

NOTICE  
GLENPOOL BOARD OF ADJUSTMENT  
REGULAR MEETING

A Regular Session of the Glenpool Board of Adjustment will be held at 6:30 p.m. on Monday, February 13<sup>th</sup>, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

*The Board of Adjustment welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the Planning Director "PRIOR TO THE CALL TO ORDER"*

AGENDA

- A) Call to Order – Richard Watts, Chairman
- B) Roll Call, declaration of quorum – Rick Malone, Secretary; Richard Watts, Chairman
- C) Scheduled Business
  - 1) Discussion and possible action to approve minutes from December 12<sup>th</sup>, 2016.
  - 2) Discussion and possible action to approve, conditionally approve, or disapprove: GBOA #451 a request by Sundown Marine for a Special Exception to allow a LED sign to be added to their existing signage in front of the building located at 15916 South Union Ave. Glenpool, Ok 74033.
- D) Adjournment

This notice and agenda was posted at Glenpool City Hall Building, 12205 South Yukon Ave, Glenpool, Oklahoma on 2/10/17, at 3:30 pm.

Signed: Rick Malone  
City Planner

## **MINUTES OF PUBLIC HEARING GLENPOOL BOARD OF ADJUSTMENT**

A Regular Session of the Glenpool Board of Adjustment was held at 6:30 p.m. on Monday, December 12<sup>th</sup>, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

### **AGENDA**

**A) Call to Order – Joyce Calvert, Vice-Chairman**

Vice Chairman Calvert called the meeting to order at 6:35 pm and requested a roll call.

**B) Roll Call, declaration of quorum – Rick Malone, Secretary; Joyce Calvert, Vice-Chairman**

Members present: Howard Nelson, Joyce Calvert, Shayne Buchanan, Debra Cutsor

Members absent: Richard Watts, came in at 6:45pm

Vice-Chairman Calvert declared a quorum present.

**C) Scheduled Business**

**1) Discussion and possible action to approve minutes from November 14<sup>th</sup>, 2016.**

Motion: Debra Cutsor to approve the minutes as written.

Second: Howard Nelson

Voting Aye: Howard Nelson, Joyce Calvert, Shayne Buchanan, Debra Cutsor

Voting Nay: None

Abstaining: None

Motion Passed: 4-0-0

**2) Review and possible action to approve 2017 Meeting Calendar.**

Motion: Howard Nelson made a motion to approve the 2017 Meeting Calendar.

Second: Debra Cutsor

Voting Aye: Howard Nelson, Joyce Calvert, Shayne Buchanan, Debra Cutsor

Voting Nay: None

Abstaining: None

Motion Passed: 4-0-0

**3) Discussion and possible action to approve, conditionally approve, or disapprove: GBOA #450, a request by Danny Cluck for a variance of the side yard building setback from 15 feet to 0 feet in order to allow a detached accessory building located at 13795 South Oak Street.**

Motion: Shayne Buchanan made a motion to approve subject to the applicant provide a structural engineers report stating the foundation under the detached accessory building meets the current City of Glenpool Zoning Code and the owner obtain a building permit for the accessory building from the City of Glenpool.

Second: Richard Watts

Voting Aye: Richard Watts, Howard Nelson, Shayne Buchanan  
Voting Nay: Joyce Calvert, Debra Cutson  
Abstaining:  
Motion Passed: 3-2-0

**D) Adjournment**

There being no further business; Vice-Chairman Calvert declared the meeting adjourned at 6:59 p.m

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Signature: Chairman Watts

ATTEST:

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Rick Malone, Secretary

TO: GLENPOOL BOARD OF ADJUSTMENT  
FROM: RICK MALONE, CITY PLANNER  
DATE: February 13<sup>th</sup>, 2017  
Re: GBOA-451 a request by Alan Adkins for a Special Exception to allow an LED sign to their existing signage in front of Sundown Marine.  
Located: 15916 South Union Ave Glenpool, Ok 74033  
Zoning: IL (Industrial light manufacturing and research and development district)  
Size: 7.72 Acres  
Legal: Lot 1, Block 1 Southside Industrial Park II

**BACKGROUND:**

The Community Development Department received a sign permit application from Global Sign Solutions requesting to add an LED sign on the existing pole sign for Sundown Marine. I sent an email asking for them to apply for a special exception to allow this type sign as indicated in the Glenpool Zoning Code. I subsequently received the 300' radius name list from a licensed bonded abstractor from the owner in order to complete the application and to set this application for public hearing before the Board of Adjustment.

