

# MINUTES

## CITY COUNCIL MEETING

October 16, 2017

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee; Brandon Kearns; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor. Councilor Jacqueline Triplett-Lund arrived at 6:03 p.m. Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager/City Clerk; Lynn Burrow, Community Development Director; Rick Malone, City Planner; and Dennis Waller, Police Chief.

Also present were: Randy DeBell, Church on the Move; Anne Elfrink, Elfrink and Assoc., PLLC; Sydney Bland, Glenpool Chamber of Commerce; Kim Mercier; and Ryan Davis.

- A) **Mayor Fox called the meeting to order at 6:01 p.m.**
- B) **Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) **Randy DeBell offered the Invocation.**
- D) **Mayor Fox led the Pledge of Allegiance.**
- E) **Community Development Report – Lynn Burrow, Community Development Director**
  - Mr. Burrow highlighted various public and private developments throughout the city. He also reported on activities and projects in Planning, Inspection, and Code Enforcement Departments during September.
- F) **City Manager Report – Susan White, Interim City Manager**
  - Ms. White updated the Council on various ongoing activities and upcoming events throughout the city.
- G) **Mayor Report – Timothy Fox, Mayor**
  - Mayor Fox reported he had an interesting conversation with Jeffrey Taylor, a guest at the Chamber of Commerce luncheon whom was traveling through Glenpool.
  - Mayor Fox will speak to the Business Professionals of America at the Glenpool High School on October 18.
  - November 8-10, Mayor Fox and Vice-Mayor Ceesay will attend ICSC in Dallas.
  - Mayor Fox accepted a plaque on behalf of the City, presented by the Glenpool School Board recognizing their appreciation to the City and Glenpool Conference Center for their cooperative partnership.
- H) **Council Comments**
  - Councilor Kearns recognized the Sapulpa Herald and expressed his appreciation for the pages featuring Glenpool school sports. He urged the Council and audience to help spread the word that advertising in the paper helps make the special feature possible.
- I) **Public Comments**
  - None
- J) **Scheduled Business**
  - 1) **Discussion and possible action to approve minutes from October 2, 2017 meeting.**  
**MOTION:** Councilor Agee moved, second by Councilor Lund to approve minutes as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** None

**Motion carried.**

- 2) **Discussion and review of the second annual Agreed Upon Procedures Audit of Performance by Creek County Rural Water District No. 2 and the City of Glenpool/Glenpool Utility Service Authority pursuant to the Agreement of Compromise, Settlement and Release between the parties.**

Ms. Anne Elfrink offered a review of the Audit and described certain recommendations she had made to each Creek County Rural Water District No. 2, and City of Glenpool/Glenpool Utility Service Authority.

- 3) **Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2017-2018.**

Susan White, Interim City Manager presented the Agreement for approval, acknowledging a request from Ms. Bland for a \$5,000 increase to the annual stipend. Ms. White recommended not to increase the stipend because the additional \$5,000 had not been appropriated in the budget. Ms. Bland presented a former iteration of the Agreement and asked for Council consideration to approve.

**MOTION:** Councilor Kearns moved to approve the Agreement presented in the agenda packet. Motion failed for lack of second.

**MOTION:** Councilor Lund moved, seconded by Councilor Agee to table action.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

**AGAINST:** None

**Motion carried.**

- 4) **Discussion and possible action to designate Deborah Pengelly as checking account signatory for all City of Glenpool checking accounts.**

Susan White, Interim City Manager recommended Council consideration to appoint Deborah Pengelly as checking account signatory until such time that a Finance Director is hired.

**MOTION:** Councilor Lund moved, second by Councilor Kearns to designate Ms. Pengelly as a signatory on all checking accounts.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

**AGAINST:** None

**Motion carried.**

- 5) **Discussion and possible action to adopt Ordinance No. 743, An Ordinance Amending Ordinance No. 458, By Rezoning Certain Property Described Herein from Residential Duplex (RD) District to Commercial Shopping Center (CS) District, As Recommended by the Planning Commission Under Application GZ-264; and Repealing All Ordinances or Parts Of Ordinances In Conflict Herewith, Case GZ-264 being a request to change the zoning classification from RD to CS of a 50' x 360' tract of land located west of the northwest corner of 141<sup>st</sup> St. and Peoria Ave.**

Rick Malone, City Planner advised Council the proposed zone change is consistent with the standards of the City of Glenpool Comp Plan and Zoning Code and surrounding uses. It further effects the intended purpose of the zone change previously approved for the remainder of the Elm Pointe Development. Staff recommended approval.

