM IS TRUE AND CORRECT. THE WORK, SERVICES OR MATERIALS AS SHOWN BY THE INVOICE OR CLAIM HAVE BEEN COMPLETED OR SUPPLIED IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE VENDOR, AND THE VENDOR HAS MADE NO PAYMENT, DIRECTLY OR INDIRECTLY, TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THIS STATE OR ANY COUNTY OR POLITICAL SUBDIVISION OF THE STATE OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT. ANY VENDOR WHO SUBMITS AN INVOICE OR ACCEPTS PAYMENT PURSUANT TO THIS PURCHASE ORDER SHALL BE DEEMED TO ADOPT AND AFFIRM THE STATEMENT CONTAINED IN THIS PURCHASE ORDER UNLESS THE VENDOR STATES ON THE INVOICE THAT THE STATEMENT IS INCORRECT IN WHOLE OR IN PART; AND THE CITY OF GLENPOOL OR ITS RELATED ENTITIES AS THEIR INTEREST MAY APPEAR, MAY RECOVER FROM THE VENDOR THE FULL AMOUNT PAID PURSUANT TO THE PURCHASE ORDER IF THE STATEMENT ADOPTED AND AFFIRMED BY THE VENDOR IS FALSE.

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# PACE Products of Tulsa

# Invoice

9513 E. 56th St., Ste., B  
Tulsa, OK 74145  
Phone: (918) 663-0555  
Fax: (918) 665-6434

NO. 112789

Date: Nov 29, 2017

PO #

Sold To:

CITY OF GLENPOOL FIRE DEPT.  
FIRE DEPT ATT PAUL NEWTON  
12205 S. YUKON AVE.  
GLENPOOL, OK 74033

Phone 918-322-2172

Customer ID: CIT001

Ship Date: Nov 29, 2017

Due Date: Nov 29, 2017

Terms: C.O.D.

Ship to:

CITY OF GLENPOOL FIRE DEPT.  
FIRE DEPT ATT PAUL NEWTON  
12205 S. YUKON AVE.  
GLENPOOL, OK 74033

Shipped Via: Pace Delivery

Driver: *Remy*

Time:

Ordered	Returned	Product Description	Unit Price	Extension
6	<i>(C)</i>	OXYGEN/USP-D10SCF Cylinder Serial No: No: Psi:	Lot	15.03 90.18
1		<i>P23704-295- N/A</i> DELIVERY CHARGE	20.00	20.00
		<i>BW0 31320-104</i>		
		<i>BV 21919-258</i>		
		<i>BW0 28849-291</i>		
		<i>BWD 31328-258</i>		
		<i>BW0 28773-316</i>		

RECEIVED  
BY APP-FIN: GLENPOOL  
DEC 05 2017

NORMAL DELIVERY-Please allow 24-72 hours for delivery after placing order. All orders are sent to dispatch immediately after called in. Occasionally you may receive an order on the same day. See same day emergency service for guaranteed delivery. Please call early to avoid service disruption and outages.

SAME DAY/EMERGENCY SERVICE-De very guaranteed for same day delivery  
\$25.00 -Hotshot Fee + Delivery, some restrictions apply. After hours Fee \$50.00 +  
Delivery

Received By: *[Signature]*

Cylinders remain the property of Pace Products. Customer owned cylinders on record.  
Rental, Cylinders by Contract, Loaned Cylinders by Contract. Prices reflect the purchase of  
product only. Terms are noted on invoice. Finance charges applied to all past due invoices.  
18% APR with a \$2 minimum, calculated end of month ending balance. Any credit used  
must be applied to the same account the credit was issued. Cylinders, safety caps, etc. are  
the responsibility of the customer while in use. All Pace Products' property must remain at  
location of delivery. To relocate or report problems contact Pace Products of Tulsa, Inc. at  
(918) 663-0555.

Subtotal	110.18
Sales Tax	
Invoice Amount	110.18
Payment Received	0.00
Ck #:	
<b>TOTAL</b>	<b>110.18</b>

**NOTICE: Please pay from Invoice. Statements will only be mailed upon  
request, with Rental Invoice or Maintenance Invoice, or when account  
becomes delinquent.**