**CODE EXCERPTS:**

**11-12-21(E) 8: Use Unit 21 SIGNS**

8. All lighted signs shall maintain constant light. No flashing or intermittent type of lighted signs are allowed; provided, however, that electronic and/or LED lighted signs may be permitted by the board of adjustment, subject to the procedural and substantive requirements of this title for a special exception. The board of adjustment shall additionally consider the following in its determination:

- a. Brightness/light intensity, with the following to be considered reasonable:
  - (1) Not exceeding an illumination of seventy (70) foot-candles measured at a two foot (2') distance.
  - (2) An illuminative brightness not exceeding three hundred (300) candelas per square meter (NITs) at any time between one-half (1/2) hour after sunset until one-half (1/2) hour before sunrise or six thousand five hundred (6,500) NITs between one-half (1/2) hour before sunrise until one-half (1/2) hour after sunset.
  - (3) Notwithstanding the above, such signs should not display an illuminative brightness of such intensity or brilliance that it impairs the vision or endangers the safety and welfare of any pedestrian, cyclist, or person operating a motor vehicle.
- b. Flashing or intermittent lighting and a combination of colors such as red and blue such as could be confused with emergency vehicles or traffic control signals or cause a traffic safety hazard shall be prohibited.
- c. Movement or flashing of light and/or images, or the speed of animation, shall be maintained within the following standard.
- d. Such signs, that are flashing, intermittent or include the movement or animation of lights and/or images, are required to be equipped with:
  - (1) A default mechanism that will freeze the sign in one position or static message if a malfunction occurs; and
  - (2) A mechanism able to adjust the display's illuminative brightness automatically, according to ambient light conditions.
- e. Such signs shall not be located:
  - (1) Within fifty feet (50') of the driving surface of a signalized intersection.

## STAFF REPORT

- (2) Within twenty feet (20') of the driving surface of a street.
- (3) Within two hundred feet (200') of a residential district, other than street, highway or freeway right of way.
- (4) Within two thousand four hundred feet (2,400') of another outdoor advertising sign facing the same direction. (Ord. 665, 9-17-2012)

- Subdivision Plat: SOUTHSIDE INDUSTRIAL PARK II PLAT WAS FILED OF RECORD 2/11/16:
- Sundown Marine building permit was issued: 8/5/15

### **SURROUNDING PROPERTY:**

The subject tract is abutted in all directions by a developed single family residential subdivision zoned RS-3.

### **STAFF COMMENTS:**

Per Code, this case has been advertised in the newspaper, and the property owners with a 300' radius of the tract have been notified that this case is being heard before the Board of Adjustment.