**MOTION:** Councilor Lund moved, second by Vice Mayor Ceesay to adopt Ordinance No. 743 as presented.

**FOR:** Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** None

**Motion carried.**

- 6) **Discussion and possible action to adopt Ordinance No. 744, An Ordinance Amending Ordinance No. 458, by Rezoning Certain Property Described Herein from Commercial General (CG) District to Agricultural (AG) District, As Recommended by the Planning Commission Under Application GZ-265; and Repealing All Ordinances or Parts of Ordinances in Conflict Herewith, Case GZ-265 being a request to change the zoning classification from CG to AG of 14.67 acres located north and west of the northwest corner of 171st Street and US 75 Highway, Glenpool, Oklahoma.**

Rick Malone, City Planner presented the zoning application and corresponding Ordinance for Council consideration. Mr. Malone advised Council that the proposed zone change is not consistent with the existing Comprehensive Plan which identifies the area as Commercial and Industrial Light. He noted that the proposed zoning is compatible with surrounding uses. He further advised that precedent had been set on an adjacent property which was granted a zone change from Commercial to Residential. Staff is opposed to the proposed zone change because it does not comply with the Comprehensive Plan. Mr. Malone reported the Planning Commission voted in favor of the zone change based on reasoning that precedence had been set.

Kim Mercier, 1985 W. 171<sup>st</sup> Street, Glenpool addressed the Council in opposition to the zone change. Ms. Mercier purported her concerns stemmed from the property being landlocked. She further elaborated on specific concerns that may arise when the owners and others attempt to gain entry to the property. Ryan Davis, Applicant refuted the concerns raised, by asserting that he had received permission from Faith Church to utilize a portion of their drive to access the property.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Lund to adopt Ordinance No. 744 as presented.

**FOR:** Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

**AGAINST:** None

**Motion carried.**

- 7) **Discussion and possible action to approve the purchase of a 2017 International 4300 dump truck and related equipment at a price not to exceed \$103,468.00.**

Lynn Burrow, Community Development Director explained that the dump truck currently used for snow removal has experienced engine failure. Although the truck has low mileage it has incurred \$15,000 in repairs over the past few years to keep it operational. To repair the engine will cost an additional \$22,650. The City purchased the truck for \$31,600 in 2013. Staff noted that if repaired, total repair costs would exceed the purchase price and did not recommend further investment in an inferior vehicle. Staff recommended approval to purchase the truck at a cost not to exceed \$103,468.00, state contract pricing.

**MOTION:** Councilor Agee moved, second by Councilor Kearns to approve purchase of the 2017 International 4300 dump truck and related equipment at a cost not to exceed \$103,468.00.

**FOR:** Councilor Lund; Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** Vice-Mayor Ceesay

**Motion carried.**

- 8) **Discussion and possible action to approve a Supplemental Appropriation in the Streets and Infrastructure Fund, Streets and Parks Department, in the amount of \$103,468, Account No. 50-6-14-6350, for the purchase of a 2017 International 4300 dump truck with snow plow, funded by a transfer from the General Fund.**

Mr. Burrow alerted Council that the requested budget amendment was related to the previous item to purchase the dump truck. He explained that because replacement of the snow plow truck was not anticipated, funds were not budgeted in the FY 18 budget. Staff recommended approval of Supplemental Appropriation as described.

**MOTION:** Councilor Kearns moved, second by Councilor Agee to approve the Supplemental Appropriation as presented.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns

**AGAINST:** Vice-Mayor Ceesay; Councilor Lund

**Motion carried.**

9) **Discussion and possible action to approve the purchase of a 2017 Chevrolet Silverado C2500 double cab truck from Hudiburg Auto Group at State of Oklahoma contract SW035 price of \$27,459.**

Mr. Burrow recommended purchase of the truck noting it was appropriated in the FY 18 budget at \$27,500. The state contract purchase price of \$27,459 was requested for Council consideration.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Kearns to approve the purchase of the 2017 Chevrolet Silverado C2500 from Hudiburg Auto Group at State of Oklahoma contract price of \$27,459.00.

**FOR:** Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

**AGAINST:** None

**Motion carried.**

**K) Adjournment.**

- Meeting was adjourned at 8:10 p.m.

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Date

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Mayor

ATTEST:

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City Clerk