

**MINUTES
CITY COUNCIL
MEETING
August 7, 2017**

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Susan White, Interim City Manager/City Clerk; Julie Casteen, Finance Director; Rick Malone, City Planner; and Bart Harris, Deputy Police Chief. Lowell Peterson, City Attorney; Lynn Burrow, Community Development Director; and Dennis Waller, Police Chief were absent.

Also present were Rev. Rick Tabisz, King of Kings Lutheran Church; Matthew Graves, Vice-President FOP Lodge No. 133; Sgt. Charles Smith, Glenpool Police Department; and Rickey Hayes, Retail Attractions.

- A) Mayor Fox called the meeting to order at 6:03 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rev. Rick Tabisz, King of Kings Lutheran Church offered the invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Susan White, Acting City Manager**
 - Ms. White requested an update on the communications system project from Paul Newton, Fire Chief.
 - Reported on the radio-read water meter installation project was nearing completion. All residential meters have been installed.
- F) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox announced the Annual Fishing Derby is slated for August 26 at the Conference Center lake.
 - Creek 2 Board meeting is Tuesday, August 8 at 5:30 p.m. if anyone would like to attend.
 - Chamber of Commerce monthly luncheon is Wednesday, August 9 at 11:30 a.m.
- G) Council Comments**
 - Councilor Kearns reminded the audience that school resumes August 18.
 - Councilor Lund urged everyone to join her at the football stadium, Tuesday August 8 at 5:45 p.m. Wade’s RV is shooting a commercial featuring their latest updates to the Glenpool merchandise trailer.
- H) Public Comments**
 - None.

I) Presentation of Award to Howard Nelson for his years of service to Glenpool Planning Commission and Board of Adjustment

- Mr. Howard Nelson was recognized for his years of service on the Glenpool Planning Commission and Board of Adjustment. Mr. Nelson resigned his position to dedicate more time to the needs of his family.

J) Scheduled Business

1) Discussion and possible action to approve minutes from July 13, July 17, July 20, and August 1, 2017.

MOTION: Councilor Lund moved, second by Councilor Agee to approve minutes as presented.

FOR: Councilor Lund; Vice Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

2) Discussion and possible action to accept a Public Street Right-of-Way Deed of Dedication for a thirty-foot parcel of land located on 126th Street, Grantors Phillip and Glenda Morgans.

Mr. Rick Malone, City Planner presented the Deed Dedication for approval. He explained that the right-of-way dedication is a condition that requires Planning Commission approval for the lot split. The dedication provides a thirty-foot parcel of land to accommodate future arterial and utility improvements.

MOTION: Councilor Kearns moved, second by Councilor Agee, to accept Right-of-Way Deed of Dedication as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

3) Discussion and possible action to approve and authorize payment of invoice from M.e.t. for first half of FY17-18 annual services at a cost of \$9,949.38.

Ms. Julie Casteen, Finance Director presented the invoice for approval. She advised the Council that funds appropriated for the purpose.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee, to approve M.e.t. invoice for payment as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

4) Discussion and possible action to authorize Mayor Fox to attend ICSC Texas and pay all related costs, as set forth in Sec. 14, Expenses, The Restated Code of Ethics and Policy Statement for Elected and Appointed Officials of the City of Glenpool.

MOTION: Councilor Kearns moved, second by Councilor Lund to amend Item 4 to include Mayor Fox and Vice-Mayor Ceesay, and authorize payment of all related costs for each Mr. Fox and Mr. Ceesay to attend ICSC Texas in November 2017.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

5) Discussion and possible action to approve rolling FY 2017 outstanding budget encumbrances (purchase orders) to the FY 2018 Budget.

Ms. Casteen, Finance Director requested Council approval to roll over outstanding purchase orders remaining in FY 2017 Budget to FY 2018 Budget. She identified and reviewed a detailed listing of outstanding encumbrances from the General Fund; Streets & Infrastructure Fund; and Public Safety Capital Fund.

MOTION: Councilor Lund moved, second by Councilor Agee to approve and authorize FY 2017 Budget rollovers to FY 2018 Budget, as presented.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None.

Motion passed.

6) Discussion and possible action to adopt a certain Memorandum of Understanding between the City of Glenpool (“Employer”) and Local No. 133, Fraternal Order of Police (“Lodge”) for the purpose of amending Article XIII, Section 7, of the current fiscal year 2018 collective bargaining agreement between the parties to provide for enhanced ammunition distribution and training policies for members of the bargaining unit (“Employees”), all as described and provided therein.

Matthew Graves, FOP Vice-President explained the purpose of the MOU was to clarify intended language which was inadvertently omitted in the current FY 2018 FOP, Lodge # 133 Agreement.

MOTION: Councilor Lund moved, second by Councilor Kearns, to adopt the MOU between the City of Glenpool and Local No. 133, Fraternal Order of Police as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

7) Discussion and possible action to authorize police equipment purchase including, ammunition, rifles, shotguns, pepperball guns, and items negotiated in 2017-2018 CBA including duty holsters, weapon mounted lights, and wallet badges; at a cost not to exceed \$35,250.00, and expensed through the DEA Fund.

Sgt. Charles Smith, GPD presented a request to purchase various items, as listed and further request authorization to utilize DEA funds for that purpose.

MOTION: Councilor Lund moved, second by Councilor Agee, to authorize purchase as requested.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

- 8) **Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, such that public disclosure of the matter would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 O.S. § 307.C.10.**

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee, to convene in Executive Session for the purpose stated above.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

Councilmembers, Interim City Manager, and Rickey Hayes exited to Executive Session Chambers at 6:42 p.m.

- 9) **Discussion and possible action to reconvene in Regular Session.**

MOTION: Councilor Lund moved, second by Councilor Agee, to reconvene in Regular Session at 7:08 p.m.

FOR: Councilor Agee; Councilor Lund; Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None.

Motion carried.

- 10) **Discussion and possible action to approve a one-year professional services contract with Retail Attractions, LLC, pertaining to economic development consulting services for annual compensation of \$15,000.00 and providing for the possibility of a performance bonus on terms set forth in the contract.**

MOTION: Councilor Kearns moved, second by Councilor Agee, to approve the Professional Services Contract with Retail Attractions, LLC pertaining to economic development consulting services for annual compensation of \$15,000 and providing for the possibility of a performance bonus on terms set forth in the contract.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

Mayor Fox declared a recess at 7:11 p.m. to convene into the subsequent Trust and GEMS District meetings.

Mayor Fox closed the recess and called the meeting back to order at 8:11 p.m.

11) Discussion and possible action to enter into Executive Session to discuss the employment and hiring of a City Manager, including specific candidates for the position of City Manager and terms of employment for City Manager position, pursuant to Title 25, Section 307(B)(1) of the Oklahoma Statutes (Open Meeting Act.)

MOTION: Councilor Agee moved, second by Councilor Lund, to convene in Executive Session for the purpose stated.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

Councilmembers exited to Executive Session Chambers at 8:13 p.m.

12) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Lund moved, second by Vice-Mayor Ceesay, to reconvene in Regular Session at 10:36 p.m.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

13) Discussion and possible action to authorize the Mayor and Vice Mayor to enter into contract negotiations with potential City Manager candidate(s).

MOTION: Councilor Kearns moved, second by Councilor Lund, to table action to August 21, 2017 Regular Meeting.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

K) Adjournment.

- Meeting was adjourned at 10:37 p.m.

Date

Mayor

ATTEST:

City Clerk