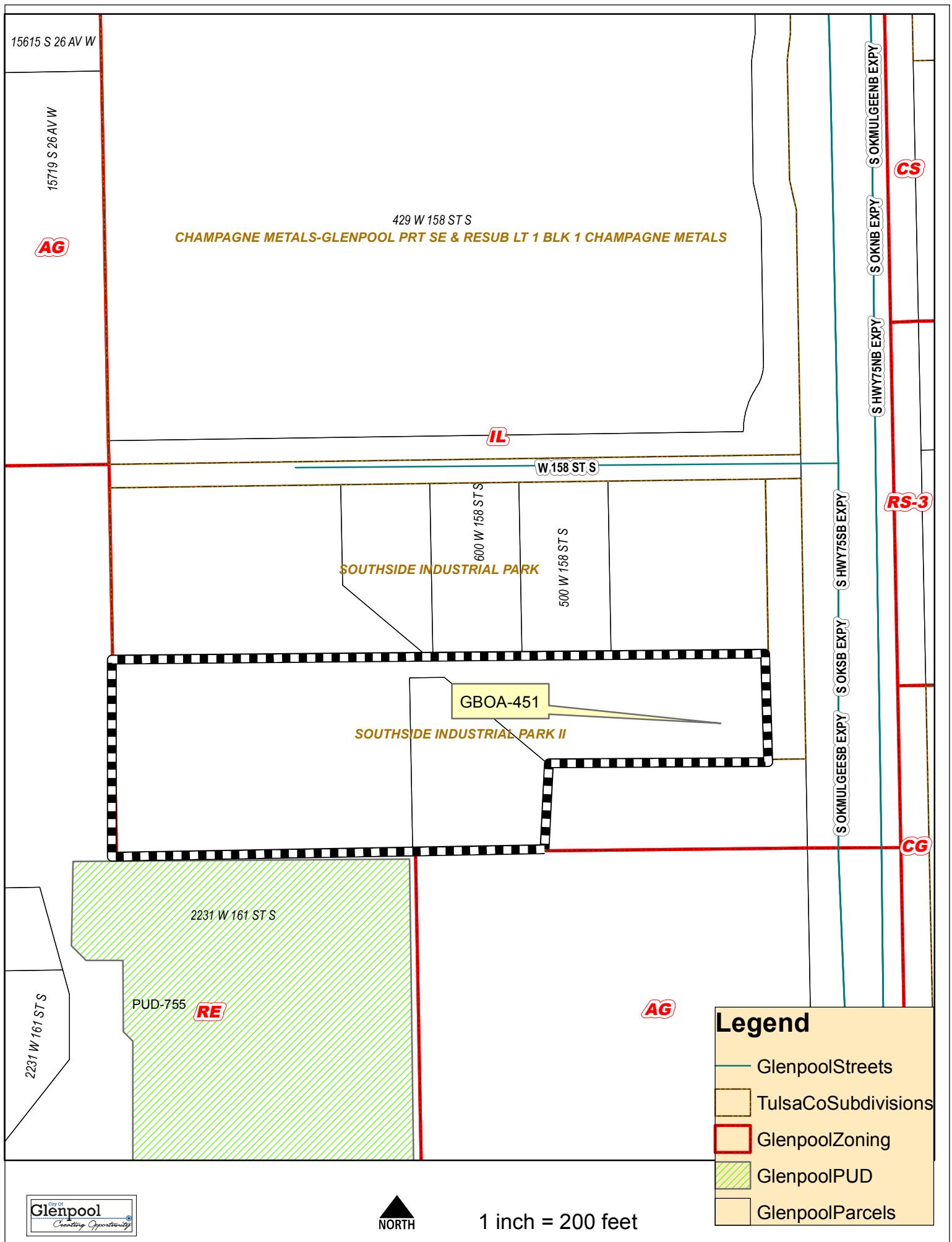
### **SPECIAL EXCEPTION:**

The Board of Adjustment shall hold the public hearing and, upon the concurring vote of three members, may grant the Special Exception after finding that the Special Exception will be:

1. In harmony with the spirit and intent of the code.  
**Staff: The Glenpool Zoning Code does make provisions to allow LED signage by Special Exception to the Board of Adjustment on a case by case basis.**
2. Will not be injurious to the neighborhood or otherwise detrimental to the public welfare.  
**Staff: To be determined by the Board of Adjustment.**
3. Provided that the Board in granting a Special Exception shall prescribe appropriate conditions and safeguards, and may require such evidence and guarantee or bonds as it may deem necessary to enforce compliance with the conditions.  
**Staff: To be determined by the Board of Adjustment.**

### **ATTACHMENTS:**

- Case Map
- Sign Elevation



# GLENPOOL BOARD OF ADJUSTMENT

12205 South Yukon Ave 2nd Floor Glenpool City Hall - Glenpool, Oklahoma 74033 (918) 209-4610 - Fax (918) 209-4611

## APPLICATION INFORMATION

RECEIVED BY: Bob DATE FILED: 1/15/14 HEARING DATE: 2/13/14 CASE NUMBER 680A-461

[ ] RESIDENTIAL [ Y ] NON-RESIDENTIAL [ ] COMBINATION BUILDING PERMIT APPLICATION NUMBER \_\_\_\_\_

## SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: Sundown Marine 15916 S Union Ave. Glenpool, Ok 74033

LEGAL DESCRIPTION: A TRACT OF LAND IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (N/2 SE/4 SE/4) OF SECTION TWENTY-TWO (22), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWELVE (12) EAST OF INDIAN BASEAND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SUVEY THEROF

PRESENT USE: Boat Sales PRESENT ZONING IL S-T-R 2272

AREA PREVIOUS CASE NUMBERS: \_\_\_\_\_ COMPREHENSIVE PLAN DESIGNATION: \_\_\_\_\_

SUBJECT: \_\_\_\_\_ SURROUNDING: \_\_\_\_\_

## INFORMATION ABOUT YOUR REQUEST

A SITE PLAN IS REQUIRED TO ILLUSTRATE YOUR REQUEST.

