

# MINUTES

## CITY COUNCIL MEETING

### September 18, 2017

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3<sup>rd</sup> Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund; Patricia Agee; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor. Councilor Brandon Kearns was absent. Staff present: Lowell Peterson, City Attorney; Susan White, Interim City Manager/City Clerk; Julie Casteen, Finance Director; Rick Malone, City Planner; and Dennis Waller, Police Chief. Lynn Burrow, Community Development Director was absent.

Also present were: Planning Commission applicants, Jesse Allen and Keith Robinson; and Mr. Phil Byers.

- A) Mayor Fox called the meeting to order at 6:02 p.m.**  
The Special Session of GUSA was also called to order to run concurrent with the City Council Meeting.
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Lowell Peterson offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Susan White, Interim City Manager**
- Ms. White directed the attention of the Council to the Report prepared by Mr. Lynn Burrow, Community Development Director, which was contained within the agenda packet. She asked for questions from the Council. No questions were offered.
- F) Treasurers Report – Julie Casteen, Finance Director**
- Ms. Casteen reviewed the financial activities for July 2017. She noted that revenues in all funds were above budget at the completion of the first month of the fiscal year.
- G) City Manager Report – Susan White, Interim City Manager**
- Dennis Waller, Police Chief offered a report on a training recently hosted by the GPD. The training topic was how to effectively deal with persons in the Autistic spectrum. Chief Waller reported the class offered valuable information and tips to assist officers as they encounter these individuals.
  - Chief Waller also reported that applicants vying for the open police officer position participated in agility and written tests on Saturday.
  - Ms. White reported that the utility bills have been outsourced to Data Prose. The first bill from this service will include a page to explain the billing format and will arrive in customer's mailboxes this week.
  - She recognized local City Managers whom received awards at the Annual OML Conference last week. Those managers are Mike Nunneley, Mannford Town Administrator and Pam Polk, Collinsville City Manager. Mr. Nunneley was inducted into the Hall of Fame and Ms. Polk received the Gerald Wilkins award. Congratulations to both!
- H) Mayor Report – Timothy Fox, Mayor**
- Mayor Fox announced the City sponsored Spooktackuler event at the City Hall and Conference Center lake is coming in October.

**I) Council Comments**

- Vice Mayor Ceesay announced he will be traveling to New York City to meet with the President of Gambia. He has coordinated with American Waste to discuss the possibility of implementing solid waste control services in Gambia.
- Vice Mayor Ceesay further announced that his restaurant will be featured in the Oklahoma Restaurant Assn. and the Tulsa People magazines. He added he each of these present an opportunity to promote Glenpool.

**J) Public Comments**

- None

**K) Scheduled Business**

**1) Discussion and possible action to approve minutes from September 5, 2017 meeting.**

**MOTION:** Councilor Lund moved, second by Vice Mayor Ceesay to approve minutes as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

**2) Discussion and possible action to reschedule Joint City Council/Planning Commission Meeting and Open House to September 25, 2017 at 6:00 p.m.**

Rick Malone, City Planner requested Council approval to reschedule the Joint Meeting for September 25. Consultant Gary Mitchell, Kending Keast Collaborative resides in Houston and was affected by the hurricane. Consequently, he is unable to maintain the former schedule. Mr. Malone announced that if approved the Public Open House will also be scheduled to convene at 5:00 p.m. immediately preceding the Special Joint Meeting.

**MOTION:** Councilor Lund moved, second by Councilor Agee to reschedule Special Joint Meeting to September 25, 2017, as requested by staff.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Lund

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

**3) Discussion and possible action to interview and appoint a Planning Commission/Board of Adjustment member to respective Boards.**

Councilors conducted interviews of two applicants for the open position on the Planning Commission/Board of Adjustment. Applicants were, Jesse Allen and Keith Robinson. Following the interviews, a motion to appoint was made.

**MOTION:** Councilor Lund moved, second by Vice Mayor Ceesay to appoint Keith Robinson.

**FOR:** Mayor Fox; Vice-Mayor Ceesay; Councilor Lund

**AGAINST:** Councilor Agee

**ABSENT:** Councilor Kearns

**Motion carried.**

**4) Discussion and possible action to adopt Ordinance No. 742, An Ordinance Amending Ordinance No. 458, by Rezoning Certain Property Described Herein from Residential Mobile Home (RMH) to Commercial General (CG), As Recommended by the Planning Commission Under Application GZ-263; and Repealing All Ordinances or Parts of Ordinances in Conflict Herewith, Case GZ-263 being a request to change the zoning classification from RMH to CG of five acres located at the southeast corner of 171st Street and US 75, Glenpool, Oklahoma.**

Rick Malone, City Planner presented the rezoning application for approval. Mr. Phil Byers, owner was in the audience to answer Council questions regarding plans for the property.

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Agee to approve rezoning Ordinance No. 742 as presented.

**FOR:** Councilor Agee; Vice-Mayor Ceesay; Councilor Lund; Mayor Fox

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

5) **Discussion and possible action to approve an Agreement between the City of Glenpool and the Glenpool Public School District for the Provision of a School Resource Officer (SRO), including drug dog services to the extent available, for Academic Year 2017-2018.**

Dennis Waller, Police Chief presented the proposed SRO Agreement for the current academic year, pointing out an increase in the shared cost, because of a different SRO.

**MOTION:** Councilor Agee moved, second by Councilor Lund to approve the Agreement as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

6) **Discussion and possible action to enter concurrently and jointly with the Glenpool Utility Services Authority into Executive Session to discuss the employment and hiring of a City Manager, including one or more specific candidates for the position of City Manager and terms of employment for City Manager position, pursuant to Title 25, Section 307(B)(1) of the Oklahoma Statutes (Open Meeting Act).**

**MOTION:** Councilor Agee moved, second by Vice Mayor Ceesay to enter concurrently and jointly with the Glenpool Utility Services Authority into Executive Session for purpose state above.

**FOR:** Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Lund

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

Councilors/Trustees exited to Executive Session Chambers at 6:56 p.m.

7) **Discussion and possible action to reconvene in Joint Session with GUSA Board.**

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Agee to reconvene in Joint Session with GUSA Board at 8:18 p.m.

**FOR:** Mayor Fox; Councilor Agee; Councilor Lund; Vice-Mayor Ceesay

**AGAINST:** None

**ABSENT:** Councilor Kearns

**Motion carried.**

8) **Discussion and possible action to approve a City Manager Employment Contract to commence on this date as the effective date and to continue in effect through June 30, 2020, between and among the City of Glenpool, the Glenpool Utility Services Authority and the candidate named therein as Employee, subject to all terms and conditions of such Contract.**

**MOTION:** Vice Mayor Ceesay moved, second by Councilor Lund to approve a City Manager Employment Contract as presented.

**FOR:** Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

**AGAINST:** Councilor Agee

**ABSENT:** Councilor Kearns

**Motion carried.**

L) **Adjournment.**

- Meeting was adjourned at 8:22 p.m.

Date

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Mayor

ATTEST:

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City Clerk