

## Residential Building Permit Application

### For the City of Glenpool, Oklahoma

1. Attach an 8 1/2" x 11" Site Plan, showing all dimensions and the setbacks, to the application and the following: Two (2) sets of construction drawings are required for residential permit

2. **One and Two Family Residential New Construction Building Permit Fees** are assessed as follows:

<b><u>Residential:</u></b>	<b>Plan Review</b>	\$100.00
	<b>Building Permit Fee</b>	\$10.00 per 100 sq. ft. (including garage)
	<b>Field Inspection Fee</b>	\$8.00 per 100 sq. ft. (including garage)
	<b>Zoning Clearance</b>	\$25.00
	<b>State Building Permit Fee</b>	\$5.00

#### **Parks and Recreation Development Fee (New Construction):**

Single-family Dwellings	\$150.00 plus \$25.00 per bedroom
Duplex Dwellings	\$200.00 plus \$25.00 per bedroom

**Note:** All the above fees payable to the City of Glenpool

3. **Water, Sewer and Water/Wastewater Fees** are assessed as follows:

<b>Residential:</b>	Water Taps	\$800.00
	Sewer Taps	\$200.00
	Water & Waste Water Impact Fee	\$4.00 per 100 sq. ft.
	Water Service Deposit	\$50.00

**Note: Water & Sewer** fees payable to **GUSA** (Glenpool Utility Service Authority)

4. All fees shall be paid prior to the issuance of the building permit. Upon approval and payment, three copies of the permit will be issued. The paper permit must be protected and posted and viewable from the public street. The other two permits are for your records.

**Note:** All electrical, plumbing and HVAC work must be completed by a state-licensed professional with a City of Glenpool license.

**Note:** All re-inspections are \$50.00 per inspection, paid prior to the re-inspection.

**Note:** All repair inspections or 1 time inspection \$25.00

5. **Sprinkler Meters Costs \$800.00 for 5/8" water tap, additional size rates available on request**

**Residential Building Permit  
City of Glenpool**

Permit NO. \_\_\_\_\_

Date: \_\_\_\_\_

**Applicant Information**

<b>ADDRESS:</b>
<b>OWNER:</b>
<b>OWNER PHONE:</b>
<b>CONTRACTOR:</b>
<b>CONT. ADDRESS:</b>
<b>CONTRACTOR PHONE:</b>

**Lot Information:**

Addition:	Lot NO.	Block NO.
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**Legal Description:**

Section:	Township:	Range:
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**Structure Setbacks:**

Center:	Right:	Left:	Rear:
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**Building Information:**

Estimated Cost:	Square Footage:	
Width:	Length:	Height:
Ext. Walls:	Int. Walls:	Roof:
Ceiling:	Construction Type:	Floor:

**Type of Work Being Done:** Circle One

New Residential	Enlarge Bldg	Interior Remodel	Curb Cut
Cellar	Pool	Patio	Fence
Give Description if Not Listed Above:			

**Water/Wastewater Fees**

**OFFICE USE**

**Building Fees**

**OFFICE USE**

Meter Tap:		Plan Review:	
Sewer Tap:		Building Permit Fee:	
W/Waste Fee:		Field Inspection Fee:	
Water Deposit:		Development Fee:	
Sprinkler Meter:	(Added if Requested)	Zoning:	
		State:	
<b>GUSA Total Fees:</b>		<b>Total Building Fees:</b>	

**Total Permit Fee:**

**City Planner:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Building Official:** \_\_\_\_\_



**Acknowledgement**

I, \_\_\_\_\_ (Applicant) on behalf of \_\_\_\_\_ (Builder), hereby acknowledge and accept the following conditions and responsibilities regarding any request for City of Glenpool water service located at \_\_\_\_\_ (the Project). Upon the payment of applicable water tap, meter, and any account escrow fees required to establish service at the above listed Project, the Applicant:

- Certifies that upon request for water service by the Applicant, the existing grade at the service meter location is at final finished grade. After the initial installation, any grade re-adjustment of meter facilities necessary to comply with City requirements, shall be the Applicants responsibility or will be performed by the City and invoiced to the Applicant. No final building inspection for the project will be performed until costs incurred by the City are paid by the applicant.
- Certifies that any damage incurred to the water meter, water meter enclosure, or any other related City facilities serving the Project shall be the responsibility of the Applicant. The cost of any repairs or replacements performed by the City shall be invoiced to and paid by the Applicant prior to receiving final building inspection for the Project.
- Agrees that all monthly invoices for the City water service to the Project shall be paid current prior to final building inspection and issuance of a Certificate of Occupancy.

Acknowledged By: \_\_\_\_\_ (Applicant)

Date: \_\_\_\_\_

## Inspections Required

City of Glenpool

Permit # \_\_\_\_\_

**Type of Construction:**

**Address:**

**Owner:**

**Phone:**

**Please provide the following contractor information: (if required)**

<b>Contractor</b>	<b>Address</b>	<b>Phone</b>
<b>Electrical:</b>		
<b>Plumbing:</b>		
<b>HVAC:</b>		

**State and City License Required: If contractor is not known at the time of application, please call and give us the information prior to commencing any work in the required area. The licensed contractor must call for inspections.**

### **Inspection Information:**

**Please post the Building Permit in a window visible from the public street**

Please call 322-5409 before 10:00 A.M. inspections that day, after 10:00 A.M. inspection is scheduled for the following working day.

Re-inspections require a \$50.00 payment made payable to the City of Glenpool prior to the Re-inspection.

### **Residential Inspections Required:** (Building Official will indicate the inspections required)

TEMP POLE	GAS LINE	ROUGH-IN HVAC	FINAL PLUMBING
FOOTING	SLAB	ROUGH ELECTRIC	FINAL HVAC
SEWER & WATER	BRICK TIE	TEMP TO BUILDING	FINAL ELECTRIC
ROUGH-IN PLUMBING	PLUMBING TOP-OUT	FRAMING	FINAL BUILDING

**\*\*The issuance of a "Certificate of Occupancy" is required prior to occupancy\*\***

Address must appear on the House & Mail Box to receive "Certificate of Occupancy"