

CITY OF GLENPOOL
EXPEDITED SITE PLAN PROCEDURE

Commercial, Office and Industrial projects containing less than 10 acres or less than 150,000 square feet may be reviewed and approved by the Community Development Department. The following items are required:

1. A pre-application conference is required prior to preparing and submitting a site plan for expedited review. The developer and/or his engineer shall consult with the Glenpool Planner to ascertain the Zoning Code requirements and any other City of Glenpool requirements. The following information should be brought to this meeting with you: The property legal description, plans for using or developing the land.
2. All site plans, including the application form and the review fee of \$50.00, should be submitted to the City Planner. Three (3) copies of the site plans and data files in PDF (Portable Document Format) showing the following are required:
 - a. Proposed location of uses, including off-street parking, open spaces, public uses, and placement of mobile homes;
 - b. Location, height, and size of buildings and other structures;
 - c. Proposed location of all existing or proposed site improvements, including drains, culverts, retaining walls and fences;
 - d. Public and private vehicular and pedestrian circulation;
 - e. Proposed location and development of buffer areas, screening and landscaping;
 - f. The location of all residential uses expressed in number of dwelling units;
 - g. A computation of lot areas, building floor area, and building coverage;
 - h. Proposed location, height, and size of any ground sign;
 - i. Sufficient surrounding area to demonstrate the relationship of the development to adjoining uses, both existing and proposed;
 - j. Existing topographic character of the land including identification of floodplain areas, treed areas and slope analysis; and
 - k. An explanation of the character of the development.
3. Three (3) copies of the drainage and grading plan prepared by an engineer must also be submitted at the time of application (if required).
4. Site plans will be reviewed by Staff and coordinated electronically with the Planning Commission, City Council, and the Technical Advisory Committee.
5. Staff will approve the site plans with or without conditions. If the applicant is not satisfied with the conditions of approval, an appeal to the Planning Commission and City Council may be requested.

S.T.R. # _ _ - _ - _

**CITY OF GLENPOOL
EXPEDITED* SITE PLAN REVIEW APPLICATION**

(*Available for parcels less than 10 acres and buildings less than 150,000 square feet)

TYPE OF DEVELOPMENT:
Commercial__ Office__ Industrial__

NAME OF DEVELOPMENT: _____ ZONING: _____

LEGAL DESCRIPTION:

DEVELOPER: _____ ENGINEER: _____

ADDRESS: _____ ADDRESS: _____

PHONE: _____ PHONE: _____

APPLICANT SIGNATURE: _____ DATE: _____

LOT INFORMATION	Frontage Ft.	Average Depth Ft.	Lot Area Sq. ft.	Land Area Sq. ft.
SETBACK FROM NEAREST STRUCTURE	Front (from the center of street) Ft.	Rear Ft.	Sides (if corner lot) Ft.	From Center of Street Ft.
SITE INFORMATION	Total Floor Area Sq. ft.	Total standard parking spaces <hr/> Handicap parking spaces	Loading berths	Total number of signs:

STAFF USE ONLY

COMMENTS/RECOMMENDATIONS REC'D: _____

ACTION: _____