ACTION(S) REQUESTED: To install a small color LED (6.5' x 2') to the existing pole sign

VARIANCE SECTIONS: \_\_\_\_\_ SPECIAL EXCEPTION SECTIONS: \_\_\_\_\_ USE UNIT: \_\_\_\_\_

LIST THE SPECIFIC SECTIONS OF THE ZONING CODE THAT APPLY TO EACH ACTION YOU'RE REQUESTING.

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
NAME Sundown Marine, Inc.	NAME Alan Atkins
ADDRESS 15916 S Union Ave	ADDRESS 5280 Lake Jackson Rd
CITY, ST, ZIP Glenpool, Ok 74033	CITY, ST, ZIP Mounds, OK 74047
DAYTIME PHONE 918-321-3800	DAYTIME PHONE 918-321-3800
EMAIL sundownmarine@gmail.com	EMAIL alansundownmarine@gmail.com
I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.	
<b>SIGNATURE DATE:</b>	

DOES OWNER CONSENT TO THIS APPLICATION [ ] Y [ ] N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? \_\_\_\_\_

APPLICATION FEES			
BASE REQUEST	\$ 125.00		<u>125.00</u>
NEWSPAPER PUBLICATION WILL BE BILLED TO THE APPLICANT AND BILL MUST BE PAID PRIOR TO THE BOARD OF ADJUSTMENT MEETING			
300' PROPERTY OWNERS MAILING & POSTAGE	\$1.00 X	=	NOTICE SUBTOTAL
[ ] APPLICANT PROVIDED MAIL LIST	RECEIPT NUMBER		TOTAL AMOUNT DUE

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

## DISPOSITION

BOARD ACTION: \_\_\_\_\_  
 FINAL DATE: 2/13/14 VOTE: \_\_\_\_\_ PLAT INVOKED [ ] Y [ X ] IN PLAT NAME: WPA WAIVER [ ] Y [ N ]



17424 S. UNION AVE.  
MOUNDS, OK. 74047  
918.827.6561  
FAX: 918.827.6588

This Design is idealized  
exclusively and is not  
to be shown or distributed  
to others nor reproduced  
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written permission.

Draw#: 2K161021-1618  
Date: 10-21-2016  
Location: Glenpool  
Address: Hwy 75  
Sales Rep: John  
Drawn By: Charles  
Scale: NTS  
Client:

Approved by:

Date:

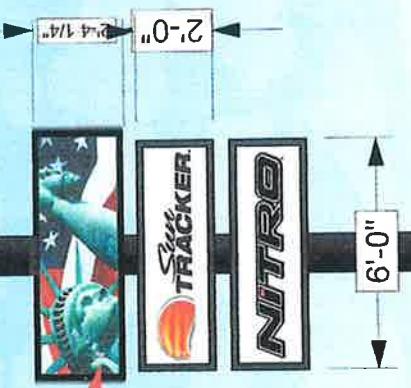
Size of sign may change based on final measurements & code restrictions. Colors depicted in this rendering may not match actual material finishes. Refer to product samples for color match.

This rendering was created at the request of the customer based on limited or no information regarding the expected structure. This is GSS Sign & Design's idealized mock-up of the elevation and may not actually represent what is designed or built.

ELECTRICAL CIRCUITS SHALL BE  
ALL IN L.C. STANDBY  
ALL ELECTRICAL CIRCUITS ARE TO COMPLY WITH  
ARTICLE 690 OF THE NATIONAL ELECTRICAL CODE AND THE  
PROPER ORGANIZATION AND SIZING OF ALL SIG-



INSTALLING  
CUSTOMER  
PROVIDED LED





17424 S. UNION AVE.

MOUNDS, OK 74047

918.827.6561

FAX: 918.827.6588

This is sign's reduced  
configuration and is not  
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our written permission.

Draw#: 2K161021-1618

Date: 10-21-2016

Location: Glenpool

Address: Hwy 75

Sales Rep: John

Drawn By: Charles

Scale: NTS

Client:

Approved by:

Date: \_\_\_\_\_

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©

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ELECTRICAL COMPONENTS SHALL MEET  
ALL N.E.C. STANDARDS  
ALL ELECTRICAL LUMENS ARE TO COMPLY WITH THE  
ARTICLE 600 OF THE N.E.C. STANDARDS, INCLUDING  
THE PROPER GROUNDING AND BONDING OF ALL SIGN

# TULSA WORLD

P.O. Box 1770 Tulsa, Oklahoma 74102-1770 | [tulsaworld.com](http://tulsaworld.com)

Account Number

1007193

CITY OF GLENPOOL  
12205 S. YUKON AVE  
GLENPOOL, OK 74033

Date

January 26, 2017

TW Tulsa World

TW

Date	Category	Description	Ad Size	Total Cost
01/26/2017	Legal Notices	NOTICE OF PUBLIC HEARING GBOA #451	2 x 32.00 CL	84.48

334780  
Published in the Tulsa World, Tulsa County, Oklahoma, January 26, 2017

#### NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held before the Glenpool Board of Adjustment on Monday February 13th, 2017, at 6:30 p.m. on the 3rd Floor (City Council Chambers) of the Glenpool Conference Center/City Hall which is located at 12205 South Yukon Avenue, Glenpool, Oklahoma.

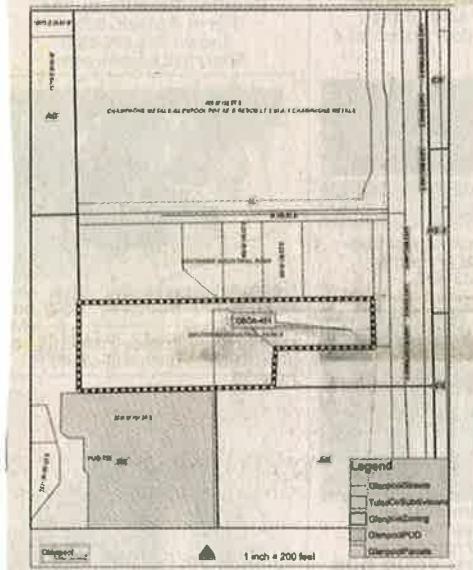
At which time and place consideration will be given on GBOA #451, a request by Sundown Marine for the following:

- Special Exception to allow an LED sign to their existing signage in front of Sundown Marine.

Located: 15916 South Union Ave Glenpool, Ok 74033  
Zoning: IL (Industrial light manufacturing and research and development district)  
Size: 7.72 Acres  
Legal: Lot 1, Block 1 Southside Industrial Park II

All persons interested in this request are invited to attend. If there are any questions, please contact the Community Development Department at the City of Glenpool at (918) 209-4610.

Dated at Glenpool, Oklahoma, this 24th day of January, 2017.



#### Proof of Publication

I, being of lawful age, being duly sworn, upon the oath deposes and says that he/she is the CLERK of TULSA WORLD, a daily newspaper printed in the City of Tulsa, County of Tulsa, State of Oklahoma, and a bona fide paid general circulation therein, printed in the English language, and that the notice by publication was published in said newspaper on the following dates.

01/26/2017

and that said newspaper has been continuously and uninterruptedly published in said county during the period of more than One Hundred and Four (104) weeks consecutively, prior to the first publication of said notice, or advertisement, as required by Section one, chapter four, Title 25 Oklahoma Session Laws, 1943, as amended by House Bill No. 495 22nd Legislature, and thereafter, and complies with all of the prescriptions and requirements of the laws of Oklahoma. (The advertisement above referred to is a true and printed copy. Said notice was published in all editions of said newspaper and not in a supplement thereof.)

Newspaper reference: 0000334780

Karen Johnson  
Legal Representative

Sworn to and subscribed before me this date:

1-26-17

Karen Johnson  
Notary Public



My Commission expires S-6-20

THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU